

YUMA COUNTY COMMISSIONERS

April 29, 2016

Minutes¹

On April 29, 2016 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Dean Wingfield, Commissioner Trent Bushner, and Administrator Kara Hoover were present.

The Commissioners reviewed and signed accounts payable and payroll checks and discussed various meetings attended throughout the month.

Department of Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:29 a.m. Human Services Director Phyllis Williams and Receptionist Robin Barnhart were present. Detailed minutes from this meeting are maintained by the Department of Human Services.

Colorado Works Policy – Williams reviewed the updated the Yuma County Department Human Services Colorado Works Policy. Williams relayed that the revisions completed aligned the County policy with the State policy. **Commissioner Wingfield moved to approve and sign the updated Yuma County Department Human Services Colorado Works Policy. Commissioner Bushner seconded the motion; which passed unanimously.**

The Board of County Commissioners reconvened at 8:43 a.m.

Road and Bridge

Supervisor J.R. Colden was present to provide the following updates.

- *Crack Seal* – Colden shared that his crews have completed the crack seal repair on the Vernon Road.
- *Eckley Building* – Colden said the building for the Eckley property has been delivered. Construction should be complete in the next week.
- *Crusher/Conveyor* – J.R. reported that a demonstration of the 2006 CEC 133 x 115 Impact Rock Crusher – Unit #0136-05, the Peerless Radial Stacker – Unit #0135-07, and the 2007 Porta-Cab Operator Station was held on April 28, 2016. He is waiting for sealed bids from several contractors, which are due by the close of business, May 12, 2016.
- *County Road M* – Colden reported that Road and Bridge crews are reworking County Road M, South of Highway 34.
- *Current Projects*
 - *Bridge Decks* – Colden shared that he plans to have Road and Bridge crews begin crack-sealing bridge decks in May.

¹ Minutes prepared by Kara Hoover are a summary of discussions, not a verbatim account.

- *CDOT Highway 385/CR 33.6 Turning Lane*
110 Mining Permit – Colden said to complete the dirt work for the CDOT/RAMP grant turning lane project at County Road 33.6 and Highway 385, Road and Bridge will have to apply for a 110 Mining Permit. He presented the permit for signature. **Commissioner Bushner moved to sign the Limited Impact (110) Construction Materials Extraction Operation Application for 9, plus or minus, acres of material to be used for road fill on the Highway 385, County Road 33.6 CDOT turning lane project, located in Section 18, T1N R43W. Commissioner Wingfield seconded the motion; which passed unanimously.**

Storm Water Management Plan – Additionally, Colden relayed that Road and Bridge is required to submit a Storm Water Management Plan for the CDOT/RAMP grant turning lane project at County Road 33.6 and Highway 385.

- *County Road 38* – Colden mentioned that the fiber cable will be removed from the ditch on County Road 38 so that the bank of dirt can be lowered and the road can be reworked. Colden reported that this revision will much improve the safety of the residents in that area.
- *1999 John Deere Scraper – Unit #0145-04* – J.R. would like to take the 1999 John Deere Scraper, Unit #0145-04, to Ritchey's sale in June. The Commissioners were in consensus to put the scraper on the sale. Colden reported an 11% commission fee will be assessed. **Commissioner Wingfield moved to approve the sale of the 1999 John Deere Scraper, Unit #0145-04 at Ritchey Brother's Auction in June, 2016. Commissioner Bushner seconded the motion; which passed by unanimous vote.**
- *Striping*—Colden reviewed the Striping Budget with the Commissioners. He relayed his concerns about the budget since it was not included in the planning last year. The Commissioners suggested he gather costs for consideration.
- *Bridge Guard Rail* – J.R. shared CDOT's Bridge Guard Rail specifications. He shared that regulations and specifications make this a very detailed project for bridge repairs. Bridges he noted that are in line for such repairs include, CR O and GG.15, CR Y and 00.10 and CR X and 3.15. He shared that this project has lower priority because of the many projects already scheduled this summer.
- *County Roads DD and 13* – J.R. pointed out that there is only approximately a 13' to 14' right-of-way on this road. He said that crews measured and there is only 40' between the fence lines. The Commissioners reported that this has been an on-going issue with landowners. No action should be required by Yuma County Road and Bridge Department at this time.
- *County Road 11* – Commissioner Wiley asked J.R. to have the grader back on County Road 11 to smooth out the gravel that was just placed to repair wash outs. Wiley mentioned that the road is still very rough.
- *Fryrear Gravel Pit #2* – J.R. presented a letter from Randy Schafer, Consultant, representing Tim and Justin Kuntz and Justin Kuntz Trucking LLC. The letter notifies the County that per the Colorado Division of Reclamation, Mining, and Safety, any damages to Yuma County Roads 59 or N would be the responsibility of the Kuntz's because the active mining portion of the Fryrear Pit #2, lies within 200 feet of the Yuma County Roads. An acknowledgement form of this notice will be returned to Mr. Schafer.

- **Wauneta House** – Colden presented a lease agreement for the county house at 54431 CR FF, Holyoke, also known as the Wauneta House with Road and Bridge employee Anthony Conde. **Commissioner Wingfield moved to approve the lease for the county house at 54431 CR FF, Holyoke, Colorado, also known as the Wauneta House with Anthony Conde, beginning May 1, 2016 for \$37.00 a month rent with a security deposit of \$250. Commissioner Bushner seconded the motion; which passed unanimously.**
- **Staffing**
Termination – New Hires -- Colden shared that an equipment operator was terminated earlier in the week. This leaves an opening on the maintenance crew that Colden will need to fill. He also mentioned that he hired two new truck drivers, Mitch Witte, starting 4-28-2016, and Brandon Schoenthal, beginning 5-9-2016. **Commissioner Bushner moved to approve Salary Authorizations for Mitch Witte, at G5/C1/L8, beginning 4-28-2016 and for Brandon Schoenthal, at G5/C1/L12, beginning 5-9-2016. Commissioner Wingfield seconded. The motion passed by unanimous vote.**

Promotion Process -- Colden presented a new process that he would like to use for promoting within. The new process would give employees six months to prove their skill set once promoted. If their job performance is optimal then a retroactive raise would go into effect, going back to the first of the month following their promotion. He would like to start this process now and is requesting a salary adjustment for Niels Lieurance, who will begin duties as the new Lead Truck Driver on May 1, 2016. **Commissioner Bushner moved to approve the promotion for Neils Lierance to Lead Truck Driver with a possible salary increase to \$3,165.00, once he successfully completes a six-month probation period (November 1, 2016), to be confirmed by the Road and Bridge Supervisor, with a retroactive date of May 1, 2016. Commissioner Wingfield seconded. The motion passed unanimously.**

Reclamation, Mining and Safety Coordinator -- Additionally, Colden is requesting a salary increase for Don Marr, boasting his outstanding job performance as the Reclamation, Mining, and Safety Coordinator. He also indicated that Marr has been able to take on additional duties with ease. **Commissioner Wingfield moved to approve a merit increase for Don Marr, effective June 1, 2016, to \$3,403.00 per month. Commissioner Bushner seconded the motion; which passed unanimously.**

CDOT Highway 385/CR 33.6 Turning Lane

By phone conference, Colorado Department of Transportation staff Jeff Vickers, Jeff Dollerschell, Karen Schneiders, and James Eussen joined the meeting to discuss the CDOT/RAMP Grant Highway 385, County Road 33.6 Turning Lane Project.

Schneiders updated the Commissioners about the project time line, stating that everything seems to be on-schedule. She shared concerns about the elevated cost estimate. Dollerschell interjected saying the cost overrun was due to the work delay and the addition of a 2-inch overlay of asphalt that will provide a better finish on the road. The asphalt overlay adds approximately \$80,000 to the cost estimate for this project. Schneiders stated that there was Regional Priority Program (RPP) bid savings on the Highway 24 road project of \$125,000 and CDOT would like to request this funding be transferred to this project to cover the overrun.

Schneiders informed the Commissioners that a review of the project revision is required by the RAMP Grant governance committee. She believes that she can easily justify the reason for the overrun to the RAMP Grant governance committee and is in hopes that additional RAMP Grant funding may be made available.

Schneiders also informed the Commissioners that this overrun will go before the Transportation Committee in June.



Encore Life, Inc.

Vonie Weaver and Maggie Freeman, Encore Life, Inc. staff members, presented a formal letter about the Electronic Recycling Program. Maggie reported that Encore Life, Inc. after consideration, will discontinue the electronic recycling project in the county at the end of September when grant funding ends. Weaver shared that the program was initiated to be a funding mechanism for the non-profit, but this has not been the case. According to Freeman, the program does not meet Encore Life's mission, and is costing the non-profit. Unfortunately Encore Life, Inc. reported that they will not be able to continue with this effort. Cliff Henry, Landfill Manager, joined the meeting and reported he would relay this information to the Landfill Board for consideration.

Sheriff

Sheriff Chad Day presented the following for discussion:

- *Personnel –*

Jail Nurse -- Chad relayed that Becky Mayer has joined the contract medical staff in the jail. Becky is the Director of Nursing at Hillcrest. One of her first assignments will be to work on inmate standing orders with Dr. Doug Buchanan.

Detention Officer -- Chad shared the Jail hired Robin Prentice on 3-24-16 as a Detention Deputy with a starting wage of G1/S2 Detention Grade and Step. Two jail deputy positions are still open at this time.

Patrol Deputy – Chad said that Chantel Lowe was hired for patrol on 3-22-16 at a Patrol Grade and Step of G1/S3. Ms. Lowe has a background in law enforcement, coming from another department in the county.

Certified Utility Deputy – Chad relayed that his office has been brainstorming about how to work efficiently with what he calls the short staff in the administrative and patrol areas. One idea is to move patrol deputy Kate George to one of the open positions in the jail as a Certified Utility Deputy. He presented a partially completed draft job description for this position. Day mentioned that the jail would have cost savings in the jail personnel lines since they did not fill Becky Dickson's position. George would transfer at her same rate and then this would open a position in the patrol division.

Useful Public Service – Day asked for clarification of who is responsible for the position. He reported that it was his understanding when moving Clemons to a full-time position in the Sheriff's Office that the position included the UPS portion. The Commissioners relayed that 80% of her time was transferred to the Sheriff's Office and 20% to Useful Public Service. Day believes that UPS should be under the auspice of the Sheriff's Office and not report directly to the Commissioners. The Commissioners continue to stipulate that UPS report directly to the Commissioners at least two-times a year.

- *Vehicles –*

Unit 161-2015 Ford Interceptor SUV – Day reported that Ford Interceptor SUV purchased from the Kansas State Patrol is here and in service. The Sheriff's Office will be evaluating the rest of the fleet and decide which Dodge Chargers could be sold.

Sheriff's Vehicle – Day mentioned that the Sheriff's Office is still in line for a donated vehicle that would be used by the Sheriff.



Command Vehicle – Day requested the ability to sell the Unit 01, 1993 Ford E350 Command Vehicle that was transferred from the Idalia Ambulance Service in 2002. He stated the Command Vehicle is seldom used.

- *Building – Courthouse Piping Project* -- Sheriff Day reviewed the estimates of the costs for the Sheriff Office associated with the potential piping project. He is estimating that the jail would encounter additional costs of approximately \$8,000 per week when the inmates are not held in the jail. Additionally, other associated costs such as medical costs, and a mobile booking/holding unit should also be considered. The Commissioners asked Day to continue to researching the costs and submit to Hoover for budget estimations.

Lobby Carpet – Day mentioned that the carpet replacement that was completed last year did not include the labor or supplies to install the carpet in the lobby of the Sheriff's Office. He would like to have this job completed and is requesting \$324.70 for labor and \$221.28 for supplies, totaling \$545.98 expended from the Building Maintenance Budget. **Commissioner Bushner moved to approve the labor costs of \$324.70 to Steve Meier and supply costs at Wray Lumber of \$221.28 , totaling 545.98 to install the carpet in the Sheriff's lobby, paying from the Sheriff's Office and Jail Repairs and Maintenance budget line item #01-109-6367. Commissioner Wingfield seconded the motion; which passed unanimously.**

- *Inmate Welfare Account/Non-Tax Account* – Day presented the first quarter report on the Inmate Welfare Account, now known as the Non-Tax Account. He reported there are two accounts at the bank with the same name. They changed the name on this account to better differentiate.
- *Smoke Club of Eckley* – Day reported that the Town of Eckley was approached about plans to start a marijuana smoke club. The location is not within Town of Eckley limits, but is located within two miles of town limits. The Commissioners were adamantly opposed to allowing the smoke club; stating they believed that part of the intent of the Ordinance No. 02-15-2013-01 was to discourage marijuana in any fashion within the entire county. Day reported that marijuana smoke clubs are not illegal, currently, by state law; but the Municipality of Colorado Springs has disallowed smoke clubs that didn't already exist. Sheriff Day just wanted to bring this to the attention of the Commissioners. The Commissioners plan to council with their Attorney on this subject.

Land Use

Rich Birnie was present to conduct Land Use and GIS business.

Land Use Hearing

Chairman Wiley opened the Land Use hearing at 1:43 pm. No one from the public was present for the hearing.

Major Land Use Development Permit

Yuma County Road and Bridge Department – Birnie presented the staff report for a Major Land Use Development Permit for the Yuma County Road and Bridge Department, to create a Regular (112) Construction Materials Extraction Operation, to be known as the Meeks Pit, on 280.2 acres more or less, at the intersection of Yuma County Roads 2 & CC in Section 28, T5S, R44W. Birnie reported that no written objections or phone calls were received about this application

The Land Use hearing closed at 1:55 p.m.

Commissioner Wingfield moved and Commissioner Bushner seconded to waive the fees for this application and approve Resolution #04-29-2016 A, Major Land Use Development Permit #0316-05 for the Yuma County Road and Bridge Department, to create a Regular (112) Construction Materials Extraction Operation, to be known as the Meeks Pit, on 280.2 acres more or less, at the intersection of Yuma County Roads 2 & CC in Section 28, T5S, R44W. Stipulations include:

- **The Applicant shall be responsible for complying with all Federal, State, and Local regulations, rules, codes, conditions, and design standards.**
 - **The Applicant shall be responsible for stabilizing topsoil stockpiles with NRCS approved seed mixes if undisturbed for more than one growing season.**
 - **Should human remains be discovered during the proposed project activities, the Applicant must follow the requirements under State Law CRS 24-80 (part 13).**
 - **The Applicant shall comply with the 100-foot setback from the boundaries of the permit site as required by the Yuma County Land Use Code or the setback established by the Mined Land Reclamation Board, whichever is greater.**
 - **The Applicant shall comply with the terms specified in the approval letter from the Colorado Division of Reclamation, Mining and Safety, signed by Virginia Brannon and dated April 12, 2016.**
- The motion passed by unanimous vote. Recorded under Reception No. 00566767.**

- *Planning Commission Board Appointments* – Birnie asked if the open positions on the Planning Commission Board have been filled. A letter of interest was received from James Haag. The Commissioners discussed Mr. Haag's interest to serve. He would serve as a member-at-large as the appointment from the City of Yuma is already filled. The Commissioners wish to uphold the diversity of the Board and continue looking for an individual who has interest in the unincorporated area of the county.
- *W-Y 911 Authority Board PUC Application* – Birnie presented and the Commissioners discussed the preliminary draft of the first few pages of the surcharge application for the WY 911 Authority Board.
- *Manufactured Home – Resolution 06-30-04 A* – Birnie reviewed Resolution 06-30-04 A after fielding a question regarding what constitutes a permanent foundation for a manufactured home.
- *Exemption from Subdivision* – Birnie questioned if a survey is necessary when applying for an exemption from subdivision on a small parcel between relatives. He has an applicant that would like to subdivide 3 acres from parent to child. Birnie believes the 3 acres can be easily described without a survey. The Commissioners were in consensus to follow Land Use regulations and require the survey.
- *100' Industrial Setback Requirements* – Birnie inquired about industrial setback variances. He has had two calls in the last week and would like clarification. The Commissioners relayed that Land Use Policy currently states that there must be a 100-foot setback. They discussed allowing neighbor approval for granting a setback waiver. Changes would need to be made to the Land Use Codes to incorporate a setback waiver. Birnie will begin to work on this process and will inform the parties involved.
- *Prestige Land Company, Inc., ProAg / Wiltfang* -- Rich shared that Prestige Land Company, Inc. has recorded a deed for the purchase of a divided parcel that has yet to go through the County Land Use process. He received a phone call from Everett and Jean Wiltfang and their son stopped in to obtain the necessary paperwork for an EFS application. Additionally, Prestige Land Company phoned inquiring about the Lot Line Adjustment form.

- *Gelvin Gravel Pit* – Birnie reported that Yuma County Road and Bridge Department alerted him that they are working to expand the Gelvin Gravel Pit and they wanted to know if they have to go through the Land Use process. The Commissioners explained if the state does not require additional permitting, then Yuma County would not require as well.
- *CDOT Right-of-Way* – Birnie presented a letter from Colorado Department of Transportation, Region 4, about an individual's request to purchase a triangle of land where US Highway 385 and County Road HH.5, north of Main Street meet. The letter states that CDOT has met the requirements of presenting to the Region 4 Selection and to the Colorado Transportation Commission and is now offering it to Yuma County, the school district, and the water/sanitation district. If none of the before mentioned entities have interest in purchasing the land, then CDOT can allow the individual to purchase the land. The Commissioners noted no interest in purchasing this land.

GIS

- *Mapping Software* – Birnie shared that Teryx, Inc. has still not been able to get the map and database joined. Administrator Hoover spoke with Teryx, Inc. who reported to her they were waiting for a phone call back from Harris. They understood the importance of getting this remedied and would keep this on the priority list.

Assessor

Assessor Cindy Taylor joined the meeting to discuss the following:

- *Personnel* – Taylor mentioned that she needs to fill the Transfer Clerk position that was recently vacated by Bo English. She also would like to fill the part time position in her office that has been left open since Susan Dryden passed away last year. She discussed salary for both positions with the Commissioners. She would like to start the full time position at entry level G5/S4 and the Part-time position at G1/S4.

Taylor reported that Laura Olsen's job performance has improved greatly. She is requesting to raise the salary for Laura Olsen from G5/S7 to a G5/S12. The Commissioners reviewed the current salary scale and approved an increase, but did not feel they could justify the increase requested. **Commissioner Bushner moved to approve a salary increase for Laura Olsen to a G5/S9, effective May 1, 2016. Commissioner Wingfield seconded. The motion passed unanimously.**

- *Abatement* – Taylor presented a petition for an abatement request from Caerus/WashCo. The abatement request includes a reduction in value to \$7 million, due to a clerical error on their part. According to Taylor, Caerus/WashCo originally submitted a value of \$10 million before the April 15th deadline, and then came back with a new valuation of \$9 million which was granted. She said this abatement request would cost the county over \$122,000 in lost tax revenue. She is suggesting the abatement request be denied based on new case law, "OxyUSA vs. Mesa County," denying an abatement based on a clerical error by the oil companies. A formal review of this abatement will occur at a future BOCC meeting.
- *Activity Notices* – The group discussed the use of Activity Notices in the County. There are many cases that Activity Notices are not completed and the Assessor's Office is not aware of new construction. Assessor Taylor would like to see consequences when Activity Notices are not properly filed. The Commissioners discussed placing a fine for failure to submit an Activity Notice. This will change the Land Use Policy concerning Activity Notices.



Yuma County Broadband Master Plan Review

Commissioner Wiley reviewed the Yuma County Broadband Master Plan as presented by Magellan Advisors. He said that from this point forward it is going to take funding from each entity. The hope is that a person can be appointed to assist in formulating a plan to enhance the Broadband. The report provides information to improve broadband, internet capabilities by internet companies partnering with local governments. Formal presentations will be conducted at the City Council meetings, May 3rd in Yuma, and May 10th in Wray. **Commissioner Bushner moved to accept the Yuma County Broadband Master Plan. Commissioner Wingfield seconded the motion; which passed unanimously.**

Administrator's Report

Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:

- *Minutes* – The Commissioner reviewed the minutes from the previous BOCC meeting. **Commissioner Bushner moved to approve the April 15 2016 Board of County Commissioners minutes. Commissioner Wingfield seconded the motion; which passed unanimously.**
- Certification of Accounts Payable drawn on Yuma County Funds on April 29, 2016 with check #62329 through #62417 for \$308,435.39 and Fund 16 W-Y Combined Communication accounts payable, with check #7575 through #7591 totaling the sum of \$29,975.03 were signed by Chairman Robin Wiley.
- Certification of Payroll for April 29, 2016 drawn on Yuma County Funds, EFT system #39427 through #39567 and checks #30774 through #30804 totaling the sum of \$247,705.17 and Fund 16 W-Y Combined Communications EFT system number #5490 through #5502 and check #4364 totaling the sum of \$30,287.50 were signed by Chairman Robin Wiley.
- *Wray Community District Hospital Letter of Support-USDA Community Facilities Grant* - The Commissioners discussed a request made earlier in the week from Jennie Sullivan, CEO, Wray Community District Hospital for a support letter for a USDA Community Facilities Grant. The grant request is for additional orthopedic operating equipment. **Commissioner Wingfield moved to approve a support letter for the Wray Community District Hospital for a USDA Community Facilities Grant application for orthopedic operating equipment. Commissioner Bushner seconded the motion; which passed by unanimous vote.**
- *Part-Time Maintenance Position* – Hoover presented two applications for consideration for a part-time maintenance position, averaging approximately 20 to 24 hours per week, that was approved in the March 31, 2016 BOCC meeting. After discussion, the Commissioners decided to interview two candidates. They instructed Hoover to set up interviews.
- *Turn N' Burn Cancer Fundraiser* – Kindi Kirchenschlager submitted a request to use the fairgrounds on August 14, 2016 for a cancer benefit barrel race, called the Turn N' Burn. Previous years the Commissioners have waived the deposit and fees associated with this fundraiser. After discussion, **Commissioner Wingfield moved to waive the fees for the cancer benefit fundraiser, Turn N Burn, to be held on August 14, 2016 at the Yuma County Fairgrounds. Noting the following: the \$100 deposit will be held and returned if the fairgrounds are cleaned up appropriately, rent of RV stalls, \$15 for full service and \$7.50 for electrical only will be collected and submitted by Kirchenschlager to Yuma County for anyone utilizing these services, and obtaining appropriate liability insurance for this event. Commissioner Bushner seconded. The motion passed unanimously.**
- *Montex, LLC Contract* – The Commissioners reviewed a contract from Montex, LLC for the big screen at the Yuma County Fair for \$2,500. **Commissioner Wingfield moved to approve the contract from Montex, LLC**

for a 2-3 camera shoot video and replay, a timer console and scoring software package for the 2016 Yuma County Fair for \$2,500. Commissioner Bushner seconded. The motion passed unanimously.

- *Milburn PRCA Music Director Contract* – The Commissioners discussed the contract from Brandon Milburn to perform and provide microphones, wireless microphones, speakers & amplifiers for the PRCA Rodeo at the Yuma County Fair for \$2,000 plus the cost of a hotel room. According to Commissioner Wingfield, the contract needs more detail to include the \$1,200 fee for performances and an additional \$800 if speakers are required. Rodeo Manager Jed Gleghorn relayed that he was working on additional sponsorship for the speakers as the additional fees were not included in the budget. Commissioner Bushner phoned Brandon Milburn requesting a revised contract. The Commissioners will reconsider when revised contact arrives.
- *Eckley Cemetery Board Appointment* – Current Eckley Cemetery Board Member Daryl Eggers submitted a letter resigning from the board since he moved from Eckley. Commissioner Wingfield spoke with Eckley Cemetery Board Member Jeanne Yenter who stated that the board meets only twice a year and requested that Mr. Eggers continue to serve throughout this term or until they are able to find a replacement. Administrative Hoover spoke with Mr. Eggers who relayed that he would continue to serve until the end of his term, October 31, 2016 or until a replacement can be found.
- *Court Benches* – The new court benches are scheduled to arrive at the end of May. Hoover reported that some benches will be placed in the halls by the Courts and in the main floor hallway as well. There will be approximately 10 benches for sale. The Commissioners instructed Hoover to start working on the placement of the benches in the Courthouse and prepare an ad to be placed at a later date.
- *Rural Philanthropy Days* – Hoover reviewed the information about the Northeast Rural Philanthropy Days to be held in Phillips County, June 8-10, 2016. Yuma County is a gold sponsor and Administrative Assistant Sarah Carwin designed an attractive ad to be placed in the conference program. Additionally, the County has the option of setting up an exhibit table on Thursday, June 9th. The Commissioners declined the option for an exhibit table. Commissioner Wiley expressed interest in attending the event.
- *COGCC Rule 302.c* – Hoover presented the information on the new COGCC Rule 302.c that requires Oil and Gas Operators to register to the Local Governmental Designee beginning May 1, 2016 and provide planning information upon request. Hoover reported that the oil and gas companies can simply submit their Form 1 or Form 1A's. She relayed that Augustus Energy Resources, LLC has already submitted their paperwork.
- *CCOERA Forfeitures* – Chairman Wiley and Commissioner Bushner signed the CCOERA forfeiture check for \$1,284.30 for an employee's unvested portions of employer paid retirement to be deposited in Fund 1.
- *Landfill – CDPHE Recycling Grant, CDPHE Financial Assurance Review* – The Commissioners reviewed letters from the Colorado Department of Public Health about the approval given for the 2014 Financial Assurance Review and the Recycling Resources Economic Opportunity Grant award of \$3,960 to purchase twelve, 3-yard recycle containers for the recycling program.
- *Fairground Use Request* – Grant Smith from the Department of Human Services, once again, is requesting use of the fairgrounds for the highly successful truck driving school. The Fairgrounds is used for the training place for this program. Bud Woods, Fairgrounds Manager, is requesting that the trucks train in the parking area southeast of the old shop instead of in the northeast corner of the fairgrounds. **Commissioner Wingfield moved to waive the deposit, fees, and insurance and to allow DHS to hold the truck driving**


training at the fairgrounds, utilizing the parking area southeast of the shop. Commissioner Bushner seconded the motion; which passed by unanimous vote.

- *Fairground RV Rental-Seasonal Help* – Hoover reported that there is a gentleman that has been using the RV hook-ups at the Fairgrounds but is behind on his rent. He was able to pay some of the back rent with the help of area support agencies and alliances in Yuma. The individual is searching for employment and Bud Woods reported that he could use seasonal help, and could employ him if approved. An application was reviewed. **Commissioner Wingfield moved to approve hiring Steve Luark as a seasonal employee at the Yuma County Fairgrounds for \$9.00 per hour to pay the rent of \$400 per month with the stipulation that Mr. Luark is not to operate any licensed county vehicle. Commissioner Bushner seconded. The motion passed unanimously.**
- *City-County Managers Meeting Review* – Hoover attended the City-County Managers meeting last week held in Brush. She reviewed topics of discussion with the Commissioners.
- *Courthouse Piping Project - Underfunded Grant Application* – Hoover reported that she is having a great deal of difficulty getting an accurate budget together for the grant application. She mentioned that she spoke with Greg Etl, who believes this project could fit in to their funding mechanisms, but it would be for a 2017 project. She requested assistance and direction on this project. The Commissioners asked her to get quotes for an extensive project, including the replacement of boilers and air handlers within the building. She is to continue working on a budget for grant submittal.
- *Summer Conference* – Hoover reviewed the Summer Conference schedule. A gift basket is always presented in the amount of less than \$50 representing Yuma County. The Commissioners discussed items to be placed in this year's basket.
- *Kindergarten Tour* – Hoover mentioned that the Wray Kindergarten class would like to tour the Courthouse on May 24th as part of their year-end educational field trip. The Sheriff, Treasurer, and Extension Office are planning on participating at this point. The Commissioners would like to purchase cookies to be given to the students. Hoover reported that she would have Administrative Assistant Carwin make labels with Yuma County facts to go with the cookies.
- *County Coroner Training Requirements* – Hoover presented a letter from the Colorado Coroner's Standards and Training Board outlining the ongoing training requirements for Colorado County Coroners. The new state statute requires a minimum of 20 hours of in-service training each calendar year. Additionally, the statute requires the Coroner to create and publish a policy for the training of deputy coroners.
- *Veterans Report* -- Chairman Wiley signed the Veterans Report for April 2016.

There being no further business; the meeting adjourned at 5:37 p.m. The next regular meetings of the Board of County Commissioners will be May 16, 2016 and May 31, 2016



Robin Wiley, Chairman



Kara Hoover, Administrator

ATTEST: 

Beverly Wenger, County Clerk

