

## YUMA COUNTY COMMISSIONERS

June 14, 2019

### Minutes<sup>1</sup>

On June 14, 2019 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Dean Wingfield, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

#### Public Comment, Mr. Jessie Vance

Mr. Jessie Vance was heard at 8:00 a.m. to discuss plans for an upcoming poker run fundraiser being planned by the local Republican party.

#### Bank Signature Cards

At 8:15 a.m. Yuma County Treasurer Dee Ann Stults met with the Commissioners to present new signature cards for County bank accounts held at First Pioneer National Bank.

#### Department of Human Services

The Board of Social Services meeting for June 14, 2019 was vacated by Director of Human Services Kara Hoover. The Board will convene at the next regularly scheduled Board of County Commissioners meeting.

#### Extension Office, JoLynn Midcap

At 8:30 a.m. the Commissioners were joined by 4H Extension Agent JoLynn Midcap to introduce new County Livestock Extension Agent Travis Taylor and present a travel funding request. The group discussed livestock extension plans and priorities including training for CDL drivers to obtain BQA certification to haul in and out of commercial livestock production sites and the need for additional POA certification instructors in Colorado. **Commissioner Bushner moved to approve County payment of up to \$300 for 4H travel expenses for 2019 to be paid out of Lottery funds. Commissioner Wingfield seconded the motion, which passed unanimously.**

#### CDL Testing, Matt Meusborn

The scheduled meeting with Mr. Matt Meusborn regarding county CDL testing program and site usage was cancelled due to unforeseen scheduling changes. Mr. Meusborn will reschedule for an upcoming meeting.

#### Road and Bridge

Road & Bridge Supervisor JR Colden joined the meeting at 9:30 a.m. to provide department updates.

#### Current Projects

- **Audit Update** – Colden provided updates on the status of the 2018 inventory report due to the auditors following this week's site visit.
- **Current Road Work** – Colden reported on current road work on county roads 32, 30, LL, and 6 as well as chip rock being laid down as a temporary mitigation measure on county roads 39, H, and J.
- **Rerouting CR SS South of 29** – Colden reported that traffic on County Road SS south of County Road 29 is being rerouted during blade work to straighten out a curve in the road.
- **Blade Incentive Program** – Colden presented a draft proposal for an incentive program designed to improve and standardized road grading procedures on the blade team. The proposal includes productivity tiers and requirements for standard work production and communication with the intent of creating a standard set of expectations based on a pay for performance model for road maintenance quality. The group discussed the program and implementation ideas for inclusion.

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<sup>1</sup> Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.





- *Pending Land Use Activity* – Yoast reported on two permits received to be heard this month.

#### GIS

- *Mapping* – Yoast reported working on updates for the master map and continues work on Road & Bridge and Emergency Management maps. Yoast discussed contract work done for the City of Yuma since last meeting.
- *Contract Work* – Yoast provided updates on his work for various other local governments under contract.

#### Weed & Pest Control District, Mike Foor

At 1:30 p.m. Mike Foor, Weed & Pest Control District Supervisor, met with the Commissioners to discuss department updates and seasonal priorities. Foor discussed weather patterns that his team is experiencing and anticipated outcomes. Bind weed and thistle were discussed by the group and Foor discussed the general spraying strategy and chemistries being utilized. Additional topics included prairie dog control.

#### Ag Innovation Center, Dave Blach and Jed Gleghorn

At 2:00 p.m. the Commissioners met with Dave Blach and Jed Gleghorn of High Plains Events Center, DBA Ag Innovation, to discuss a proposed fundraiser to be held during the 2019 Yuma County Fair and to discuss various fairgrounds projects. Also in attendance was Fairgrounds Maintenance Tech Jaden Campbell. The group discussed the financial viability of the beef barn expansion in light of bids and availability of funds. Additionally, the group discussed specifics for a project fundraiser to be held at the fairgrounds during fair. The Commissioners reiterated their expectation that any alcohol served is specific to the fundraiser and is to be served discretely in a controlled and supervised environment and is not to leave the agreed-upon event perimeter.

Among general maintenance topics in preparation for fair were an update to the catch pens on the east side of the arena, a cover for the small infield grandstands, the addition of a drainage and some dirt work for the retention pond, and the addition of a permanent rail around the infield concessions building. **Commissioner Wingfield moved to approve up to \$1300 to replace catch pens at the east end of the fairgrounds arena and to re-route drainage and deepen the retention pond in the infield with drainage work to be done by Road & Bridge. Commissioner Bushner seconded the motion, which passed unanimously.**

#### Executive Session – CRS 24-6-402(4)(d) Investigations

**Commissioner Wingfield moved to enter into executive session at 3:41 p.m. under CRS 24-6-402(4)(d) for Investigations. Commissioner Bushner seconded the motion, which passed by unanimous vote.** Present for Executive Session were Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Dean Wingfield, Sheriff Todd Combs, and Administrator Andrea Calhoon. Executive Session ended at 4:03 p.m. No action was taken following Executive Session.

#### Administrator's Report

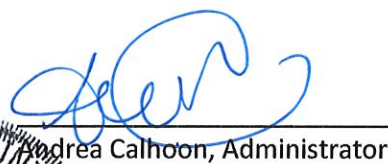
Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for action:


- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meeting. **Commissioner Bushner moved to approve the minutes from the May 31, 2019 Board of County Commissioners meeting. Commissioner Wingfield seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
  - Resolutions/Ordinances/Signatures:
    - Chairman Wiley signed the 2018 audit engagement letter with McMahan & Associates, LLC.

- **Maintenance Updates** – Calhoon reported on various facilities maintenance topics. A report was given on county-wide plans for an inter-department tool and equipment inventory as well as a bid from KCI to install broadband capabilities at the Yuma County Fairgrounds. The Commissioners met with Fairgrounds Maintenance Tech Jaden Campbell to review mower pricing and various fairgrounds maintenance topics. **Commissioner Wingfield moved to approve the purchase of a mower from RMT Equipment in Boise, ID for an amount not to exceed \$17,000 with shipping costs to be reviewed at a future meeting. Commissioner Bushner seconded the motion. It passed by unanimous vote. Commissioner Wingfield moved to approve the bid from KCI for installation of broadband capability at the Yuma County Fairgrounds with a reduction in the \$4,400 bid to be negotiated in exchange for advertising at the Yuma County Fair. Commissioner Bushner seconded the motion, which passed unanimously.**
- **HR Updates** – Calhoon reported updates on County Human Resource topics including recruitment efforts for County employment vacancies and pending HR issues. Carrie Sharp of the Assessor's Office was heard regarding a request for the Commissioners to construct a covered parking structure for employee permit use. An Exit Interview was reviewed confidentially under CRS 24-6-402(4)(f) for Personnel Matters. **Commissioner Wingfield moved to approve the salary requests for part-time Assessor's Intern Heidi Prentice at minimum wage as of June 6, 2019 and for new hire Assessor's Oil & Gas Personal Property Clerk Jessie Vance as of June 19, 2019 at G/S. Commissioner Bushner seconded the motion, which passed unanimously.**

There being no further business, the meeting adjourned at 6:17 p.m. Following the completion of business, the Commissioners completed an inspection of the Yuma County Jail. The next regular meetings of the Board of County Commissioners will be on June 28, 2019 and July 15, 2019.

  
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Robin Wiley, Chairman

  
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Andrea Calhoon, Administrator

ATTEST:   
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Beverly Wenger, County Clerk

