



On February 14, 2020 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

County Assessor, Cindy Taylor

At 8:15 a.m. the Commissioners met with County Assessor Cindy Taylor to review the annual Payment in Lieu of Taxes application for Colorado Parks & Wildlife. Additionally, the group discussed a potential upcoming meeting with Dundy County, NE and Cheyenne County, KS Commissioners to discuss potential signage for the three corners tourist attraction.

Commissioner Wiley moved to approve the PILT application for 2020 for Colorado Parks & Wildlife. Commissioner Bushner seconded the motion, which passed by unanimous vote.

Financial Reports

At 8:30 a.m. the Commissioners were joined by Finance Officer in Training Sarah Carwin to discuss financial reports and review County financial topics. The group discussed the transition to Paycor, the new payroll processing software, as well as reviewed tentative 2019 year-end revenues and expenditures.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Eligibility Supervisor Dalene Rogers, Child Welfare and Adult Protection Supervisor Hollie Hillman, and Receptionist Robin Newton were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

Commissioner Bushner moved to enter into executive session at 9:28 a.m. under CRS 24-6-402(4)(c) for items to be kept confidential by law. Commissioner Wiley seconded the motion, which passed unanimously. Present for executive session were Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, Administrator Andrea Calhoon, Child Welfare and Adult Protection Supervisor Hollie Hillman, and Director of Human Services Kara Hoover. Executive session ended at 9:43 a.m. No action was taken following the conclusion of executive session.

The Board of County Commissioners reconvened at 9:43 a.m.

Road and Bridge

Road & Bridge Supervisor JR Colden joined the meeting via teleconference at 10:00 a.m. to provide department updates.

- *SAP Follow-Up* – The group discussed follow-up requirements as established by DOT regulations and established County procedure for employee drug screens and the required associated documentation.
- *Eckberg Pit* – Colden provided updates on the status of the Eckberg pit.
- *Lonestar Road Project* – Colden presented pricing for chip rock required for the Lonestar Road and additional work on CR 39. Scoular bid the project at \$35/ton of rock delivered.
- *Fuel Tanks* – Colden presented information on containment and fuel tank prices for the Clarksville and Yuma shops following the prior reported required decommissioning of the fuel tanks by the State of Colorado. Colden presented pricing from Stratton Equity Coop for the tanks and for Chamberlain Concrete and Ritchey's Redi-Mix for installation. **Commissioner Wiley moved to accept the bid from Ritchey's Redi-Mix**

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.

for construction of fuel containment at the Clarksville Shop and the bid from Stratton Equity Coop for purchase of six 500-gallon fuel tanks, three each for the Yuma and Clarksville shops. Commissioner Bushner seconded the motion, which passed by unanimous vote.

- **County Issues – Commissioner Bushner moved to enter into Executive Session at 10:26 a.m. under CRS 24-6-402(4)(f) for personnel matters. Commissioner Wiley seconded the motion, which passed unanimously.** Present for executive session were Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, and Road & Bridge Supervisor JR Colden. Executive session ended at 10:52 a.m. No action was taken following executive session.
- **Road Access Permits:**
 - Colden presented 5 road access permits for Gary Andrews located ¼ mile north of CR PP and 16, ½ mile west of CR PP and 16, ¼ mile south of CR QQ and 7, ¼ mile west of QQ and 7, and 3/8 mile east of CR MM and 7.

Local Healthcare Updates, Wray Hospital District CEO John Hart

At 10:55 a.m. the Commissioners met with Wray Community District Hospital CEO John Hart to hear local healthcare updates for the Wray Community. Hart presented statistics and information regarding the status of healthcare services available via the Wray Community District Hospital as well as the financial picture for rural healthcare as compared to front range medical providers.

Yuma County Economic Development, Phil Riggelman

At 11:30 a.m. the Commissioners met with Yuma County Economic Development Director Phil Riggelman to discuss a local request to implement a C-PACE program in Yuma County. Also in attendance was County Treasurer Dee Ann Stults. The group discussed program requirements and benefits as well as potential challenges. Consideration of program participation was tabled until such time as a local project requests utilization of the program.

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business.

- **Pending Land Use Activity –** Yoast reported on expected land use applications to be heard via hearing in February.
- **Procedural Clarification –** Yoast provided updates and presented additional information on the prior discussion pertaining to questions regarding limits on exemptions from subdivision per parcel and the intention of the related land use code as written.

GIS

- **Current Projects –** Yoast reported on various GIS topics and projects including updates on the master map, the acquisition of COGCC flow line data, precinct map work, and map work for the City of Yuma.

Old Threshers, Tim Stulp

At 2:00 p.m. the Commissioners met with Mr. Tim Stulp of Old Threshers who presented a request for fairgrounds use fee waiver for the 2020 Old Threshers event in September of 2020. The group discussed various Old Threshers programming topics and plans including planned updates for the 2020 event. **Commissioner Wiley moved to approve the fairgrounds use waiver request for Old Threshers for September 11, 12, 13, 2020. Commissioner Bushner seconded the motion. It passed unanimously.**

Commissioner Bushner moved to contribute \$2,000 out of Fund 5 toward the purchase of a cataloging software system for Old Threshers to manage their display items. Commissioner Wiley seconded the motion, which passed by unanimous vote.

Public Comment, Bryce Revell

At 2:30 p.m. the Commissioners heard public comment from Mr. Bryce Revell on his and Mr. Greg Brophy's goal to open a marijuana dispensary in the incorporated community of Eckley and to discuss potential county-wide impacts.

Yuma County Sheriff, Todd Combs

At 3:00 p.m. the Commissioners met with Yuma County Sheriff Todd Combs and Undersheriff Larry Gilliland to discuss office updates and fairgrounds use and to discuss the negotiating position on the Eckley law enforcement contract.

Administrator's Report

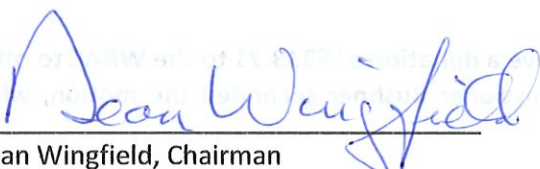
Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for action:


- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the January 31, 2020 regular meeting of the Board of County Commissioners and the minutes from the February 7, 2020 special meeting of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - The Commissioners discussed the status of the contract for the 2020 Yuma County Fair concert performer.
 - Invoices/Finance Requests:
 - **Commissioner Wiley moved to approve annual membership dues for the Colorado City and County Managers Association. Commissioner Bushner seconded the motion. It passed unanimously.**
 - **Commissioner Wiley moved to approve a donation of \$313.71 to the WRAC to offset property taxes paid in 2019. Commissioner Bushner seconded the motion, which passed unanimously.**
 - Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including various grants for the Ag Innovation Center, the DOLA administrative planning grant for completion of a landfill feasibility study, the status of payment on the DOLA administrative planning grant for Yuma County Economic Development's rural housing study, the application for CDOT multimodal grant funds, the energy impact grant application for the Eckley Road paving project due April 1st and the 2021-2022 VOCA grant application due February 18th.
- *Department Reports* – The Commissioners heard various department reports including the January 2020 Treasurer's reports, the January 2020 TV system maintenance log, a memo from Yuma County Sheriff Todd Combs regarding capital expenditures, and a request for information from Yuma County Sheriff Todd Combs regarding the status of the Veteran's Service Officer fleet vehicle. **Commissioner Wiley moved to approve the unbudgeted purchase of new body cameras for the patrol division at an estimate of \$140-170 each. Chairman Wingfield seconded the motion. It passed unanimously.**
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects including the implementation of new accounting software and challenges with imbedded and supplemental payroll processing software and an update on HB20-1281 being run to update the categorization of Yuma County at the state level. Calhoon also provided updates on the status of two parcels immediately adjacent to the Eckley shop.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including:

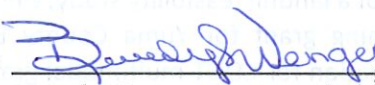


- **Commissioner Wiley moved to approve waiver of fairgrounds use fees for the Yuma FFA to hold their annual labor auction and oyster fry in the concessions building due to construction at the high school. Chairman Wingfield seconded the motion and it passed by unanimous vote with Commissioner Bushner abstaining.**
- Information provided by Jefferson County Fair staff regarding music royalties for county fair concerts.
 - *CDL Testing Unit* – Calhoon presented updates on the status of establishment of the CDL testing unit for Yuma County, including the status of the agreement with the State of Colorado.
 - *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting including updates on the regional coalition working on Senate Bill 19-181 related to oil and gas drilling permits.
 - *IT Updates* – Calhoon presented updates on various IT topics including the status of a phone system update by Granite and the outcome of an IT-related Department Head meeting held on February 4th.
 - *Maintenance Updates* – Calhoon reported on various facilities maintenance topics including equipment inventory processes, maintenance department structural updates, and the status of county-owned building lease renewals including county houses and the Human Services building.
 - *HR Updates* – Calhoon reported updates on county Human Resource topics including policy updates, county vacancies, a proposed update to the County CORA policy, a financial procedure drafted to outline leave use and accrual practices, a request for fleet vehicle usage by fairgrounds maintenance staff, and the review of two exit interviews conducted by Calhoon since the last meeting.

There being no further business, the meeting adjourned at 5:15 p.m. The next regular meetings of the Board of County Commissioners will be on February 24, 2020 and March 13, 2020.


Dean Wingfield, Chairman


Andrea Calhoon, Administrator

ATTEST: 
Beverly Wenger, County Clerk

