

# YUMA COUNTY COMMISSIONERS

March 31, 2020

Minutes<sup>1</sup>

On March 31, 2020 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, and Administrator Andrea Calhoon were present throughout the day. The meeting was open to the public via teleconference due to the COVID19 pandemic.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

## Financial Reports

Finance Officer in Training Sarah Carwin joined the meeting at 8:30 a.m. to provide financial updates including updates on the implementation of Paycor payroll software and the implementation of YTime timekeeping at Road & Bridge. Also discussed were economic recovery programs related to COVID19 expenditures.

## Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, Bookkeeper Melanie Fisher, and Receptionist Robin Newton were present via teleconference. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

The Board of County Commissioners reconvened at 9:50 a.m.

## Road and Bridge

Road & Bridge Supervisor Tom Andersen and Assistant Road & Bridge Supervisor Sean Malay joined the meeting at 10:00 a.m. to provide department updates.

- *Mower/Tractor Lease Options* – Malay presented various lease options for mower/tractor combinations. The group discussed tractor sizes and functionality requirements. **Commissioner Wiley moved to purchase the currently leased tractors for the buyout price to be paid out of Fund 2. Commissioner Bushner seconded the motion, which passed unanimously.**
- *Road Damage & Concerns* – Malay reported on concerns reported regarding road damage on CR 26 and CR W. Malay reviewed a conversation with a nearby landowner whose usage and personal attempts at road maintenance have created significant damage to the road. The group discussed potential options and Malay's plans for repairing the road and working with the landowner to improve the road.
- *Culvert Installation* – Malay reported on culvert orders for Don Rogers on CR 30. Malay reported ordering culverts as previously arranged.
- *Truck/Trailer Repairs* – Malay reviewed repair expenses on trucks and trailers. Malay reported considerable expenses with suspensions, wiring harnesses, and broken wires on County trucks and trailers which Malay attributes to road conditions. The group discussed plans for how to cut wash boards out of County roads and the value and appropriate timing of the four-pass road grading program. **Commissioner Wiley moved to approve the purchase of two yellow Pit Boss trailers to be paid out of Fund 2. Commissioner Bushner seconded the motion, which passed unanimously.**
- *County Road 26 Damage* – Malay discussed his plans to gravel County Road 26 west of County Road U with material from the Moser pit in the coming days.
- *Project Updates* – Malay reported on the status of various projects that are in-progress around the County. Malay discussed the feedback received from blade operators regarding road projects that are in-progress but need additional attention. Malay will work with Andersen to assess priorities and develop a strategy for prioritizing projects and taking advantage of proximity to pit work to finalize open projects.

<sup>1</sup> Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



Congressman Ken Buck's Office, Dusty Johnson

At 11:00 a.m. Dusty Johnson of Congressman Ken Buck's Office joined the meeting via teleconference to provide federal updates. Among topics of discussion were economic recovery and emergency financial support during the COVID19 pandemic, local financial impacts and fund availability through economic recovery programs, Congressman Buck's position on the federal stimulus package, and the Commissioner's significant concern over the financial health and viability of local hospitals during the ban on elective surgeries. The Commissioners also expressed concern over the economic impact on agriculture due to decreased ethanol, oil, and cattle prices.

CSU Golden Plains Extension Office Updates

At 11:40 a.m. the Commissioners met with CSU Golden Plains Extension Agents Joy Akey, JoLynn Midcap, and Travis Taylor to hear office updates. The group provided updates on their various program accomplishments and upcoming events and programs. Among topics discussed were adjustments made to 2020 county fair livestock preparations due to public health constraints, a new grant program related to substance abuse prevention being piloted by the Family and Consumer Sciences program, and livestock-related area programs and presentations. The group discussed support for local youth struggling with nutritional concepts for their fair livestock and livestock market impacts resulting from the national public health crisis.

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use hearings.

- **Land Use Hearings** – Land use hearings opened at 1:00 p.m. Yoast presented the following for signature.
  - **EFS 0320-02 for Jon and Diane Sawyer** to divide 10.00 acres, more or less, from 160.00 acres, more or less, in Sec 19, T5N, R47W for purpose of dividing the homestead off of the pasture ground.
  - **FPP 0320-02 for Scott Zey on behalf of Colorado Department of Transportation** to replace the bridge west of Wray at mile marker 248.

Land Use Hearings closed at 1:05 p.m.

**Commissioner Wiley moved to approve signature on Resolution 03-31-2020 A approving exemption from subdivision EFS 0320-02 for Jon and Diane Sawyer to divide 10.00 acres, more or less, from 160.00 acres, more or less, in Sec 19, T5N, R47W for purpose of dividing the homestead off of the pasture ground. Commissioner Bushner seconded the motion. It passed unanimously.**

**Commissioner Bushner moved to approve signature on Resolution 03-31-2020 B approving flood plain permit FPP 0320-02 for Scott Zey on behalf of Colorado Department of Transportation to replace the bridge west of Wray at mile marker 248. Commissioner Wiley seconded the motion. It passed unanimously.**

**Commissioner Wiley moved to waive the activity notice for the Colorado Department of Transportation reconstruction of a bridge west of Wray at mile marker 248. Commissioner Bushner seconded the motion, which passed by unanimous vote.**

- **OneOK Unmanned Pump Station** – Yoast reported on expected land use applications to be heard via hearing later this month. The Commissioners determined a major land use permit would be needed for the project.
- **Idalia Survey** – The group discussed issues related to the plat map in Idalia. Yoast will prepare some additional information for consideration at the next meeting.

GIS

- **Current Projects** – Yoast reported on various GIS topics.

Colorado Counties, Inc. Eastern District Meeting

At 1:30 p.m. the Commissioners attended a teleconference meeting for Colorado Counties, Inc. Eastern District regarding regional COVID19 updates, issues, and protocols.

Sheriff Todd Combs and Sergeant Joe Wells, COVID19 Updates

At 2:30 p.m. the Commissioners met with Sheriff Todd Combs and Sergeant Joe Wells to discuss law enforcement and detentions response to COVID19 including enforcement of public health orders, updates to patrol directives, and infection prevention measures in the jail.

County Assessor Cindy Taylor

At 3:30 p.m. the Commissioners met with Assessor Cindy Taylor to discuss emergency closure leave procedures.


Administrator's Report

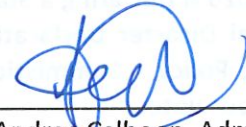
Administrator Andrea Calhoun reviewed calls, correspondence, and presented the following for action:

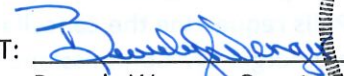
- **Minutes** – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Bushner moved to approve the minutes from the March 13, 2020 regular meeting of the Board of County Commissioners as well as the March 20, 23, 24, 26 emergency special meetings. Commissioner Wiley seconded the motion, which passed unanimously.**
- **CAPP Report & Claim Review** – The Commissioners heard information on pending CAPP and workers' compensation claims.
- **Signatures and Ratifications** –
  - Resolutions/Ordinances/Signatures:
    - **Commissioner Wiley moved to ratify the emergency meeting adoptions of Resolution 03-20-2020 A Declaring a State of Local Disaster, Resolution 03-26-2020 A Extending the Local Disaster Declaration, and Resolution 03-26-2020 B Adopting a Remote Meeting Policy. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
    - **Commissioner Wiley moved to ratify the March 24, 2020 emergency amendment of the Yuma Ambulance Service license. Commissioner Bushner seconded the motion. It passed unanimously.**
    - **Commissioner Bushner moved to ratify Chairman Wingfield's signature on a letter to Colorado Parks and Wildlife and Governor Jared Polis requesting the cancellation of turkey hunting season in light of the public health emergency. Commissioner Wiley seconded the motion, which passed unanimously.**
  - Invoices/Finance Requests:
    - No finance requests were presented.
  - Grant Updates:
    - The Commissioners reviewed information regarding pending and submitted grant applications including various grants for the Ag Innovation Center, the DOLA administrative planning grant for completion of a landfill feasibility study, the approval of CDOT multimodal grant funds, and the energy impact grant application for the Eckley Road paving project due April 1<sup>st</sup>.
- **Department Reports** – The Commissioners reviewed the March 2020 Veteran's Service Officer Report. **Commissioner Bushner moved to rescind Resolution 03-13-2020 A closing the Clerk's office for training on April 28, 2020. Commissioner Wiley seconded the motion, which passed unanimously.**
- **Prior Meeting Follow-Up** – Calhoun provided updates on ongoing projects including the implementation of new accounting software and a presentation by Jeff McNeilly at American Fidelity conducted at the March 13, 2020 meeting.

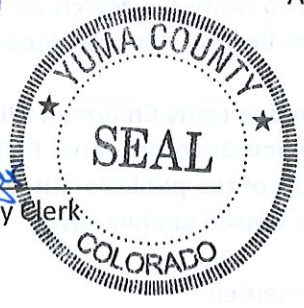
- **Correspondence** – Calhoon presented correspondence received since the last meeting including:
  - A letter of interest to renew a term of service on the Eckley Cemetery Board by Willie Williams. **Commissioner Wiley moved to reappoint Willie Williams to the Eckley Cemetery Board. Commissioner Bushner seconded the motion, which passed unanimously.**
  - The 2020 COSI scholarship letter of support, signed by Chairman Dean Wingfield.
  - **Commissioner Bushner moved to refund the deposit and use fee for Reck Agri Realty after cancelling their March 17 auction. Commissioner Wiley seconded the motion. It passed by unanimous vote.**
- **CDL Testing Unit** – Calhoon provided updates on the status of the Yuma County CDL testing unit.
- **Oil & Gas Updates** – Calhoon reported on oil and gas updates since the last meeting including updates on the regional and local government coalition working on Senate Bill 19-181 related to oil and gas drilling permits and litigation to which Yuma County is party regarding rulemaking by the Air Quality Control Commission.
- **IT Updates** – Calhoon presented updates on various IT topics including remote work capabilities for various County employees.
- **Maintenance Updates** – Calhoon reported on various facilities maintenance topics.
- **HR Updates** – Calhoon reported updates on county Human Resource topics including policy updates and county vacancies.

There being no further business, the meeting adjourned at 5:00 p.m. The next regular meetings of the Board of County Commissioners will be on April 16, 2020 and April 30, 2020.

  
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Dean Wingfield, Chairman

  
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Andrea Calhoon, Administrator

ATTEST:   
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Beverly Wenger, County Clerk



This resolution was rescinded on March 31, 2020

**RESOLUTION OF  
THE YUMA COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION #03-13-2020 A**

**Closing of Clerk's office for Election Training**

**WHEREAS**, the County Commissioners of Yuma County, State of Colorado, at a duly and lawfully called regular meeting of said Board of Count Commissioners, held on the 13<sup>th</sup> day of March 2020, and:

**WHEREAS**, the BOCC may change hours of opening and closing per C.R.S. 30-10-109;

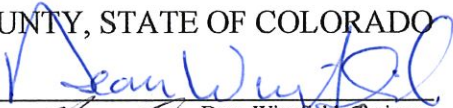
**WHEREAS**, format and certification requirements have changed for Elections;

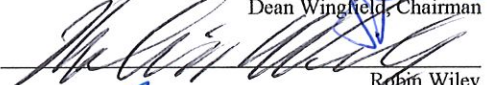
**WHEREAS**, the Yuma County Clerk and Recorder requires the MV, DL and Recording offices to be closed Tuesday April 28th for employees to attend Election Classes to be certified in Elections;

**THEREFORE**, be it resolved by the commissioners of the County of Yuma, Colorado, the offices (including Motor Vehicle, Recording, and Driver License in both Wray and Yuma) of the Yuma County Clerk and Recorder's office will be closed for regular business on April 28<sup>th</sup>, 2020.

ADOPTED, this 13<sup>th</sup> day of March, 2020

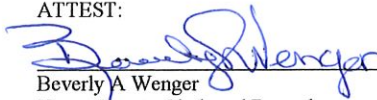
THE BOARD OF COUNTY COMMISSIONERS  
OF YUMA, COUNTY, STATE OF COLORADO

  
\_\_\_\_\_  
Dean Wingfield, Chairman

  
\_\_\_\_\_  
Robin Wiley

  
\_\_\_\_\_  
Trent Bushner

ATTEST:

  
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Beverly A Wenger  
Yuma County Clerk and Recorder

