

YUMA COUNTY COMMISSIONERS

June 30, 2020

Minutes¹

On June 30, 2020 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, and Administrator Andrea Calhoon were present throughout the day. The meeting was open to the public via teleconference due to the COVID19.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Liquor License Applications

At 8:15 a.m. Deputy County Clerk Nancy Wright joined the meeting to present the previously approved retail liquor license renewal for Papa's Bait Shop for signature and to present an application for hotel/restaurant liquor license for Casa Tres Amigos, LLC. **Commissioner Wiley moved to approve the hotel/restaurant liquor license for Casa Tres Amigos, LLC. Commissioner Bushner seconded the motion. It passed unanimously.**

Financial Reports

Finance Officer in Training Sarah Carwin joined the meeting at 8:30 a.m. to provide financial updates including audit updates, fair expense updates, and updates on the implementation of Paycor payroll software. **Commissioner Wiley moved to approve signature on the 2019 audit extension. Commissioner Bushner seconded the motion, which passed by unanimous vote.**

Human Services

The Board of Social Services meeting for June 30, 2020 was vacated.

Road and Bridge

Road & Bridge Supervisor Tom Andersen, Assistant Road & Bridge Supervisor Sean Malay, and Blade Foreman Justin Lorimer joined the meeting at 10:00 a.m. to provide department updates.

- *PC Telcom Installation* – The Commissioners were joined via teleconference by Mr. Vince Kropp of PC Telcom regarding an upcoming fiber installation project. Mr. Kropp will attend a future meeting with more specific information on the project.
- *Current Road Projects* – Lorimer reviewed a current road project on County Road R & Country Road 30 and challenges faced with that project due to irrigation sprinklers being run on the road. The group discussed both construction and maintenance challenges with irrigation impacts to county roads. The Commissioners contacted the landowner who reported that he was in progress on having the irrigation sprinklers adjusted to correct the issue.
- *Independence Day Holiday* – Andersen requested the county-observed Independence Day holiday be moved from July 3 to July 2 given that the Road & Bridge Department is currently not working on Fridays. **Commissioner Wiley moved to approve July 2 as the 2020 Road & Bridge observed Independence Day holiday. Commissioner Bushner seconded the motion. It passed unanimously.**
- *Kirk House* – Andersen provided updates on the repair work to the Kirk House.
- *Overweight Permitting* – Andersen initiated a discussion regarding overweight permits and overweight permitting enforcement. The group discussed the Yuma County perspective on county road overweight permits and discussed a plan for managing overweight traffic on county roads. **Commissioner Wiley moved to approve the overweight permit for Osmus & Sons Farms. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
- *Potato Plant Water* – Andersen reported updates on his research regarding hauling potato dehydration production water from local potato production facilities. The project would require the acquisition of an additional water tanker. The group discussed options for acquiring an additional trailer in good condition

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



at a reasonable cost. Malay will obtain price comparisons between auction trailers and dealer trailers to present at a future meeting.

- *Culvert Damage* – Andersen reported on damage to newly installed culverts on County Road AA and reviewed response and procedural updates designed to prevent such issues in the future.
- *GPS for Equipment* – Andersen and Malay presented information regarding the potential addition of GPS management software to various Road & Bridge equipment. The software would allow greater operational management visibility for equipment use and maintenance.
- *County House Rental* – Andersen presented a request from Lenz Farms to rent the county-owned house at Wauneta that is currently vacant.
- *Emergency Response Pay* – Andersen requested clarification on pay policies for emergency fire response for Road & Bridge employees.
- *Executive Session* – **Commissioner Wiley moved to enter into executive session at 11:00 a.m. under CRS 24-6-402(4)(e) for negotiations. Commissioner Bushner seconded the motion which passed by unanimous vote.** Present for executive session were Chairman Wingfield, Commissioner Wiley, Commissioner Bushner, Road & Bridge Supervisor Tom Andersen, Assistant Road & Bridge Supervisor Sean Malay, Blade Foreman Justin Lorimer, and Administrator Andrea Calhoon. Executive session ended at 11:17 a.m. No action was taken following executive session.

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use hearings.

- *Land Use Activity* – Yoast presented two lot line adjustments for review and approval. **Commissioner Wiley moved to approve signature on resolution 06-30-2020 A approving administrative permit ADM 0620-03 for Kit Robertson on behalf of Dexter Lewis Robertson Trust and Chris Turvey POA Judith Spelts for a lot line adjustment located in the SW ¼ of Sec 32, T2N, R46W. Commissioner Bushner seconded the motion, which passed unanimously.**
- *Pending Land Use Activity* – Yoast reported that there is currently one hearing scheduled for the month of July and the group discussed various potential projects within the county.

GIS

- *Current Projects* – Yoast reported on various GIS topics including the online map and public utility mapping work being completed with the City of Yuma. **Commissioner Bushner moved to approve renewal of GIS mapping software subscriptions as presented. Commissioner Wiley seconded the motion, which passed unanimously.**

Public Comment, Megan Ringlein

At 2:00 p.m. the Commissioners heard public comment from Logan County landowners Megan Ringlein, Tony Gerk, Mark Hutt, Alisha Hutt, Karianne Donnelson, Lauren Gerk, Carol Schweiger, and Steve McCracken regarding a potential wind energy project in Logan County that could potentially consider running transmission lines through Yuma County in the future. Project concerns were presented to the Commissioners by the group and their experience with the project to date was presented.

Executive Session

Commissioner Wiley moved to enter into executive session at 2:38 p.m. under CRS 24-6-402(4)(e) for negotiations to discuss the WY Communications Center agreement and budget contribution. Commissioner Bushner seconded the motion, which passed unanimously. Present for executive session were Chairman Dean Wingfield, Commissioner Robin Wiley, Commissioner Trent Bushner, Sheriff Todd Combs, WY Comm Board President Brent



Deterding, Deputy Dan Overturf, and Administrator Andrea Calhoon. Executive session ended at 3:04 p.m. No action was taken following executive session.

Administrator's Report

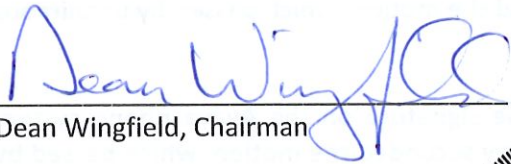
Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for discussion and action:


- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the June 15, 2020 regular meeting of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Wiley moved to ratify Commissioner Wingfield's signature on the 2019 Cost Allocation Plan. Commissioner Bushner seconded the motion. It passed unanimously.**
 - **Commissioner Wiley moved to ratify Commissioner Bushner's signature on the 2020 Courthouse Security Grant award letter. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
 - **Commissioner Wiley moved to approve signature on the collaborative agreement with the City of Yuma, City of Wray, and Town of Eckley for disbursement and management of awarded CARES Act funding. Commissioner Bushner seconded the motion. It passed unanimously.**
 - **Commissioner Wiley moved to approve the most recent Yuma County COVID variance. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
 - Invoices/Finance Requests:
 - **Commissioner Bushner moved to approve signature on the Avaya phone system maintenance renewal. Commissioner Wiley seconded the motion, which passed by unanimous vote.**
 - Grant Updates:
 - **The Commissioners reviewed information regarding pending and submitted grant applications including: GOCO funds for the construction of a beef barn expansion for the Ag Innovation Center, DOLA administrative planning funds for completion of a landfill feasibility study, DOLA energy impact funds for chip sealing of the Eckley Road, CDOT multimodal funds for sidewalk updates in cooperation with the City of Wray, an update to match funding requirements for VOCA grant funds, a received award for Courthouse Security funds, and the receipt of \$22,900 from the Office of Behavioral Health for provision of telehealth mental health services in the jail. Commissioner Bushner moved to ratify signature on an application for EMPG CARES Act funding through the Office of Emergency Management. Commissioner Wiley seconded the motion, which passed unanimously.**
- *Department Reports* – The Commissioners heard various department updates including discussion of revenue posting processes being worked on cooperatively with the Treasurer's Office, a report of valuation appeals received from the Assessor's Office, the May 2020 TV System Maintenance Log, the June 2020 Veteran's Service Officer report, and the 2019 CTSI Yuma County Loss Ratio Report.
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects.
- *Correspondence* – Calhoon presented correspondence received since the last meeting.
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit.

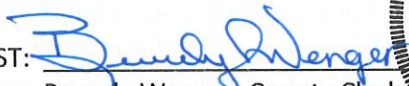


- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting including litigation to which Yuma County is party regarding rulemaking by the Air Quality Control Commission and the rejection of a form 2A application for Foundation Energy originally submitted to COGCC in July of 2019.
- *IT Updates* – Calhoon presented updates on various IT-related topics including expansion of broadband capability at the Yuma County Fairgrounds and the status of equipment orders for remote work capabilities for essential staff.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics including disinfection protocols for County Fair events, leases for County-owned houses, and updates and repairs to the Kirk House. The Commissioners also reviewed facilities operations. **Commissioner Wiley moved to reopen County Courthouse operations effective July 6, 2020 with the stipulation that employees are required to wear masks when interacting with patrons at less than six feet of distance. Commissioner Bushner seconded the motion. It passed unanimously.**
- *HR Updates* – Calhoon reported updates on county Human Resource topics including policy updates and county vacancies. The Commissioners reviewed and approved salary authorization requests for increases for Deputy Trace Combs, Victim's Advocate Angela Witte, Sheriff's Office Manager Stacy Zink, Finance Officer Sarah Carwin and new hire Part-Time Maintenance Shawn Pratt. The Commissioners also reviewed and approved updated job descriptions for Road & Bridge Supervisor Tom Andersen, Finance Officer Sarah Carwin, and County Administrator Andrea Calhoon.

There being no further business, the meeting adjourned at 3:55 p.m. The next regular meetings of the Board of County Commissioners will be on July 16, 2020 and July 31, 2020.


Dean Wingfield, Chairman


Andrea Calhoon, Administrator

ATTEST: 
Beverly Wenger, County Clerk

