

## YUMA COUNTY COMMISSIONERS

January 29, 2021

### Minutes<sup>1</sup>

On January 29, 2021 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Scott Weaver, and Administrator Andrea Calhoon were present throughout the day. The meeting was open to the public via teleconference due to the COVID19.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

#### Financial Reports

Finance Officer Sarah Carwin joined the meeting at 8:30 a.m. to provide financial updates and reports. Carwin presented office updates including personal leave and compensatory time buyout amounts for 2020 and updated signature cards for Bank of Colorado and First Pioneer National Bank.

#### Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Bookkeeper Melanie Fisher, and Receptionist Robin Stich. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

The Board of County Commissioners reconvened at 9:45 a.m.

#### Road and Bridge

Road & Bridge Supervisor Tom Andersen joined the meeting at 10:00 a.m. to provide department updates. Also in attendance were Blade Foreman Justin Lorimer and Truck Foreman Jeremy Lund.

- *Rip Rap Hauling* – Allen Zuege, who has been contracted for the hauling of rip rap from the Yuma County Landfill to County Road X at Idalia to provide project updates.
- *Yuma Cobblestone Road Access* – Andersen provided updates on conversations related to road access for the planned Cobblestone Inn at Highway 34 and County Road E in Yuma.
- *Equipment Requests* – Andersen presented equipment requests including a request for an additional blade. Lorimer and Andersen discussed mechanical issues with one of the blades that just had its warranty expire. The group discussed blade coordination and mileage assignments and reviewed the blade mileage assignments. Andersen also discussed his plans for replacement of the tanker trailer and a review of offerings at upcoming equipment auctions.
- *Personnel Updates* – Andersen provided staffing updates including the resignation of one truck driver and the hire of another as well as the potential hire of two new blade operators planned to be assigned to the Wauneta area. **Commissioner Wiley moved to approve the hire of Trevor Carroll as Lead Truck Driver as presented. Commissioner Weaver seconded the motion. It passed by unanimous vote.**
- *Bridge Updates* – Andersen discussed updates on the bridge work on County Road Y. Andersen will do some additional research regarding the project and bring bids and figures to an upcoming meeting.
- *Permits* – Andersen presented for approval two road crossing permits for YW Electric to bore electric line, one along County Road 40 just east of County Road K and one on County Road J just south of County Road 12. **Commissioner Wiley moved to approve the road crossing permits for YW Electric to bore electric line along County Road 40 at County Road K and on County Road J at County Road 12. Commissioner Weaver seconded the motion, which passed unanimously.**
- *Trailer Bids* – The Commissioners reviewed sealed bids received for the purchase of two as-is trailers as advertised. The bids were awarded to Aaron Metzler for Unit 171T and Unit 172T.



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<sup>1</sup> Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



### Sergeant Joe Wells, Jail Updates

Sergeant Joe Wells of the Yuma County Jail joined the Commissioners at 11:00 a.m. to discuss jail operations and to provide information on the booking and bonding process. Wells reviewed the process for how booking and bonding works and the authority of the various participants to determine which inmates remain in custody and which are released. Wells also provided various operational updates for the jail including COVID protocols and recent activity.

### Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use hearings.

- *Pending Land Use Activity* – Yoast reported no land use hearings for January and two pending land use applications for the month of February.
- *Land Use Code* – Yoast discussed various proposed land use code changes for discussion by the group.

### GIS

- *Current Projects* – Yoast reported on various GIS topics including ongoing work on the master map, plat book, and boundary and annexation survey as well as information on the billing for GIS software ESRI.

### COVID Task Force Meeting

At 3:00 p.m. the Commissioners attended the Yuma County weekly COVID Task Force Meeting. Minutes for the COVID Task Force are kept separately.

### Public Comment

At 3:40 p.m. the Commissioners heard public comment from Mr. Doug Stults regarding a letter he received regarding the redistribution of gravel from the county road into a private driveway. Mr. Stults expressed his dissatisfaction with the road maintenance around his place and his efforts to maintain the road himself. Mr. Stults was introduced to Road and Bridge Supervisor Tom Andersen and was requested by the Commissioners to submit his road issues through the Road & Bridge Department as opposed to attempting to resolve the issue without notifying the County of the issues. Andersen and the Commissioners discussed the expense of the gravel and application of the gravel resources that we have and the need for us to make wise use of the gravel resources that we have.

### Administrator's Report

Administrator Andrea Calhoun reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the January 15, 2021 regular meeting and the January 15 and January 22, 2021 special meetings of the Board of County Commissioners. Commissioner Weaver seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
  - Resolutions/Ordinances/Signatures:
    - **Commissioner Wiley moved to approve signature on the 2021 County Health Pool Designee form. Commissioner Weaver seconded the motion, which passed by unanimous vote.**
  - Grant Updates:
    - The Commissioners reviewed information regarding pending and submitted grant applications including: DOLA energy impact funds for chip sealing of the Eckley Road, an update on the previously approved DOLA Administrative Planning grant to conduct



a feasibility study for the proposed Ag innovation Center, and CDOT multimodal funds for sidewalk updates in cooperation with the City of Wray. The Commissioners also heard a report on reimbursement requests for CARES Act Coronavirus Relief Funds.

- *Department Reports* – The Commissioners heard various department updates including updates on the WY Communications Center, the Northeast Colorado Bookmobile, work on a draft for the Yuma County Fair Board MOU, signed the annual Highway User Tax Fund annual mileage certification form, and reviewed the January 2021 Veteran’s Service Officer report. **Commissioner Wiley moved to approve signature on the 2021 HUTF Mileage Report. Commissioner Weaver seconded the motion. It passed by unanimous vote.**
- *Correspondence* – Calhoon presented correspondence received since the last meeting including updates on the Idalia Ambulance Service 2021 license, the Yuma County Economic Development Board appointments, and information on an ag bag recycling program.

**Commissioner Wiley moved to approve the 2021 ambulance service license for Idalia Ambulance Service. Commissioner Weaver seconded the motion and it passed unanimously.**


**Commissioner Wiley moved to reappoint Tom Jackson, Mike Fecht, and Nathan Andrews to the Economic Development Board. Commissioner Weaver seconded the motion. It passed by unanimous vote.**

- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit.
- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting.
- *IT Updates* – Calhoon presented updates on various IT-related topics.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics including various estimates for projects including insulation of the County maintenance shop, the purchase of a new drain snake, and bids for elevator maintenance and inspection. **Commissioner Weaver moved to approve the bid from Mendoza Roofing to apply spray-on insulation to the interior of the County Maintenance Shop in the spring of 2021 as presented. Commissioner Wiley seconded the motion, and it passed unanimously.**
- *HR Updates* – Calhoon reported updates on county Human Resource topics including employee correspondence received and DOLA’s Best and Brightest Internship Program.

There being no further business, the meeting adjourned at 5:15 p.m. The next regular meetings of the Board of County Commissioners will be on February 16, 2021 and February 26, 2021.

  
Trent Bushner, Chairman

  
Andrea Calhoon, Administrator

ATTEST:   
Beverly Wenger, County Clerk



