

YUMA COUNTY COMMISSIONERS

March 15, 2021

Minutes¹

On March 15, 2021 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Scott Weaver, and Administrator Andrea Calhoun were present throughout the day. The meeting was open to the public via teleconference due to the COVID19.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Financial Reports

Finance Officer Sarah Carwin joined the meeting at 8:30 a.m. to provide financial updates and reports. Carwin presented office updates including leave balance reports, capital expenditures year-to-date, rodeo expenditures for the last several years, and interim February period to date expenditures.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, and Receptionist Robin Stich were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

The Board of County Commissioners reconvened at 9:30 a.m.

Road and Bridge

Road & Bridge Supervisor Tom Andersen joined the meeting at 10:00 a.m. to provide department updates. Also in attendance were Blade Foreman Justin Lorimer and Truck Foreman Jeremy Lund.

- *Truck Prices* – Lund presented truck pricing for the purchase of two Peterbilt trucks. Lund reported that the Mac and Kenworth dealers were not interested in bidding on the trucks. Lund also presented trade-in values for three Kenworth trucks that the department would like to trade. Before making a decision, the Commissioners requested to see a 2021 capital expenditure plan to assess the overall equipment expenditures for the year.
- *Blade Rotation* – Lorimer presented a proposed rotation for the road grader fleet.
- *Surplus Auction* – Andersen provided updates on equipment identified for auction this coming spring.
- *Abarr House* – Andersen provided pricing for fencing material for the Abarr house. **Commissioner Weaver moved to approve the bid for the cedar portion of fence materials for the Abarr house with preference to Wray Lumber if they can meet the competitive pricing. Commissioner Wiley seconded the motion and it passed unanimously.**
- *Loader Warranty* – Andersen discussed the cost of an extended warranty for the 744 John Deere loader. **Commissioner Wiley moved to approve the warranty extension for \$5,350 as presented. Commissioner Weaver seconded the motion. It passed by unanimous vote.**
- *Personnel* – Andersen presented a salary authorization for new hire truck driver Loren Barr. **Commissioner Weaver moved to approve the salary authorization for new hire truck driver Loren Barr as presented. Commissioner Wiley seconded the motion, which passed unanimously.**
- *Ditch Hitch* – Andersen presented a request to purchase a ditch hitch on auction with Big Iron in Julesburg.
- *Phillips County Agreement* – Andersen presented for the Commissioner's information the agreement that he has negotiated with the Phillips County Road & Bridge Supervisor, Mike Salyards, for the maintenance of Yuma County Road 60/Phillips County Road 2 which runs along the border of the two counties.
- *Utility Permits* – Andersen presented an underground utility permit for John Cure to bore an underground water line along CR LL.5 at the Hutton Ranch entrance. **Commissioner Wiley move to approve the underground utility permit for John Cure to bore a water line along CR LL.5 at the Hutton Ranch entrance. Commissioner Weaver seconded the motion. It passed by unanimous vote.**

¹ Minutes prepared by Andrea Calhoun are a summary of discussions, not a verbatim account.

Emergency Manager, Roger Brown

At 11:00 am the Commissioners were joined by Yuma County Emergency Manager Roger Brown to hear office updates. Brown reported on his current projects and efforts including various calls and meetings as well as efforts to strengthen the emergency communications network in the region. Brown reported that the previously maintained Threat and Hazard Identification Response Assessment (THIRA) has been determined by FEMA to not be applicable for counties and has been replaced by the Colorado Emergency Response Assessment (CEPA), which will be developed over the next couple of months.

The Commissioners presented Brown with a service award in honor and appreciation of 20 years of service as the Yuma County Emergency Manager.

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business.

- **Land Use Applications** – Yoast presented for consideration the previously tabled application **EFS 0221-01 for Rigoberto Ruiz** to divide 5.38 acres, more or less, and three 4.89-acre parcels, more or less, from a 20.5-acre parcel, more or less, located in the NE ¼ of Sec 32, T2N, R44W for purpose of resale. **Commissioner Weaver moved to approve Resolution 03-15-2021 A approving EFS 0221-01 for Rigoberto Ruiz to divide 5.38 acres, more or less, and three 4.89-acre parcels, more or less, from a 20.5-acre parcel, more or less, located in the NE ¼ of Sec 32, T2N, R44W for purpose of resale. Commissioner Wiley seconded the motion, which passed unanimously.**
- **Pending Land Use Activity** – Yoast reported three pending land use applications to be heard in march and one for April. The April land use application is a major land use permit on behalf of Yuma County Road & Bridge for the establishment of a new gravel pit. Yoast recommended the waiver of the land use permitting fee. **Commissioner Wiley moved to waive the application fee for the major land use permit for Yuma County Road and Bridge as recommended. Commissioner Weaver seconded the motion. It passed by unanimous vote.**

GIS

- **Current Projects** – Yoast reported on various GIS topics including ongoing work on the master map, plat book, and preliminary census data received.

Fairgrounds Maintenance, Jaden Campbell

The Commissioners were joined by Fairgrounds Maintenance worker Jaden Campbell at 1:15 p.m. to discuss seasonal fairgrounds plans and discuss needs and plans for the season. The group discussed maintenance staffing over the summer and plans for recruiting and hiring maintenance help during fair.

Yuma County Clerk, Bev Wenger

The Commissioners met with Yuma County Clerk Bev Wenger at 2:30 p.m. to discuss a bid received for Ballot on Demand equipment. Wenger explained various issues with issuing the 2020 ballots due to the current machines not being able to issue the correct size ballot. Wenger reviewed the assumed trends expected in ballots in the coming election cycles. The proposed equipment would allow Wenger's office to produce ballots of any size. **Commissioner Wiley moved to approve the purchase of Ballot on Demand Equipment as presented to be paid from the Clerk's polling place rentals budget. Commissioner Weaver seconded the motion, which passed unanimously.**





Yuma Museum

At 2:40 p.m., the Commissioners met with Yuma Museum representatives Monica King and Judy McFarland to discuss funding needs for the Yuma Museum in light of a grant application that was not funded. King reported on various funding efforts including additional grant applications being sought as well as on the project scope and needs. King and McFarland requested a \$15,000 match for a Community Challenge Grant for which they are applying next month. The Commissioners will assess whether funding is available to contribute the grant match as requested.

Public Comment, Rick Peery

The appointment for public comment with Mr. Rick Peery was cancelled and will be rescheduled for a future meeting.

Executive Session

At 4:30 p.m., the Commissioners conducted an executive session. At 4:30 p.m., **Commissioner Weaver moved to enter into executive session under CRS 24-6-402(4)(b) for legal advice on specific legal matters. Commissioner Wiley seconded the motion which passed unanimously.** Present for executive session were Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Scott Weaver, Administrator Andrea Calhoon, County Attorney Ken Fellman, and attorney Colleen McCrosky. Executive session ended at 5:30 p.m. No action was taken following executive session.


Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for discussion and action:

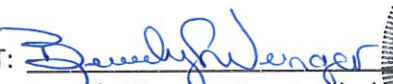
- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the February 26, 2021 regular meeting and the March 4, and March 11, 2021 special meetings of the Board of County Commissioners. Commissioner Weaver seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Wiley moved to approve signature on Resolution 03-15-2021 B approving the accelerated issuance of budgeted payments to the Washington-Yuma Counties Combined Communications Center. Commissioner Weaver seconded the motion and it passed by unanimous vote.**
 - Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including: DOLA energy impact funds for chip sealing of the Eckley Road, an update on the previously approved DOLA Administrative Planning grant to conduct a feasibility study for the proposed Ag innovation Center, and CDOT multimodal funds for sidewalk updates in cooperation with the City of Wray. The Commissioners also heard a report on CARES Act Coronavirus Relief Funds.
- *Department Reports* – The Commissioners heard various department updates including updates on the WY Communications Center, the Northeast Colorado Bookmobile, a memorandum of understanding being drafted with Golden Plains Extension and the Yuma County Fair Board, the February 2021 Clerk's Report, the Smithfield 2020 Q4 monitoring report, the Smithfield 2020 annual air report, and the February 2021 TV system maintenance log.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including the status of the non-disturbance agreement being negotiated with Tiffany Widoe and Kyle Roberts following the purchase of an easement through their property.

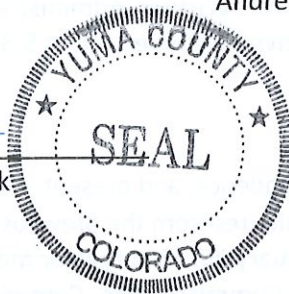
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit.
- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting including layoffs by Omimex Petroleum in the county and concern expressed by COGCC over the siting of a hemp processing facility two years ago.
- *IT Updates* – Calhoon presented updates on various IT-related topics.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including sixteen total fraudulent unemployment claims received on behalf of Yuma County employees and applications received for Yuma County's participation in DOLA's Best and Brightest Internship Program.

There being no further business, the meeting adjourned at 5:45 p.m. The next regular meetings of the Board of County Commissioners will be on March 31, 2021 and April 15, 2021.


Trent Bushner, Chairman


Andrea Calhoon, Administrator

ATTEST: 
Beverly Wenger, County Clerk




00009473 4/6/2021 10:00 AM
Yuma County Recorder, BEVERLY WENGER Page 4 of 4
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**BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO**

RESOLUTION NO. 3-15-2021 B

**APPROVING TEMPORARILY ACCELERATED QUARTERLY PAYMENTS TO THE
WASHINGTON-YUMA COUNTIES COMBINED COMMUNICATION CENTER**

WHEREAS, Yuma County is a significant source of funding for the Washington-Yuma County Combined Communications Center (the Center); and

WHEREAS, Yuma County has approved, through its annual budget approval process, the contribution of \$460,000 (four hundred and sixty thousand dollars) to the Center; and

WHEREAS, contributions have historically been approved and issued to the Center quarterly; and

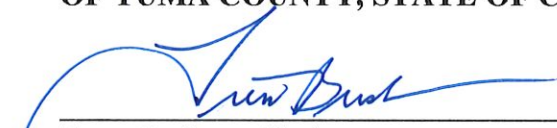
WHEREAS, the Center currently lacks sufficient financial resources to ensure proper cash flow for coverage of approved and budgeted operational expenses; and

WHEREAS, Yuma County possesses the financial stability to temporarily accelerate the issuance of quarterly payments to alleviate the imminent cash flow issues.

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS OF YUMA COUNTY, COLORADO hereby approve the accelerated issuance of quarterly payments as budgeted to the Washington-Yuma County Combined Communications Center for 2021 as follows: 50% issued in Quarter 1, 25% issued in Quarter 2, and 25% issued in Quarter 3. Such payments will represent the full budgeted and approved contribution of the Yuma County Board of County Commissioners and will exhaust the allotted funding. No additional payment or funding is implied.

ADOPTED this 15th day of March, 2021.

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



Trent Bushner, Chairman

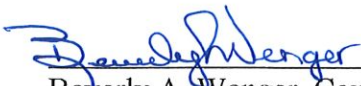


Robin Wiley



Scott Weaver

ATTEST:



Beverly A. Wenger, County Clerk

