



YUMA COUNTY COMMISSIONERS

July 15, 2022

Minutes¹

On July 15, 2022 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Scott Weaver, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Public Comment

The Commissioners received public comment from Robert and Beth Wenstrom inquiring as to the process for updating Yuma County Land Use Code. The Commissioners discussed the process for public suggestion of change to Land Use Code as well as the overall process required to update code. Also reviewed were recent changes to the Wind and Solar land use code and regional efforts on renewable energy code.

Road and Bridge

Road & Bridge Supervisor Tom Andersen and Blade Foreman Justin Lorimer joined the meeting at 8:30 a.m. to provide department updates.

- *Eckley Highway* – Andersen reported that the striping for the finalization for the Eckley Highway project is scheduled for August 14.
- *Staffing* – Andersen presented salary authorizations for new hire blade operators Gary Brandner and Frank Cook. The group also reviewed and discussed recruitment strategy and long-term staffing models. **Commissioner Bushner moved to approve the salary authorizations for new hire blade operators Gary Brandner and Frank Cook as presented. Commissioner Weaver seconded the motion. It passed by unanimous vote.**
- *2023 Blade Purchases* – Andersen presented pricing for trades on equipment to be considered in planning for 2023 equipment purchases. Lorimer provided guidance on the comparison of John Deere and CAT blades and the impact on the current road grading protocols. Bid prices will be presented at the July 29 meeting for 2023 blade purchases.
- *Financial and Operational Reports* – Andersen presented current financial and operational reports for the department.
- *Pickup Costs* – The group renewed the prior conversation about the monetary value of pickup provision to foremen and an evaluation of positions necessitating pickup provision. The Commissioners reviewed and discussed the analysis and approved the offering of a \$.22/hour mileage allowance to foremen who are not issued pickups to take home on the contingency that the stipend is forfeited if employees move to a non-leadership position.
- *Water Trailer* – Andersen reported the delivery of the spare water trailer to the fairgrounds for use in the arena and reported the submission of the receipt for repair costs incurred in preparing it for use.
- *Road Report* – Lorimer reported on base work on County Road 54, County Road 13, culvert and elevation work on County Road 32 in an attempt to mitigate frequent washout damage. The group also discussed the road maintenance programs on roads for which Yuma County receives road impact fees.

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:30 a.m. Human Services Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, Eligibility Supervisor Dalene Rogers, and Administrative Assistant Asalia Bencomo were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services. The Board of County Commissioners reconvened at 10:15 a.m.

County Clerk, Bev Wenger

County Clerk Bev Wenger joined the Commissioners at 10:30 a.m. to present a resolution regarding recording costs as well as updates from the recent primary election and planning for the upcoming general election. **Commissioner Bushner moved to approve signature on Resolution 07-15-2022 A updating recording prices for Exemption from Subdivision document recording. Commissioner Weaver seconded the motion. It passed by unanimous vote.**

Land Use

County Land Use Administrator Andrea Calhoon was heard at 1:10 p.m. to review Land Use and GIS business.

- *Pending Land Use Applications* – Calhoon reported one application received for hearing in the month of August with one additional major land use permit for September.

GIS

- *Current Projects* – Calhoon provided updates on the functioning of the GIS contract services provided by prior GIS Coordinator Colten Yoast.

County Treasurer, Chrystal Hammond

At 1:30 p.m., County Treasurer Chrystal Hammond joined the Commissioners to provide office updates. Hammond provided updates on investment activities, tax collections for the year, and updates on delinquent taxes owed by Omimex Petroleum. Hammond reviewed recent efforts to reconcile incoming and outgoing transactions to identify potential fraud if it occurs as well as upcoming Office training. The semi-annual Treasurer's Report and Public Trustee report were presented and approved.

At 1:37 p.m. **Commissioner Bushner moved to enter into executive session under CRS 24-6-402 (4)(b) for legal advice on specific legal matters. Commissioner Weaver seconded the motion. It passed by unanimous vote.** Present for executive session were Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Scott Weaver, Treasurer Chrystal Hammond, Administrator Andrea Calhoon, and Compliance Clerk Brandi Ritchey. Executive session ended at 1:57 p.m. No action was taken following executive session.

Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Weaver moved to approve the minutes from the June 30, 2022 regular meeting of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.

- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Weaver moved to approve signature on Resolution 07-15-2022 B approving a transfer of \$10,000 from Fund 1 to Fund 13 to cover Region 4 Opioid Council expenses until reimbursement is issued. Commissioner Wiley seconded the motion. It passed by unanimous vote.**
 - Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including the Eckley Road chip seal, American Rescue Act funds, and the CDPHE recycling grant. Calhoon also reported on the conduction of a desk audit for the 2020 EMPG grant currently being worked on with Emergency Manager Jake Rockwell.
- *Department Reports* – The Commissioners received various department reports including a request from County Fair Manager Kim Latoski to host a raffle during the 2022 County Fair, discussion of the maintenance crew planning during the 2022 County Fair, and establishment of fall Board of County Commissioner meeting dates. Fall meeting dates were set as September 14 & 30, October 14 & 31, November 15 & 30, and December 15 & 30.
- *Prior Meeting Follow-Up* – Finance and Compliance Clerk Brandi Ritchey provided project updates on the status of properties in Eckley. Updates were discussed regarding the Yuma Life Care Center committee in Yuma.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including an invitation to attend a regional visit tour by CSU Extension leadership and an invitation by the Yuma County Courts to celebrate National Ice Cream Day. Calhoon reported no appeals received to date for the County Board of Equalization. The Commissioners approved the MOU between Yuma County and the American Red Cross for provision of services in times of emergency. **Commissioner Bushner moved to approve a maximum expenditure of \$640 for fairgrounds horse race track leveling and to require future County Fair horse racing events and expenditures to be covered by sponsorship funds. Commissioner Weaver seconded the motion. It passed unanimously.**
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit and the planning of an Entry Level Driver Training community education program currently being developed with the Yuma Campus of Northeastern Junior College.
- *IT Updates* – Calhoon presented updates on various IT-related topics including challenges being worked through with the County voicemail system currently as well as provision of copier equipment during County Fair.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics. The Commissioners approved the waiver of deposit for a fairgrounds use request for First Farm Bank to host their annual Reggie Reindeer event in December. Also discussed were various fairgrounds usage topics including fees and forms. **Commissioner Bushner moved to approve the updated fairgrounds rental forms and agreements as presented pending the finalization of the available equipment listing. Commissioner Weaver seconded the motion. It passed by unanimous vote.**
- *HR Updates* – Calhoon reported updates on county Human Resource topics including recruitment and retention and fairgrounds maintenance staffing.



There being no further business, the meeting adjourned at 4:00 p.m. The next regular meetings of the Board of County Commissioners will be on July 31, 2022 and August 15, 2022.



Robin Wiley, Chairman



Andrea Calhoon, Administrator

ATTEST: 

Beverly Wenger, County Clerk



**RESOLUTION OF
THE YUMA COUNTY BOARD OF COMMISSIONERS**

Resolution# 7-15-2022A

Update fees regarding Application for Exemptions, Administrative Land Use Permits, Minor Land Use Permits, Major Land Use Permits, and corresponding Resolutions.

WHEREAS, the County Commissioners of Yuma County, State of Colorado, at a lawfully called meeting of said Board of County Commissioners, held on the 15th day of July, 2022, where all members were present and voting in the affirmative, and;

WHEREAS, the Yuma County Commissioners approve land use documents which include Major Land Use Permits, Minor Land Use Permits and Administrative Permits. These permits are presented to the Yuma County Clerk for recording into the General Recording with tract indexing included, and;

WHEREAS, the time involved with recording the Land Use Permits has increased due to the number of pages included in the permits, and;

WHEREAS, the State of Colorado legislation passed an increase in 2016 in the surcharge fee to \$3.00 per recording.

WHEREAS, the Yuma County Clerk has determined the general recording fee, as stated below, for any of the Land Use Permits, whether or not the permit contains a resolution, is fair and lawful.

\$40 for 7 pages or less
\$40 plus \$5 per page for all pages over 7
The \$3 fee mandated by CRS 30-10-421(c) is in addition to the above-mentioned fee

WHEREAS, the Land Use Permit recording costs will be billed to the Yuma County Land Use Department.

NOW, THEREFORE BE IT RESOLVED that the fees for recording a Major Land Use Permit, a Minor Land Use Permit, and an Administrative Land Use Permit and corresponding resolution if attached is \$40 for 7 pages plus the mandated \$3 fee and for documents larger than 7 pages, an additional \$5 per page beginning with the 8th page and be will be collected by the Yuma County Land Use Department under the Yuma County Board of County Commissioners.

NOW, THEREFORE BE IT FURTHER RESOLVED that the fees approved by this resolution shall become effective upon signature of Board of County Commissioners. All previous resolutions concerning fees for recording Land Use documents of Yuma County are rescinded upon approval of this resolution.

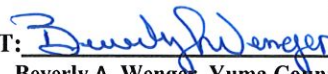
The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 15th day of July, 2022

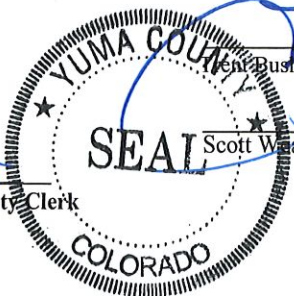
**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**

BY: 
Robin Wiley, Chairman


Ken Bushner


Scott Weaver

ATTEST: 
Beverly A. Wenger, Yuma County Clerk





**BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO**

RESOLUTION NO. 07-15-2022 B

A RESOLUTION TRANSFERRING \$10,000 FROM FUND 1 TO FUND 13

WHEREAS, Surplus fund balance and revenues in the General Fund #1 are available and will be used for this interfund transfer, and;

WHEREAS, funding for the Region 4 Opioid Council 2 Year Study required by the Attorney General’s Office will be issued retrospectively as reimbursement, and:

WHEREAS, Yuma County has been appointed as the fiscal agent for the Region 4 Opioid Council, and;

WHEREAS, a contractor has been hired to complete the required 2 Year Study and the Yuma County Attorney to provide legal services to the Region 4 Opioid Council, and;

WHEREAS, grant and settlement funding is available to reimburse the \$10,000 of expenses incurred in the establishment of the Regional Opioid Council and conduction of the 2 Year Study;

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of Yuma County, State of Colorado, approve the transfer of ten thousand dollars (\$10,000.00) from the General Fund #1 to the Fiscal Agency Fund #13.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 15th day of July, 2022.

ADOPTED THIS 15th DAY OF July, 2022.

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



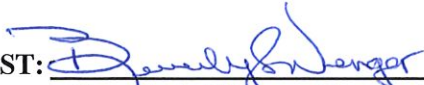
Robin Wiley, Chairman



Scott Weaver, Commissioner



Trent Fishner, Commissioner

ATTEST: 

Beverly A. Wenger, County Clerk

