



YUMA COUNTY COMMISSIONERS
August 31, 2022
Minutes¹

On August 31, 2022 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Scott Weaver, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Road and Bridge

Road & Bridge Supervisor Tom Andersen and Blade Foreman Justin Lorimer joined the meeting at 8:30 a.m. to provide department updates.

- *4 Rivers Training Program* – Steve Gilliland of 4 Rivers Equipment joined the meeting to present information regarding a new training program related to operational management software and to request utilization of the Yuma County Fairgrounds to conduct regional training sessions. The training proposal includes the offering of training for regional Road & Bridge employees to receive direct from dealer training on the road grader operational controls. **Commissioner Weaver moved to approve the utilization of the fairgrounds for regional 4 Rivers Blade training and to waive all associated rental fees. Commissioner Bushner seconded the motion, which passed unanimously.**
- *Staffing* – Andersen presented salary authorizations for recent new hires. **Commissioner Bushner moved to approve salary authorizations for new hire truck driver Ben Stults, new hire truck driver Kenneth Yarbrough, and new hire seasonal mower Mike Taylor as presented. Commissioner Weaver seconded the motion. It passed by unanimous vote.**
- *Fuel Contracts* – Andersen presented fuel contract pricing for 2023.
- *Road Report* – Lorimer reported on work on County Roads N, 13, and 54. Also discussed was upcoming work in the Kirk area and preparation efforts for major harvest roads. The group discussed work on County Road 60 following a report of road damage.
- *Mowing Operations* – Andersen provided updates on the status of annual mowing operations.
- *Financial Reports* – Andersen presented current financial reports for review.
- *Safety Incident* – Andersen reported on a recent safety incident including an outline of the incident and programmatic updates implemented to resolve the issue for future.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:30 a.m. Human Services Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, and Bookkeeper Melanie Fisher were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services. The Board of County Commissioners reconvened at 10:10 a.m.

A Caring Pregnancy Resource Center

At 10:15 a.m., Roberta Bigalk, Kylie Rose, and Peggy McDaniel of A Caring Pregnancy Resource Center met with the Commissioners to present program information and conduct introductions. Rose and McDaniel presented general information regarding the Center mission and activities as well as potential funding

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



mechanisms with potential partnership opportunities with the Department of Human Services. Bigalk introduced herself as the new Executive Director of the Caring Pregnancy Resource Center.

Yuma County Economic Development, Shelby Clark

Yuma County Economic Development Director Shelby Clark joined the Commissioners at 11:00 a.m. to discuss a recent effort to explore affordable housing. Also present for the discussion were Wray City Manager James DePue and DOLA Regional Manager Greg Etl. Clark reported on the current status and efforts regarding the Innovative Housing Incentive Program (IHOP) grant through the Colorado Office of Economic Development and International Trade. The current grant focus is a regional building code audit with the goal of regionalizing building ordinances in an effort to attract housing development through the streamlining of development application processes and opening the door for future funding opportunities. The group discussed the funding mechanisms available to meet the grant match requirements. Yuma County expressed support for the project and will await final information on financial contributions as they are calculated.

Land Use

County Land Use Administrator Andrea Calhoon was heard at 1:00 p.m. to review Land Use and GIS business and conduct land use hearings.

- *Land Use Hearings* – Land use hearings opened at 1:00 p.m. Calhoon presented the following applications for signature.
 - **EFS 0822-06 for Michael & Hope Aagesen** to divide a 3.00-acre parcel from a 7.00-acre parcel in Section 22, Township 2 North, Range 47 West for purpose of resale.

No members of the public were present to issue public comment.

Land Use Hearings closed at 1:02 p.m.

Commissioner Bushner moved to approve signature on Resolution 08-31-2022 A approving Exemption from Subdivision EFS 0822-06 for Michael & Hope Aagesen to divide a 3.00-acre parcel from a 7.00-acre parcel in Section 22, Township 2 North, Range 47 West for purpose of resale. Commissioner Weaver seconded the motion, which passed by unanimous vote.

- *Pending Land Use Applications* – Calhoon reported one application received for hearing in the month of September.
- *Laird Encroachments* – The Commissioners were joined by Jeff Wingfield of Wray State Bank to discuss encroachments on a property in the unincorporated community of Laird and determine the best path forward to resolving the encroachment issue.
- *Proposed Land Use Code Change* – The group discussed the status of a proposed land use code by a community group recently suggested.
- *Idalia Replat* – Calhoon provided updates on the proposed replat of the Town of Idalia.
- *Staffing* – Calhoon reported on the status of recruiting for the vacancy at Land Use Administrator/GIS Coordinator.

GIS

- *Current Projects* – Calhoon provided updates on recent GIS activities conducted by contracted GIS Coordinator Colten Yoast.



Office of Emergency Management, Jake Rockwell

At 2:30 p.m., the Commissioners heard updates from Yuma County Manager Jake Rockwell. Also in attendance was Chrystal Mitchell to present information on a CERT management proposal. The group discussed the coordination of civilian resources during times of emergency including issues related to liability and insurance coverage. Also discussed were local collaborative efforts such as work with Wray EMS on a centralized community AED management program and potential CPR training for various community organizations.

Department Heads Meeting

At 4:30 p.m. the Commissioners were joined by various Elected Officials and Department Heads for the conduction of a Yuma County Department Heads meeting. During the meeting Commissioner Robin Wiley announced his retirement with his last date of service scheduled for September 14, 2022.

Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Weaver moved to approve the minutes from the August 15, 2022 regular meeting of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Bushner moved to approve signature on Resolution 08-31-2022 B establishing the 2022 Yuma County Junior Round Robin Scholarship account. Commissioner Weaver seconded the motion. It passed unanimously.**
 - **Commissioner Bushner moved to approve signature on Resolution 08-31-2022 C establishing the 2022 Yuma County Senior Round Robin Scholarship account. Commissioner Weaver seconded the motion, which passed by unanimous vote.**
 - **Commissioner Bushner moved to approve signature on the 2021 Cost Allocation Plan as presented. Commissioner Weaver seconded the motion. It passed unanimously.**
 - **Commissioner Bushner moved to approve signature on the letter updating contacts on various financial accounts as presented. Commissioner Weaver seconded the motion, which passed by unanimous vote.**
 - Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including the Eckley Road chip seal and the status of the second tranche of American Rescue Act funds.
- *Department Reports* – The Commissioners received various department reports including the July 2022 TV System Maintenance Log, the August 2022 Veteran's Service Officer Report, the status of the financial evaluation of equipment purchase at the Yuma County Landfill, recent research conducted with the Yuma County jail on the implementation of statutory mediation-assisted treatment programs, administration of the Eastern Transportation Planning Region, and research on the submission of annual audit documents for the Yuma-Washington County E911 Authority Board. The Commissioners set a budget work sessions for September 9 and September 22.

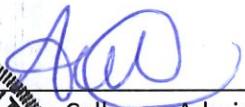



- *Prior Meeting Follow-Up* – The group discussed project updates on the status of properties in Eckley.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including a preliminary request to host a horse race at the Yuma County Fairgrounds, a fairgrounds use fee waiver request for a flu shot clinic hosted by the Yuma District Hospital, a request for butt blankets from the Yuma County Fair Queen program, and a preliminary discussion on annual Coroner salaries under SB22-065.
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit and the planning of an Entry Level Driver Training community education program recently established with Northeastern Junior College.
- *IT Updates* – Calhoon presented updates on various IT-related topics including the status of the VOIP phone transition and an assessment of security options for remote system access, both of which will be assessed during 2023 budget planning efforts.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics. The Commissioners reviewed a request for the declaration of surplus for two retired Yuma County Sheriff's Office patrol vehicles.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including recruitment and retention, the 2022 employee BBQ, the impending implementation of the Colorado FMLI Leave program, a review of the organizational structure within the Commissioners Office including a job description review, and the development of a job description for the new position of Yuma County Fair Manager.

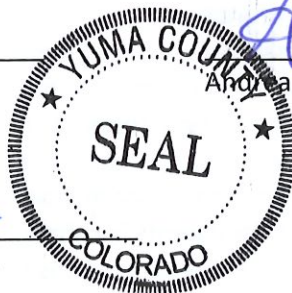
At 4:10 p.m., **Commissioner Weaver moved to enter into executive session under CRS 24-6-402(4)f) for personnel matters. Commissioner Bushner seconded the motion. It passed unanimously.** Present for executive session were Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Scott Weaver, Administrator Andrea Calhoon, Finance Officer Sarah Carwin, and Finance Clerks Kay Prentice, Brandi Ritchey, and Jessi Lippert. Executive session ended at 4:20 p.m. No action was taken following executive session.

There being no further business, the meeting adjourned at 4:45 p.m. at which time the Commissioners convened a work session for the purpose of assessing operational strategy at the Department of Human Services. The next regular meetings of the Board of County Commissioners will be on September 14, 2022 and September 30, 2022.


Robin Wiley, Chairman


Andrea Calhoon, Administrator

ATTEST: 
Beverly Wenger, County Clerk



**BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO
RESOLUTION NO. 08-31-2022 B**

**A RESOLUTION ESTABLISHING A JUNIOR ROUND ROBIN
SCHOLARSHIP ACCOUNT AND ESTABLISHING AUTHORIZED
REPRESENTATIVES**

WHEREAS, the County Commissioners of Yuma County, State of Colorado, convened at a duly and lawfully called regular meeting of the Board of County Commissioners on August 31, 2022; and,

WHEREAS, Wray State Bank has been designated as a depository for Yuma County; and,

WHEREAS, this resolution shall continue to have effect until such time as express written notice of its rescission or modification has been received and recorded by Wray State Bank; and,

WHEREAS, all transactions, if any, with respect to deposits, withdrawals, and borrowing by or on our behalf with Wray State Bank in conjunction with this resolution are hereby ratified, approved, and confirmed; and,

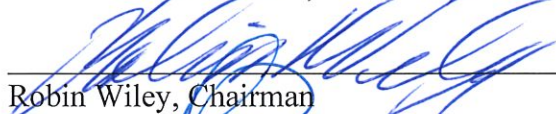
WHEREAS, Tatum Soehner was the Yuma County Fair 2022 Junior Round Robin winner; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF YUMA, STATE OF COLORADO:

1. The Yuma County Commissioners request the establishment of an account entitled the Yuma County Board of Commissioners, dba Yuma County Fair Jr. Scholarship Round Robin.
2. The account shall include the below-listed authorized signors and representatives who are authorized to deposit and withdraw funds in association with this account.
 - a. Scott Weaver, County Commissioner
 - b. Chrystal Hammond, County Treasurer
 - c. Tatum Soehner, 2022 Junior Round Robin Scholarship Recipient
3. The number of authorized signatures required for withdrawal is two (2).

MOVED, READ AND ADOPTED by the Board of County Commissioners of the County of Yuma, State of Colorado, at its regular meeting held on the 31st day of August, 2022. The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Yuma County Commissioners. **ADOPTED this 31st day of August, 2022.**

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



Robin Wiley, Chairman

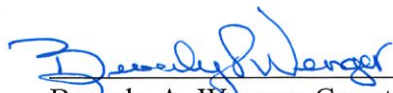


Scott Weaver

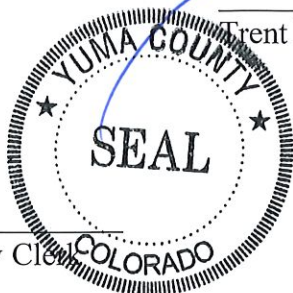


Trent Bushner

ATTEST:



Beverly A. Wenger, County Clerk



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Yuma County Recorder, BEVERLY WENGER Page 1 of 1
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**BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO
RESOLUTION NO. 08-31-2022 C**

**A RESOLUTION ESTABLISHING A SENIOR ROUND ROBIN
SCHOLARSHIP ACCOUNT AND ESTABLISHING AUTHORIZED
REPRESENTATIVES**

WHEREAS, the County Commissioners of Yuma County, State of Colorado, convened at a duly and lawfully called regular meeting of the Board of County Commissioners on August 31, 2022; and,

WHEREAS, Wray State Bank has been designated as a depository for Yuma County; and,

WHEREAS, this resolution shall continue to have effect until such time as express written notice of its rescission or modification has been received and recorded by Wray State Bank; and,

WHEREAS, all transactions, if any, with respect to deposits, withdrawals, and borrowing by or on our behalf with Wray State Bank in conjunction with this resolution are hereby ratified, approved, and confirmed; and,

WHEREAS, Lyndsey Mekelburg was the Yuma County Fair 2022 Senior Round Robin winner; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF YUMA, STATE OF COLORADO:

1. The Yuma County Commissioners request the establishment of an account entitled the Yuma County Board of Commissioners, dba Yuma County Fair Jr. Scholarship Round Robin.
2. The account shall include the below-listed authorized signors and representatives who are authorized to deposit and withdraw funds in association with this account.
 - a. Scott Weaver, County Commissioner
 - b. Chrystal Hammond, County Treasurer
 - c. Lyndsay Mekelburg, 2022 Senior Round Robin Scholarship Recipient
3. The number of authorized signatures required for withdrawal is two (2).

MOVED, READ AND ADOPTED by the Board of County Commissioners of the County of Yuma, State of Colorado, at its regular meeting held on the 31st day of August, 2022. The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Yuma County Commissioners. **ADOPTED this 31st day of August, 2022.**

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



Robin Wiley, Chairman

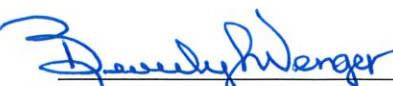


Scott Weaver

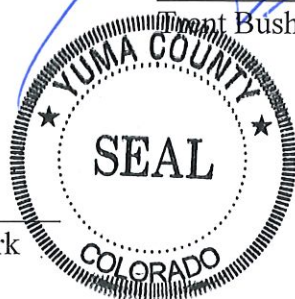


Brent Bushner

ATTEST:



Beverly A. Wenger, County Clerk



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