



YUMA COUNTY COMMISSIONERS

October 14, 2022

Minutes¹

On October 14, 2022 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Scott Weaver, Commissioner Mike Leerar, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Road and Bridge

Road & Bridge Supervisor Tom Andersen and Blade Foreman Justin Lorimer joined the meeting at 8:30 a.m. to provide department updates.

- *Surplus Equipment* – The group reviewed a list of equipment recommended for surplus and evaluated against the overall fleet management strategy and the necessary reserves.
- *Scheduling* – Andersen reported the departmental return to the 5-day work week effective November 7.
- *Road Chemical* – Andersen reported on research done on stabilization chemical for road base and a chemical used by Logan County called Envi Road. Andersen anticipates testing a mile of road on County Road 51 next spring.
- *Road Report* – Lorimer provided updates on upcoming work on County Road 51 and work on 26, 30, H, and various roads south of Eckley.
- *Fuel* – Andersen reported on fuel pricing currently and the group discussed fuel price volatility recently seen and fuel usage planning strategies.
- *Mowing* – The group discussed finalization of mowing operations through the fall and the planned mowing rotation through November.
- *Financials* – Andersen presented current departmental financials and the group discussed the various financial pressures for the department including flat revenues as well as increased fuel and equipment prices.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:30 a.m. Human Services Director Kara Hoover and Eligibility Supervisor Dalene Rogers were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services. The Board of County Commissioners reconvened at 10:15 a.m.

Yuma Community Foundation Grant Application, Lori Hoffner

At 10:30 a.m., Lori Hoffner joined the Commissioners to present a grant application to the Yuma Community Foundation for the Yuma County Fairgrounds. Grant funds are intended to be used for the purchase and installation of historical fair photos in the Concessions Building and the purchase of operational supplies for use at youth events. Hoffner reported that the Wray Area Foundation will be serving as fiscal agent on the grant application and that an agreement for fiscal agency with WAFI is in development. **Commissioner Weaver moved to approve the grant application to Yuma Community**

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



Foundation by the Wray Area Foundation on behalf of Yuma County as presented. Commissioner Leerar seconded the motion. It passed unanimously.

McMahan & Associates, Paul Backes

County Auditor Paul Backes of McMahan & Associates joined the Commissioners virtually to present the annual audit results at 11:00 a.m. Backes reviewed the audit process and results from the conduction of the 2022 audit review and discussed recommendations for financial practices moving forward.

Land Use

County Land Use Administrator Andrea Calhoon was heard at 1:00 p.m. to review Land Use and GIS business.

- *Pending Land Use Applications* – Calhoon reported one exemption from subdivision received for hearing in the month of October and one road vacation for the month of October.
- *Proposed Land Use Code Change* – Calhoon provided updates on recent discussions related to Yuma County land use code.
- *Staffing* – Calhoon reported on the status of recruiting for the vacancy at Land Use Administrator/GIS Coordinator.

GIS

- *Current Projects* – Calhoon provided updates on recent GIS activities conducted by contracted GIS Coordinator Colten Yoast.

County Treasurer, Chrystal Hammond

At 2:00 p.m. County Treasurer Chrystal Hammond joined the Commissioners to provide office updates and discuss County investments and financial assets. Hammond provided updates on collection efforts for delinquent personal property taxes for Omimex Petroleum. **Commissioner Weaver moved to approve signature on the application for Treasurer's Deed for county properties available for deed as presented. Commissioner Leerar seconded the motion, which passed unanimously.**

Administrator's Report

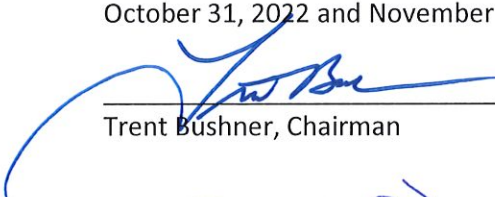
Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Weaver moved to approve the minutes from the September 30, 2022 regular meeting of the Board of County Commissioners and the October 6, 2022 special meeting of the Board of County Commissioners. Commissioner Leerar seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Weaver moved to approve signature on the letter of support for OWN Resources Financial Assurance Application to the COGCC pending confirmation of wording. Commissioner Leerar seconded the motion. It passed unanimously.**
 - Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including a proposed GOCO Grant for the Yuma golf course.



- *Department Reports* – The Commissioners received various department reports including a progress on Yuma County's recent appointment as the administrative agent for the Eastern Transportation Planning Region with CDOT.
- *Prior Meeting Follow-Up* – The group discussed project updates on the status of properties in Eckley.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including various board vacancies.
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit and the planning of an Entry Level Driver Training community education program recently established with Northeastern Junior College.
- *IT Updates* – Calhoon presented updates on various IT-related topics including the status of the VOIP phone transition and an assessment of security options for remote system access, both of which will be assessed during 2023 budget planning efforts.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including recruitment and retention, open enrollment, the impending implementation of the Colorado FAMLI Leave program, and the status of job description review efforts.

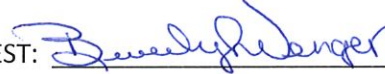
There being no further business, the meeting adjourned at 3:15 p.m. and the Commissioners entered into a 2023 budget work session. The next regular meetings of the Board of County Commissioners will be on October 31, 2022 and November 15, 2022.



Trent Bushner, Chairman



Andrea Calhoon, Administrator

ATTEST: 

Beverly Wenger, County Clerk

