

YUMA COUNTY COMMISSIONERS

April 27, 2023

Minutes¹

On April 27 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Scott Weaver, Commissioner Mike Leerar, Commissioner Adam Gates, and Finance Officer Sarah Carwin was present throughout the day.

The Commissioners initiated the meeting with the pledge of allegiance, reviewed and signed accounts payable, and discussed various meetings attended throughout the prior month.

Road and Bridge

Road & Bridge Supervisor Tom Andersen and Fleet Foreman Matt Martin joined the meeting at 8:33 a.m. to provide department updates.

- *Permit* - To trench across road P for Brophy – **Commissioner Leerar moved to approve the Permit to trench across County Road P submitted by Brophy. Commissioner Gates seconded the motion, which passed unanimously.**
- *Blades* – Took delivery of two new JD blades this week. Matt moved the Fleet Intelligence units to the new blades.
- *Fleet Intelligence* – Should have an update on the contract next week. Discussed the option of knowing when the blade is up or down. Tom will look into the cost on this feature.
- *BW Partnership Road Update* – Finished the road construction on HH.2 and are waiting on county approval to take over the road from them. Tom will go look at the road and take pictures to present the approval of the county taking over the road.
- *Road Report* – Finished 35 going by alpha flour. Sub grade will be done on CR 2 between X-Y, top coating on Monday. Started subgrade on Beacher Road between 13-19, pulling shoulders and putting base on it, should start later next week laying down. Today, we're laying down on L between 48-50.
- *Staffing* – A grader operator is out and another county employee is filling in
- *Fuel* – Contracted 80,000 gallons of fuel for All area shops through 4th quarter at \$3.04 and will be on a bi-monthly route Stratton Coop
- *Other* - Commissioner Leerar asked Tom to check on CR RR. Commissioner Gates followed up on Truck tarping complaint. Tom explained there should be no reason not to trap and this has been addressed with the Trucking Foreman. Tom will be bringing in information for Aageson on the Mining Position. Discussion was had on hauling material from the Mek1 pit. Commissioner Weaver asked about the material at the track at fairgrounds. It was decided that 4 inches of base would be pulled out and make it at grade with sand. Two piles of material would be left at the fairgrounds one for base and one for sand. The Rodeo Area is looking great! There was discussion about R&B Time Off and lost work time. Discussion on writing a department policy for requesting time off request and approval process. Commissioner Leerar mentioned that by the Yuma Shop between R&B & W&P building has grass that was parked or drove on asked to not park on it. Still working on hauling material to Landfill. Job Openings are kind of stagnant needing to find some new ways to get positions filled.

Human Services

¹ Minutes prepared by County staff are a summary of discussions, not a verbatim account.

The Board of County Commissioners convened as the Board of Social Services at 9:32 a.m. Bookkeeper Melanie Fisher, Child Welfare & Adult Protection Supervisor Hollie Hillman, Human Services Director Kara Hoover, and Admin Assistant Lori Summers were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services. The Board of County Commissioners reconvened at 10:25 a.m.

Public Comment

Larry Terrell was heard at 10:26 a.m. He first wanted to state that he hoped that during redistricting that the southern part of the county is given equal representation. The Commissioner's explained to him how that process works and there is a challenge when it comes to population growth. Larry then wanted to discuss the matter of County Road 9 and he would like the Commissioner's to decided one way or another if that will be a road or not. After some research there was minutes that notated conversation with Bruce Mann & Larry Terrell in Spring of 2022 regarding the matter. The Commissioner's would first like to verify if the road has been abandoned. If the road has been abandoned then a correspondence would need to go to both parties that the section line easement would needed be used for the property line dispute.

Yuma County Treasurer

County Treasurer, Chrystal Hammond was heard at 10:40 a.m. to give update on Omimex Energy Inc. One issue for taxation is that the inventory on site as of January 1, 2023 will be taxed for the entire year of 2023. The Assessor's Office won't be able to do the inventory until late Summer. Chrystal's office could go out and do the inventory to help the Assessor's office, but would like to explore other contacts that may have the information. There was discussion that maybe COGCC or other local Oil & Gas companies might be able to help. She has been working with the Attorney Paul on how to proceed. Paul is going to be in contact with COGCC and Steve in Philips County.

Yuma County Clerk

County Clerk, Beverly Wenger was heard at 11:28 p.m. to give various departmental updates. Extension lease options was presented for Dominion Voting upgrade equipment a 6-year and 8-year terms. The equipment would arrive in 2023. Bev recommended the 6-year lease with how technology and procedures changes that come up every year. **Commissioner Leerar moved to approve the Dominion Voting lease agreement for the 6-year extension. Commissioner Gates seconded the motion, which passed unanimously.** Beverly mentioned a bill that is in the works about public meetings. Scott was aware of the bill and it is on the radar of CCI. Wenger also mentioned that she has an employee leaving the 1st of August.

Public Comment

At 1:06 p.m. public comment on Yuma County Commissioner Redistricting Plan was opened. Beverly Wenger was in attendance. Discussion was had on the three options and the requirements of the redistricting. Public comment ended at 1:45 p.m.

Veteran's Officer

Veteran's Officer, Ron Brown was heard at 1:45 p.m. to give various departmental updates. Requested to be approved to go to NACVSO Convention **Commissioner Leerar moved to approve Ron Brown to attend the NACVSO Convention. Commissioner Gates seconded the motion, which passed unanimously**
Ron discussed upcoming concerns he has on the State level. Scott will discuss at his upcoming CCI meeting.



Fair Events Manager

Fair Events Manager, Carmen Murray was heard at 2:12 p.m. to give various department updates.
Lockbox - Will visit with Travis about putting in a lockbox for fairgrounds to check out keys for events. The lockbox would be managed by Carmen & Mike.
Fair Office Wall – Will collect bids to do the wall
Office – Will work on getting the office set up to be shared by Mike & Carmen. Having a central location for physical and electronic files.
Tickets – Discussion was had regarding ticket pricing. Prior Rodeo Tickets prices were set at \$15.00.
Commissioner Gates moved to approve to increase Rodeo Ticket Prices up to \$17.00. Commissioner Leerar seconded the motion, which passed unanimously
Tractor Pull – All set on that upcoming event happening.
Night Show – Discussion was had on potential Night Show Acts.

CSU Extension Office

CSU Extension, Travis Taylor, Joy Akey, JoLynn Midcap were heard at 2:57 p.m. to give various departmental updates.
Livestock – Travis gave updates on the livestock program. He has been working on post winter livestock struggles, judging contests, and trainings.
4-H/Youth – JoLynn gave updates on the 4-H/Youth program. She has had livestock weigh in, babysitting class, 36 new members & 28 new clover buds, found a Hispanic Liaison and she will be doing some promotion with them to help increase enrollment. Helped with Ag Week and looks forward to next year.
Family & Consumer Sciences – Joy gave updates on the Family & Consumer Sciences program. She had the Healthier Weigh Health Challenge from January to April, PROSPER hoping to do another one this fall, ServSafe Training, DAWN April – May.
Salary – Salary Authorization request was presented by Joy for their new Extension Staff Position.
Commissioner Leerar moved to approve the Salary Authorization for Alexandra Commissioner Gates seconded the motion, which passed unanimously.

Administrator's Report

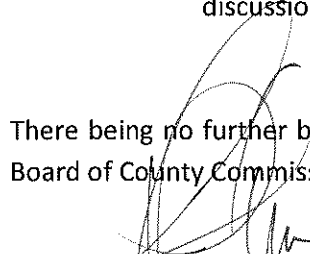
Finance Officer, Sarah Carwin reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – No minutes were presented for approval.
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures: None
 - Commissioner Gates gave an update on the 911-Authority Bank Signature Cards
 - Grant Updates: Discussion was had regarding the Landfill Grant Jennifer Jones is working on submitting by the end of the week.
- *Department Reports* –
 - ETPR Administrator Updates: None
 - 911 Authority Updates: Discussion was had regarding the 2023 budget and the 6-year proposed budget.
 - 2022 Cost Allocation Plan Updates – Discussion was on the progress and due date.
 - New Land Use employee will start on May 1st.

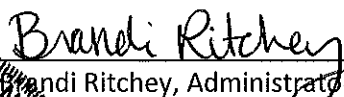


- GIS Printer Update – Brandi is working on getting quotes for parts to get the printer up and going. Discussion was had on whether our current situation is working or not. Do we need to consider other alternatives to meet our printing needs.
- *Prior Meeting Follow-Up* – The group discussed project updates on the status of properties in Eckley and the discussion of sale of county-owned properties.
- *Correspondence* – None
- *IT Updates* –
 - VOIP Phone System – Courthouse VOIP Project Updates/Refresh: Brandi is working on the Build Sheet.
 - Electronics Recycling – ER2: ER2 is creating a portal for Yuma County. Discussion was had on whether the Landfill had items or not to be recycled. There was discussion on whether those items are Yuma County property or items the general public has disposed of.
- *HR Updates* –
 - WY Comm Policy Review Committee Updates – Will be turning in Andrea’s logged hours to be reimbursed to Yuma County.
 - Salary – Salary Authorization request was presented by Sarah for the new Land Use Coordinator. **Commissioner Gates moved to approve the Salary Authorization for Land Use Coordinator, Niki Alexander. Commissioner Leerar seconded the motion, which passed unanimously.**
- *Other Items*
 - Discussed current job openings county wide.
 - Discussed the Upcoming 2023 Fair.
 - Commissioner Weaver brought up the conversation of holding Town Hall meetings. He would like to start in the Southern part of Yuma County. The board decided they would like to explore having these meetings. Commissioner Weaver will work on getting an initial schedule together.
 - Jake Rockwell came in for a brief discussion regarding the fire that happened in Spring 2022 prior to his employment with the County. Jessica Lippert came in to discuss a couple of items with the Commissioners. The 4P meeting is coming up on May 22 at 2:30 pm. This meeting occurs every 4 years. Discussion was had creating an online store for County Apparel. Jessi will get feedback from employees to see what employees are interested in. A trial store will be set up for the Spring/Summer and if it goes well there will be more discussion on creating a more ongoing store.

There being no further business, the meeting adjourned at 5:00 p.m. The next regular meetings of the Board of County Commissioners will be on April 27th, 2023.



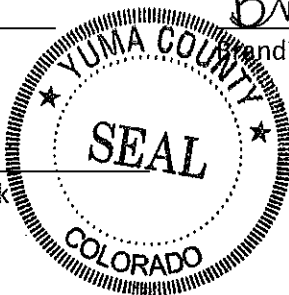
Scott Weaver, Chairman



Brandi Ritchey, Administrator

ATTEST: 

Beverly Wenger, County Clerk

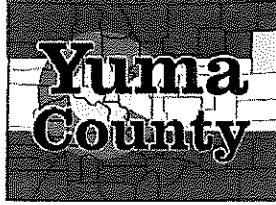




YUMA COUNTY ROAD AND BRIDGE

1310 SOUTH BLAKE WRAY, COLORADO 80758

Tom Andersen
ROAD SUPERVISOR



Phone 970332-5718
Fax 970 332-3429
ycrb@co.yuma.co.us

Yuma County Road & Bridge Underground and Utility Permit

Permittee's Name: Jessica Brophy Date: 04/21/2023
Address: 48530 County Road P, Eckley, CO Phone: 970-630-3783
Email Address: brophyjess@yahoo.com 970-630-0056

Your request for permission to install a line _____
under (boring)
across (trenching)
along road P at 48530 CR P is granted subject to the following terms and conditions:

IT IS UNDERSTOOD that the permittee will cause the installation at no expense whatsoever to Yuma County and that the permittee will own and maintain the same after installation. Where the installation crosses the roadway, it shall be encased in a pipe of larger diameter and the crossing shall be as perpendicular to the roadway as physically possible. However, an open cut shall be allowed up to the edge of the surface portion of the roadway. All installations shall be installed by the method of boring or jacking through beneath the road surface, unless prior arrangements have been made and approved by the Road Supervisor. No water shall be used in the boring, and no tunneling shall be permitted.

- The above line shall be installed beneath the surface of the right-of-way at a minimum depth of 48 inches.
- Unless the right-of-way ditch is full of dirt, permittee will need an additional depth of 48 inches.
- The disturbed portion of the roadway shall be restored to its original condition.
- The backfilling shall be made in 6" lifts and mechanically tamped and packed.
- The last 12" of backfill shall be of stable granular material such as crushed rock or gravel.

Where installation crosses any ditches, canals, or water carrying structures, where possible, it shall be pushed through and beneath in a pipe of larger diameter, thereby eliminating the necessity of trenching. In no case shall the flow of water ever be impaired or interrupted.

This work must be accomplished in accordance with accepted good practices and conform to the recommendations of the national electric safety code and to such Colorado statutes as are applicable.

SPECIAL PROVISIONS _____

- This work shall be completed within 30 days from the above date.
- No work shall be allowed on Saturdays or Sundays.
- No open trench permitted in traveled roadways after dark unless otherwise specified in the Special Provisions.
- Permittee must contact the Road Supervisor between one and two business days before the work begins.
- Permittee must contact the Road Supervisor between one and two business days after the work is complete.

For Office Use Only:			
Payment Amount:	Source:	Date:	No.:



YCRB Underground and Utility Permit (cont'd)

The permittee shall maintain the installation at all times and agrees to hold Yuma County, the agencies thereof, and their officers and employees harmless from any and all loss and damage which may arise out of or be connected with the installation, maintenance, alteration, removal, and presence of the installation herein referred to or any work or facility connected therewith, within the area covered by this permit.

Permittee shall be required to shut off lines and remove all combustible materials from the roadway right-of-way when requested to do so by the County of Yuma because of necessary roadway construction or maintenance operations. If the County so requires, permittee shall mark this installation with markers acceptable to the County of Yuma at the locations designated by the County of Yuma.

Permits involving encroachment on the national System of Interstate Defense Highways require concurrence by the U.S. Bureau of Public Roads prior to the issuance of a permit by the County of Yuma.

The traveling public must be protected during this installation with proper warning signs or signals both day and night. Warning signs and signals shall be installed by and at the expense of the permittee and in accordance with directions given by the Road Supervisor or his subordinate.

In the event any changes are made to this roadway in the future that would necessitate removal for relocation of this installation, permittee will do so promptly at his own expense upon written request from the County of Yuma, State of Colorado. The County will not be responsible for any damage that may result in the maintenance of the roadway to installation placed inside Yuma county right-of-way limits.

COUNTY OF YUMA, STATE OF COLORADO:

By: [Signature] Date: 04/27/2023
Road Supervisor

By: [Signature] Date: 4-27-2023
Yuma County Board Chairman

In accepting this permit, the undersigned representing the permittee verifies that he has read and understood all of the foregoing provisions; that he has authority to sign for and bind the permittee; and that by virtue of his signature, the permittee is bound by all the conditions set forth herein.

[Signature] Date: 04/21/23 Phone: 970-630-3783
Permittee

Road Crossings

- \$50.00 for boring under each dirt or gravel road
- \$75.00 for boring under each dirt or gravel road across an intersection
- \$1,000 for trenching across each dirt or gravel road
- \$500 will be refunded after six months if there are no additional repairs needed on the road. Should additional repairs be done by the road department, the \$500.00 deposit will be reduced by the cost of the repairs.
- Trenching across or boring under asphalt roads may be considered under special circumstances by the BOCC.

Right-of-Way Impacts

- \$50.00 for ditching or digging in the right-of-way
- \$ 0.50 per rod for laying telephone line in right-of-way (one rod equals 16.5 feet)
- Special circumstances may cause additional fees which will be considered on a case-by-case basis and approved by the BOCC.
- There may be a combination of the above fees, depending on the project.
- The Yuma County Road and Bridge Department will evaluate projects when the application is received. The applicant will be notified of the required fees. The fees are to be paid prior to the approval of the permit.