



YUMA COUNTY COMMISSIONERS

August 14, 2023

Minutes¹

On August 14, 2023 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Scott Weaver, Commissioner Mike Leerar, Commissioner Adam Gates, and Administrator Brandi Ritchey were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Liquor License

Nancy Wright presented Liquor License Renewal Application for Vernon Liquor LLC. **Commissioner Leerar moved to approve the Liquor License Application for Vernon Liquor LLC. Commissioner Gates seconded. The motion was unanimously passed.**

Road and Bridge

Road & Bridge Supervisor Tom Andersen joined the meeting at 8:30 a.m. to provide department updates.

- *Sale of Parts/Gravel* – The group discussed an issue with selling parts and gravel. In order to sell these types of assets, the County would need to obtain a Sales Tax license.
- *Equipment Outlook* – Steve Gilliland joined the group to discuss warranties and trades on future equipment purchases. The waiting period for purchasing new equipment has decreased significantly to around 90 days.
- *Salary Authorization* – Andersen presented a Salary Authorization for signature for a new hire joining the Maintenance crew. **Commissioner Gates moved to approve the Salary Authorization for a Maintenance Position at \$18.00 per hour. Commissioner Leerar seconded the motion which passed by unanimous vote.**
- *Road Report* – Lorimer provided a road report including an update on the conclusion of repairs made on County Road 58. The Road and Bridge crew is starting repairs in the Beacher Island area.
- *Mowing Report* – The Maintenance Crew has wrapped up mowing in the Armel area and is going to start their focus in the Idalia area.
- *Permits* - Andersen presented for approval the following road access permits:
Black Hills Energy to bore along County Road G between County Road 36 and 37 install a 2" gas pipe. **Commissioner Leerar moved to approve the Underground and Utility permit for Black Hills Energy as submitted. Commissioner Gates seconded the motion. It passed by unanimous vote.**

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:30 a.m. Human Services Director Kara Hoover, Administrative Assistant Lori Summers, Income Maintenance Supervisor Dalene Rogers, Income Maintenance Tech II Sheena Fix and Income Legal Tech III Ana Moran were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services. The Board of County Commissioners reconvened at 10:30 a.m.

¹ Minutes prepared by Brandi Ritchey are a summary of discussions, not a verbatim account.



County Attorney, Ken Fellman

At 10:30 a.m., County Attorney Ken Fellman joined the Commissioners for his annual visit. The group first discussed the Idalia Plat Issue with six landowners.

Commissioner Gates moved to approve a contract with Dickinson Land Surveying not to exceed \$8,690, contingent upon the six property owners in Idalia's approval to the re-draw property boundary lines and agreement by the property owners to pay their pro rata share of \$869.00. Commissioner Leerar seconded the motion. It passed by unanimous vote.

Commissioner Gates moved to take Court Action if no agreement is made with the property owners within 3 weeks to re-draw property boundary lines. Commissioner Leerar seconded the motion. It passed by unanimous vote.

Among other discussion was the Amended Title VI Policy and Plan, the Mek 1 Gravel Pit, maintenance storage, the prior Night show Contract for the 2023 Fair and surcharge increases for the 911 Authority board. The group discussed many Land Use issues including battery storage regulations, 1041 Regulations, and solar farm projects.

Commissioner Gates moved to adopt the Amended Title VI Policy and Plan as presented. Commissioner Leerar seconded the motion. It passed by unanimous vote.

Emergency Management, Jake Rockwell

At 1:00 p.m. the Commissioners heard a department update from Yuma County Emergency Manager Jake Rockwell. Among topics discussed were fire and weather reports. Rockwell stated that it is possible to have an earlier freeze this year and a wet and colder fall. With the school year starting back up, Rockwell is going to start school safe radio drills.

Maintenance

At 1:30 p.m. the Commissioners met with Maintenance Seargent, Travis Dinsmore. The group looked over and discussed numerous bids for air conditioning units for county buildings. Dinsmore is waiting on one more bid to come to his office before a decision can be made.

Yuma County Treasurer

At 2:00 p.m., the Commissioners heard from Yuma County Treasurer, Chrystal Hammond. Hammond stated that there had been two redemptions in August and will be making purchases into LPL Financial. A lot of delinquent payments have been received through July and into August. The County is about 98% collected on taxes. Omimex and CNP Operating accounts are still delinquent. Hammond will be reaching out to American Financial Credit Services, a collection agency, that has helped other counties with delinquent tax payments. **Commissioner Leerar moved to approve the Salary Authorization for her Deputy Treasurer Position at \$18.00 per hour. Commissioner Gates seconded the motion which passed by unanimous vote.**

Administrator's Report

Administrator Brandi Ritchey reviewed calls, correspondence, and presented the following for discussion and action:

Minutes – The Commissioners reviewed the minutes from the previous BOCC meetings.

- **Commissioner Gates moved to approve the minutes from the July 31, 2023 regular meeting of the Board of County Commissioners. Commissioner Leerar seconded the motion, which passed unanimously.**
- **Commissioner Gates moved to approve the minutes from the August 8, 2023 Special Meeting of the Board of County Commissioners. Commissioner Leerar seconded the motion, which passed unanimously.**

CAPP Report & Claim Review – The Commissioners heard information on pending CAPP and workers' compensation claims. The group discussed an ongoing Workers Compensation Claim and hail damage from the recent storms.

Signatures and Ratifications –

- **Commissioner Leerar moved to Ratify Signatures on Resolution 8-14-2023A A, changing authorized signatures on the First Pioneer and Wray State Bank Accounts. Commissioner Gates seconded the motion, which passed unanimously.**

Department Reports – The Commissioners received various department reports including an update on the administration of the Eastern Transportation Planning Region, discussion of business undertaken by the 911 Authority Board and the review from Mission Critical Partners for equipment upgrades. The group also discussed the recent fair and rodeo events and processes that could make the Beer Garden run smoother and more successful.

- **Commissioner Leerar moved to pay Jaden Campbell \$1,000 for his help at the Yuma County Fair. Commissioner Gates seconded the motion, which passed unanimously.**
- **Commissioner Leerar moved to pay fare and boarding for Cassidy Rogers, in the event Yuma County gets nominated for PRCA Small Rodeo of the Year. Commissioner Gates seconded the motion. It passed by a unanimous vote.**

Prior Meeting Follow Up – Ritchey provided project updates on the sale of a county owned property in Wauneta. Bids for the house are due August 31, 2023.

HR Updates – Ritchey gave the Commissioners an update on the Finance Office employee structure and stated the training plan and role changes throughout the office. Ritchey Presented new Job Descriptions and Salary Authorizations for employees in her office.

- **Commissioner Leerar moved to approve the Salary Authorization for the Administrative/Finance Assistant position at \$19.00 per hour. Commissioner Gates seconded the motion. It passed by unanimous vote.**

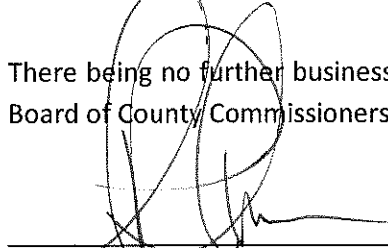


- **Commissioner Leerar moved to approve the Salary Authorization for the Finance and Compliance Clerk Position at \$17.25 per hour. Commissioner Gates seconded the motion. It passed by unanimous vote.**

Correspondence – Ritchey presented correspondence received since the last meeting. Among discussion was the CCI Legislative Committee Designation.

- **Commissioner Leerar moved to nominate Scott Weaver to serve on Colorado Counties, Inc. (CCI's) Legislative Committee on behalf of Yuma County and designate Commissioner Adam Gates as an alternate in the event that Weaver cannot participate. Commissioner Gates seconded the motion. It passed by a unanimous vote.**

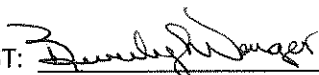
There being no further business, the meeting adjourned at 6:00 p.m. The next regular meetings of the Board of County Commissioners will be on August 31, 2023.



Scott Weaver, Chairman



Brandi Ritchey, Administrator

ATTEST: 
Beverly Wenger, County Clerk

