

**YUMA COUNTY COMMISSIONERS**  
**October 15, 2013**

**Minutes<sup>1</sup>**

At 8 a.m., the Yuma County Board of Commissioners met in regular session on the 15 of October, 2013 with Chairman Robin Wiley, Commissioners Dean Wingfield and Trent Bushner present.

Administrator Linda Briggs was present throughout the day.

The commissioners reviewed meetings that each attended within the last two weeks.

Custodians –

Custodians Daryl and Sandy Juhnke presented a list of maintenance needs for the buildings. Quotes were presented for several projects. Following the discussion the following motions were made.

**Commissioner Wingfield moved to accept the quote of \$4,575 from Bubby's Concrete Worxs, LLC to remove and replace the handicap ramp at the Health & Human Services building. Commissioner Bushner seconded the motion which passed unanimously.**

**Commissioner Bushner moved to accept the bid from Yuma Sheet Metal, LLC of \$569.00 to install a new vent and dampers in the Health and Human Services building to improve air flow to the receptionist's office. Commissioner Wingfield seconded the motion. The motion passed unanimously.**

**Commissioner Wingfield moved to accept the bid from Post Plumbing in the amount of \$1,300.00 for insulating heat pipes in the courthouse boiler room. The motion passed unanimously following a second from Commissioner Bushner.**

Health and Human Services -

The commissioners conducted business with Dave Henson, Director of the Department of Health and Human Services. Also present: Phyllis Williams and Dalene Rogers.

Road & Bridge -

In attendance from the Road and Bridge Department were: Supervisor Mark Shaw and Truck/Mining Foreman Howard McGinnis. Road and Bridge personnel updated the commissioners on road department activities.

The following were discussed:

- The road crew is working on Road 54 west of Highway 385. They will be moving to fix Road 16 west of Road 59 then back to Road 54. Work will be finished on Road 54 in the next 10 working days.
- There was a discussion of permitting the Cure pit, once the highway project on 385 and 36 is completed.
- The annual miner training will be in Kit Caron County. Shaw informed the commissioners that cars will be taken as the County Express will no longer allow use of their buses. The possibility of purchasing a van for county use was discussed.
- Shaw will be attending the LTAP Conference in Rapid City next week.
- The commissioners reviewed road sections that need maintenance and whether to keep the Armel house for a maintenance operator as the current maintenance operator does not live within the area.

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<sup>1</sup> These minutes prepared by Linda Briggs are summarized discussions, not verbatim.

A quote for a packer to pull behind graders was presented. Shaw said a new packer is approximately 2,000 dollars more than the used packers and felt the best option would be to purchase new. Following the discussion, **Commissioner Bushner moved to purchase one packer from LyCox Enterprises, Inc. at a cost of \$21,545.00 (includes a JD spacer & quick attach). Commissioner Wingfield seconded the motion, which passed unanimously.** This will be expensed through Fund 2.

Shaw said two trucks and possibly 4 graders will be traded in this year. Quotes for trucks were presented and reviewed. **Commissioner Wingfield moved to purchase two trucks from Kenworth at a cost of \$112,457 less a trade of \$58,000 and prompt pay discount of \$500 resulting in a unit price of \$53,957. Commissioner Bushner seconded the motion, which passed by unanimous vote.** The cost of the two trucks in the amount of \$107,914 will be paid out of Fund 20.

**Commissioner Wingfield moved to approve the special oversize transport permit for Rig Runners to move an oversize load on October 18<sup>th</sup> over County Road 9 and GG. Commissioner Bushner seconded the motion. The motion passed by unanimous vote.**

#### Treasurer's Report -

Dee Ann Stults presented the Treasurer's Report for the month of September, 2013. There were \$135,177.04 in taxes collected, and \$10,096.41 in fees collected.

Stults said the tax sale is not very big this year. There are 102 parcels of which 40 are minerals.

Stults presented a letter addressed to the commissioners from Attorneys Beatty & Wozniak, P.C. about a tax deed they deemed invalid. Stults reviewed the event and said she cannot undue a tax deed, that would need to be determined by the courts. The document will be sent to the commissioner's attorney, Michael Grinnan for review.

The public trustee request for the third quarter payment of \$3,364.06 was signed by Chairman Wiley.

#### Travis Dinsmore / House at 311 Birch –

Travis Dinsmore, employee and renter of the house at 311 Birch, informed the commissioners that he has not been able to get a second quote for installing heat in the house at 311 Birch. Two vendors had been contacted several times with no response. Following review of the quote received, **Commissioner Bushner moved to approve the quote from Yuma Sheet Metal LLC in the amount of \$7,650 for a gas furnace. Commissioner Wingfield seconded the motion, which passed unanimously.** The west bedroom will continue to be heated with the electric base.

Dinsmore received approval to purchase a new electric hot water heater. He will do the installation. Dinsmore said he had made improvements to the back bathroom, and now there is a shower in the tub.

Information is being gathered for having the windows replaced and having foam insulation applied in the walls.

The commissioners were asked if a second small dog could be allowed in the house. Discussion ensued. The board said it would be acceptable if it is caged when no one was home.

Sheriff Chad Day –

Sheriff Chad Day discussed the following:

Day said he will be sending emails to Dr Hickman, Executive Director of Centennial Mental Health, whenever his office is having problems or needs assistance from Centennial. Day will also send the emails to Robin Wiley.

Day asked for clarification of the jail facility budget which is part of the custodian's budget. The floor in the dayroom needs painted. Tables and benches should be anchored to the floor. The board said if there are big ticket items they want to know the cost prior to the expenditure being made.

Curtis Witte has resigned his position as Deputy Sheriff I. Due to staff changes, Day said there could be considerable staff movement in the office. There was discussion of the need to have an undersheriff and the office fully staffed.

Day informed the commissioners that costs associated with several inmates may cause the expenditures to be higher than the budgeted amount. Day said he has been paying for items out of the inmate welfare account. He will keep the commissioners informed.

TCC Construction -

Brian Crownover, from TCC Construction, said he had talked to Stephanie McCormack and Ernie Crownover and the job was to be the exterior of the original building. Commissioners said they had always considered the entire building was to have the metal replaced. McCormack was to call Commissioner Bushner within the next several days to discuss the issue.

Later in the afternoon, Brian Crownover returned asking if the board could call Stephanie McCormack to discuss the misunderstanding on the scope of work. The call was made and the issue discussed. The commissioners asked for an itemized listing and costs of the work completed.

Assessor Cindy Taylor & Treasurer Dee Ann Stults –

A conference call was made to Harris Computers to discuss computer changes for the assessor & treasurer offices. The commissioners, Treasurer Dee Ann Stults, Assessor Cindy Taylor, and several representatives from Harris Computers participated. Harris representatives said they were the only bidders on purchasing CCI through the bankruptcy process and expected the judge will allow the purchase to be completed on November 25th. A review of the company was given along with how they expected to facilitate working with customers of CCI. Harris will be sending an updated contract maintenance agreement for consideration next week.

Clerk Bev Wenger –

Pam Zuege and Nancy Simmons, joined by Clerk Bev Wenger and Jessica Lippert from the Yuma Office via phone, gave an update on renovations in the Yuma Office. Construction in the Yuma office is coming along great they may have the area opened up on Monday. The commissioners were invited to see the changes. Clerk Wenger said they were having car issues. If you are going over 60 mph there is a vibration. They frequently have it aligned and add air to the tires. For safety she requested a different vehicle. There was a discussion as to what type of vehicle they were wanting.

Wenger wanted to give the commissioners a head up that, 8 days prior to election, the offices will need to be

open for voting and there will be extra expenses for judges.

There will be additional postage costs in the clerk's office as the state is going to mail the renewal cards directly from the state. When mailed from the county office they combined multiple notices into one envelope. The state will be billing the counties for the postage cost of mailing directly from the state.

Liquor License -

Nancy Wright presented a liquor renewal application. **Commissioner Wingfield moved to approve the Colorado Liquor Retail License renewal application from Route 36 LLC., for The Grainery located at 26681 US Hwy 36, Idalia CO 80735. Commissioner Bushner seconded the motion. Commissioner Wiley abstained because he is part owner of the establishment. The motion passed by Wingfield and Bushner voting, Yea.**

Assessor Cindy Taylor and Rich Birnie -

Assessor Cindy Taylor, joined by GIS Coordinator Rich Birnie, informed the board of the Pictometry Intelligent Images meeting they attended in Sterling. The photos shown are high resolution and include a 4 way directional oblique image. Taylor said this would help in locating additional structures that are not being assessed. There is a 15% discount if four counties go together. The commissioners recommended getting a demonstration scheduled and invite the agencies that might benefit from the aerial photos.

Employee Exit interview -

**Commissioner Bushner moved to enter executive session as outlined in CRS 24-6-402 (4)(f) for personnel matters. Commissioner Wingfield seconded the motion, which passed unanimously.** At approximately 3:30 p.m., Commissioners Wingfield, Wiley, Bushner, Curtis Witte, and Linda Briggs entered into executive session, for the purpose of holding an employee exit interview. Through a duly made motion executive session ended around 4:00 p.m.

Administrator's Report -

Administrator Linda Briggs reviewed calls, correspondence, and presented the following for action:

**Commissioner Wingfield moved to approve the minutes of September 16 and September 30, 2013. Commissioner Bushner seconded the motion, which passed unanimously.**

**Commissioner Wingfield moved to refund the \$100 deposit to Kindi Kirchenschlager for the Relay for Life Barrel Race event held August 24<sup>th</sup> and 25<sup>th</sup>. Commissioner Bushner seconded the motion, which passed by unanimous vote.**

**Commissioner Bushner moved to sign the Statement of Grant Award (SOGA) to receive \$24,976 through the Colorado Division of Criminal Justice, Victims of Crime Act (VOCA) program to assist in financing the Yuma County Victim Assistance Program from January 1, 2014 to December 31, 2014 with grant # 13-VA-13-73. Commissioner Wingfield seconded the motion. The motion passed unanimously.**

Certification of Accounts Payable for October 15, 2013, drawn on Yuma County Funds, with check #55071 through #55200 totaling the sum of \$529,194.48 and Fund 16 W-Y Combined Communications check #6728 through #6734, totaling the sum of \$ 1524.78 were approved and signed by Chairman Robin Wiley.

A check was signed by the commissioners to transfer \$3737.66 of CCOERA forfeiture dollars to Fund 2.

**Commissioner Bushner moved to contribute \$5,000 towards a consultant for doing a study to implement broad band internet service in Yuma County. Commissioner Wingfield seconded the motion. The motion passed by unanimous vote.**

There being no further business, the meeting was adjourned at 5:00p.m.

The next meeting of the board will be October 31 and November 13, 2013.

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Robin Wiley, Chairman

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Linda Briggs, Administrator

ATTEST: \_\_\_\_\_  
Beverly Wenger, County Clerk