

YUMA COUNTY COMMISSIONERS

January 13, 2015

Minutes<sup>1</sup>

On January 13, 2015 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session with Chairman Dean Wingfield, Commissioners Robin Wiley, and Trent Bushner present. Administrator Kara Hoover was present throughout the day.

The Commissioners reviewed and signed accounts payable checks and discussed various meetings attended throughout the first half of the month.

Department of Health & Human Services

The commissioners conducted business with Dave Henson, the Director of the Department of Health and Human Services. Also present: Phyllis Williams, Hollie Hillman, and Robin Barnhart.

- **Child and Adult Protection Team:** Henson presented the 2015 Child and Adult Protection Team Roster for approval. After review, **Commissioner Bushner moved to approve the Adult and Child Protection Team for the year 2015. Commissioner Wingfield seconded the motion; which passed by unanimous vote.**
- **Executive Session:** At 8:57 a.m., **Commissioner Wiley moved to enter into Executive Session for discussion of a matter required to be kept confidential under C.R.S. Section 24-6-402(4)(c). The motion was seconded by Commissioner Bushner; which passed unanimously.** Present were: Commissioners Wingfield, Wiley, and Bushner, Administrator Kara Hoover, Health and Human Service Director Dave Henson and Child Welfare Supervisor Hollie Hillman. By a duly noted motion, Executive Session ended at 9:00 a.m.

Oath of Office Ceremony

The Commissioners attended the Oath of Office Ceremony for re-elected Officials: County Clerk Beverly Wenger; County Assessor Cindy Taylor; Treasurer Dee Ann Stults; Sheriff Chad Day; and Commissioner Trent Bushner; and newly elected Coroner Dan Baucke with the Honorable Sara Wagers-Johnson presiding. A reception was held in the Commissioner's meeting room following the ceremony.

Closure Post Closure Financial Assurance

The Commissioners reviewed the letter to the Colorado Department of Public Health and Environment regarding to the closure and post-closure financial assurance. **Commissioner Wiley moved to approve and sign the letter to the Colorado Department of Public Health and Environment, Hazardous Material Waste Management Division for closure and post-closure financial assurance. Commissioner Bushner seconded the motion; which passed unanimously.**

Centennial Mental Health Service Agreement

The Commissioners looked through the Centennial Mental Health Service Agreement for 2015. **Commissioner Wiley moved to accept and sign the 2015 Centennial Mental Health Service Agreement. Commissioner Bushner seconded. The motion passed unanimously.**

Road and Bridge

Supervisor Mark Shaw, and Mining Foreman Howard McGinnis were in attendance to give Road and Bridge department updates. The following items were discussed:

- **Current Projects** –Shaw reported that Road & Bridge staff were in the process of working on Rd 7; but have stalled because of the recent snow and ice storm; they have to wait until it thaws to resume work. Shaw

<sup>1</sup> Minutes prepared by Administrator Kara Hoover-summary of discussions, not verbatim



reported that some roads have very large ruts; which they will work on once it thaws. He feels it is just not practical at this point due to excessive wear and tear on equipment.

- *Reflective Signs* - Howard reported that they have some reflective signs that are fairly new that have faded prematurely. They were told by the company that they may be warrantied, so Road & Bridge staff are working on a sign inventory and will send it to the company for review, and possible replacements.
- *Staffing* – The group discussed staffing in the winter months. Shaw reported that his staff is keeping busy working around the shop. They are: working on signs, building an oil storage room in the warehouse, completing service work on trucks, and inventorying. Commissioner Wiley asked if Road & Bridge staff could work on the weekends, if road conditions were such that it was needed, and flex their hours during the week. Shaw reported that his crew certainly would do that.
- *Driveway Cleaning* – Shaw reported that he had a call from Mr. Deterding asking for assistance cleaning out his driveway for a state-wide PEO meeting that is occurring at his home on Saturday, January 17, 2015. The Commissioners were in consensus that since this was a major meeting, they would assist Mr. Deterding.
- *Gravel Needs*– Commissioner Wiley reported that County Road 7 to County Road PP west of Hwy 34 needs additional gravel. Commissioner Bushner mentioned that George Seward had reported that the first quarter of a mile of County Road 39 is also in need of gravel. Shaw reported that many roads are torn up from trucks and are in need of gravel. The roads that are the most notable are County Roads 11, 28, 46, and M. Shaw again reported that things have to thaw before it is practical to work on these roads.
- *Snow Piles* – Commissioner Bushner reported that Jim Kinnison phoned to report that he feels that the County doesn't move enough snow at his place on CR G, east of Hwy 59. Shaw reported he looked at his place and Mr. Kinnison has placed trees in the ditch and piled snow from his yard, filling the north ditch; causing snow to gather and thus lay on the road. Commissioner Bushner reported that he will speak to Mr. Kinnison about removing the trees and snow.
- *Transmission Lines* – Shaw visited with the Commissioners about Tri-State Generation and Transmission Association's placement of the large transmission lines. Curtis Miller, Tri-State Transmission Siting & Environmental Planner, will be in to visit with Mark in the next week or so. Shaw requested verification of where to measure for the right-of-way, for transmission-line placement. Dean mentioned to measure from the road surface as sometimes the roads can be shifted because of other structures and/or issues.
- *CDOT/RAMP Grant Scoping Meeting* – Shaw reported that he and Office Manager Debbie Logue, along with the Commissioners and Administrator Hoover, would be attending the CDOT/RAMP Grant Scoping meeting on January 20<sup>th</sup> in Fort Morgan at the Commissioners Assembly Room at 10:00 a.m.
- *Underground and Utility Permits*- Shaw presented an Underground and Utility Permit from Y-W Electric. Commissioner Wingfield moved to approve the Underground and Utility Permit for Y-W Electric to install a 7.2 KV electrical line under County Road 26, approximately 1,536 feet West of County Road Q. Commissioner Wiley seconded. The motion passed.
- *Longevity Increases*- Shaw reported that there are three employees that will be up for longevity increases this year and asked for authorization from the Commissioners for such. After a discussion, the Commissioners approved the longevity increases for 2015.
- *Vendor Listing*-Shaw reported that Debbie had completed an employee/vendor listing. The Finance Office had requested additional information and Shaw reported he would work on this.



### Reorganization of the Board

The Commissioners discussed the revisions for 2015 to establish: the Chairman of the Board, holidays, appointments of administrative staff; and appointments to regional boards. Commissioner Wiley moved to approve Resolution #01-13-2015 A which appoints Trent Bushner as Chairman of the Board of County Commissioners; David Henson as the Human Service Director; Mark Shaw as the Road and Bridge Supervisor; Kara Hoover as the Yuma County Administrator; Vicky Southards as the Finance Officer; and Rich Birnie as the Land Use Administrator; names the 2015 holidays that will be observed, and lists the appointments to regional boards. Commissioner Bushner seconded the motion; which passed by unanimous vote. (Resolution attached)

### DLR Group, Architecture & Engineering

- Nadine Hensler and Edward Bledowski joined the meeting via teleconference to introduce their firm. Commissioner Bushner reviewed the layout of the Communication Center building. Commissioner Bushner relayed that Director Walt Hardesty has contacted Pekarek's Building Designs from Burlington, Colorado to provide an overview on the building. Mr. Bledowski imparted his appreciation of staying local, but offered that his firm has extensive experience in the flow of Communication Centers. The Commissioners conveyed to Bledowski that they would consider a quote from his firm to review. Commissioner Wiley asked for cost comparisons for a remodel vs. new building. Bledowski reported that he will work up a quote and email it to the Commissioners.

### Josh Sonnenberg-Congressman Ken Buck's Office

Sonnenberg introduced himself as the Eastern Colorado representative from Congressman Ken Buck's office. The Commissioners reviewed various issues within the County. Commissioner Wiley mentioned the Broadband as one topic of interest. Commissioner Bushner mentioned water and CO2 issues that will provide a major impact; as well as endangered species may have the potential to be an issue. Sonnenberg mentioned that Ken Buck has been assigned to the Judicial Committee, and a subcommittee of that committee is endangered species. Sonnenberg thanked the Commissioners for their work locally.

### Land Use

Administrator Kara Hoover presented a written report from Rich Birnie, Land Use/GIS Coordinator.

- *Franson Family Partnership Gravel Pit:* Birnie, in his written report, relayed that the public hearing for the Development Permit for the Franson Family Partnership Gravel Pit is set for January 23, 2015. This request is to create a limited impact (110) mining operation on 9.99 acres more or less, on Yuma County Road C in the NE/4NW/4 of Section 31, T5N, R48W. The Commissioners did not have any additional comments or concerns.

The next Planning Commission meeting will be January 20, 2015.

### Treasurer

Treasurer Dee Ann Stults visited with the Commissioners about department items, to include:

- *Uncollected Taxes* – Treasurer Dee Ann Stults, per C.R.S.39-10-114, presented a report outlying accounts that are greater than one-year delinquent and have been deemed uncollectible; thus, she requested said accounts be cancelled. Commissioner Wiley moved to cancel the uncollectible accounts presented by the Yuma County Treasurer Dee Ann Stults for: Gerald Ringlein, Wedron Silicia Co, Dorothy Brunswig, and Doris O'Brion in the combined amount of \$571.77. Commissioner Wingfield seconded. The motion passed unanimously.



- *December Treasurer's Report* - Dee Ann Stults gave the treasurer's report for the month of December 2014. There were \$914.36 in taxes collected; \$112,759.72 in Specific Ownership taxes collected, and \$2,721.03 in fees collected.
- *Treasurer Deposit and Invest Funds Authorization* – Dee Ann presented the 2015 authorization for deposit and investing funds. **Commissioner Wingfield moved to approve and sign Resolution #01-13-2015 B authorizing Dee Ann Stults, Yuma County Treasurer, to deposit and invest funds in qualifying local banks. Commissioner Wiley seconded the motion; which passed unanimously.**
- *Public Trustee Quarterly Report* – Stults presented the 4<sup>th</sup> quarter Public Trustee Report. The Commissioners reviewed the report and had no questions or concerns.

#### East Yuma County Cemetery District Board

Board members Jim Schmidt and Harry Ivarie reported to the Commissioners that the district is researching DOT compliance. They reported that they have several cemeteries in their district and have to haul a backhoe via pickup and trailer to prepare for burials. The Board members relayed to the Commissioners their desire to be DOT compliant, but they are requesting assistance due to the costs and training. The Commissioners reported that the County's insurance carrier will be providing training on January 21, 2015 and invited the East Cemetery District employee to the training at no charge. Additionally, the Commissioners asked Administrator Hoover to invite special districts to county-wide trainings when appropriate from this point forward.

#### Sheriff's Office

Sheriff Chad Day and Undersheriff Adam Wills presented the following items for discussion:

- *Staffing*—Sheriff Day relayed that Will Bencomo is now at the academy. This is his first week and Bencomo reported that he is enjoying the academy so far. Day mentioned Shannon Mooney's position has changed; she steps in often and covers shifts. Day is requesting a change to an exempt employee. Hoover will provide information to Sheriff Day on exempt status and visit with the Commissioners at the next meeting.
- *Equipment*—Day reported that the Sheriff's Office is looking at a couple of government surplus generators through Division of Resource Management Office (DRMO). Day feels confident that the generators will work as a back-up for the court house and could also be made available for other entities, such as the nursing home, in case of an emergency.
- *Yuma County Annual Operating Plan*- The Office of Emergency Management submitted the Yuma County Annual Operating Plan for wildfire protection to be review by the Sheriff and the Commissioners. Sheriff Day reported that there were no changes to the plan from last year. **Commissioner Wiley moved to approve and sign the 2015 Yuma County Annual Operating Plan. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *Water Tanker Truck or Trailer* – Day mentioned that he has been in contact with Brent Deterding about the need for additional water tankers within the county for fire emergencies. Day reported that he has access to tanks on trailers that could be placed throughout the county in case of a fire emergency. Days asked for feedback from the Commissioners to pursue this idea with area fire departments. Commissioner Wiley mentioned that it would be nice to have the trailers near a water source to fill the tanks so that they would be ready for use in case of an emergency. Day reported that he will research further with area fire departments.
- *Executive Session* - Sheriff Day requested an executive session. Commissioner Wingfield moved to enter executive session for discussion of a matter required to be kept confidential under C.R.S. Section



24-6-402(4)(c). The motion was seconded by Commissioner Wiley and passed unanimously. At 2:40 p.m. Commissioners Bushner, Wiley, and Wingfield with: Sheriff Chad Day, Undersheriff Adam Wills, and Administrator Kara Hoover entered into executive session. Executive session ended at 2:51 p.m.

- *Vehicle Replacement Proposal* – Undersheriff Wills presented a Fleet Status Report of the Sheriff's Office vehicles. He reported that the 2007 Dodge Charger #072, 2009 Dodge Charger #081, 2010 Dodge Charger #091, 2004 Ford F-150 #141 have over 120,000 miles on them and would be in-line to be replaced. The Sheriff's Office would like to replace the vehicles with two (2) Dodge Ram Pickups and two (2) Chevrolet Tahoes. Wills presented bids from Limon Dodge, L.H.M. Dodge, Colorado Springs Dodge, and John Elway Chevy. Wills reported that the Sheriff's Office had contacted the Korf dealership in Yuma for a bid, but have yet to receive one. John Elway Chevy dealership has carry-over 2014 Tahoes, and the bid submitted is at a reduced rate that equals the same price as a Dodge Charger. Sheriff Day and Undersheriff Wills felt that the Tahoe provided better value than a Charger this year. The Commissioners asked if the Sheriff's Office had contacted the local Bonanza Ford dealership. Wills reported that they had contacted the manager of Bonanza Ford, but had not asked for a formal bid. The Commissioners requested that Wills get a bid from Bonanza and to continue to pursue a bid from Korf's. Undersheriff Wills reported that he will continue to work on local bids and will come back to the next meeting to review this data with the Commissioners.

#### Administrator's Report


Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:

- *Minutes* – The minutes of 12-31-2014 were reviewed. No changes or additions were noted. **Commissioner Wiley moved to approve the Board of County Commissioners minutes of December 31, 2014. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *Certification of Accounts Payable* for January 13, 2015, drawn on Yuma County Funds, with check #58659 through #58714 totaling the sum of \$306,736.71 and Fund 16 W-Y Combined Communication accounts payable checks #7152 through #7155, totaling the sum of \$1,707.41 were signed by Chairman Trent Bushner.
- *Ambulance Service Licenses* – Hoover presented completed applications from the City of Yuma and City of Wray Ambulance Services for approval. **Commissioner Wingfield moved to approve 2015 Ambulance Service Licenses for the City of Yuma and the City of Wray. Commissioner Wiley seconded the motion; which passed unanimously.** Service Licenses for South Y-W and Idalia Ambulances are pending.
- *Ambulance Agencies Base Rate* – A formal resolution for the Ambulance Agencies 2015 Base Rates, approved by motion on November 17, 2014, was presented. **Commissioner Wiley moved to sign the Resolution 01-13-2015 C for new base rates, effective January 1, 2015. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *Salary Authorizations* -- Salary authorizations were presented for the Commissioners approval. **Commissioner Wiley moved to approve 2015 salary authorizations per the approved salary scale. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *Elevator Maintenance* – Hoover presented a bid for elevator maintenance from HES Elevator Services from Denver, CO. This agreement is for a once-a-year maintenance service in the amount of \$650. **Commissioner Wiley moved to approve the once-a-year elevator maintenance agreement with HES Elevator Services in the amount of \$650 per year for three years. Commissioner Wingfield seconded. The motion passed unanimously.**



- *Building Maintenance Review* – The Commissioners reviewed recent ceiling damage to the commons area at the Court House caused by a leaky roof. They also walked through the Courts and looked at damage to a window frame and resolved an issue with a window latch. Hoover reported that there had been over \$50,000 spent last year for repairs and maintenance to the Courthouse and Health and Human Service Buildings. Hoover relayed that there seems to be a lot of maintenance and repair issues that need resolved. Current staffing patterns were discussed. The Commissioners asked Road & Bridge Supervisor Mark Shaw if his staff would have time to provide assistance with the necessary roof repairs. Shaw reported that he would send his staff to work on the roof.
- *CDOT-RAMP Grant Contracts* - Hoover presented executed contracts for CDOT-RAMP Grant projects on Highway 34 and CR J and Highway 385 and CR 33.6.
- *EIAF #7605 Grant Award* - Greg Etl had notified the County that the award letter for EIAF #7605, County Road R and 34 Improvement, received December 17, 2014 awarded the original grant request of \$389,998, instead of the revised grant request of \$438,478.94. Etl relayed that he is working with DOLA Executive Director to correct.
- *Buyout of Accumulated Leave* - The Commissioners reviewed the worksheet for 2014 buyouts and accumulated leave.
- *Conflict of Interest* – The Commissioners completed the Conflict of Interest Forms for 2015, per C.R.S. 18-8-308.
- *Yuma County Local Government Social* – The City of Wray will be hosting a Yuma County Local Government Social on February 5, 2015. Commissioners Wingfield and Bushner and Administrator Hoover plan to attend.

There being no further business, the meeting adjourned at 3:38 p.m. The next meetings of the board will be January 23rd, 2015 and February 13th, 2015.

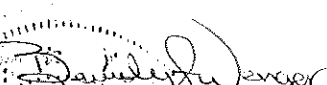


Trent Bushner, Chairman



Kara Hoover, Administrator

ATTEST:

  
Beverly Wenger, County Clerk