

YUMA COUNTY COMMISSIONERS

April 30, 2015

Minutes<sup>1</sup>

On April 30, 2015 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, and Administrator Kara Hoover were present throughout the day.

The Commissioners reviewed and signed accounts payable and payroll checks and discussed various meetings attended throughout the month.

Department of Health & Human Services

Department of Health and Human Services Director Dave Henson and staff member Robin Barnhart were present to conduct business with the Commissioners.

Dave reported that his lead staff has completed evaluations; based on a positive review, he is recommending a promotion and pay increase for Ana Morales. **Commissioner Wiley moved to approve the promotion to IMT II and pay increase to G5, S4 for Ana Morales, effective May 1, 2015. Commissioner Wingfield seconded the motion; which passed unanimously.**

Road and Bridge

Supervisor J.R. Colden and Fleet Foreman Kent Twiss were in attendance to give Road and Bridge department updates. The following items were discussed:

• *Current Projects –*

*CR V-* Colden reported that Road & Bridge crews are working on County Road V, the Bethune Road, south of Highway 36. They are currently building up the base and will be placing gravel on the road in the next week or so.

*CR PP.5-* Colden and Twiss report that Road and Bridge personnel have been working to repair a large hole on County Road PP.5. They have had to bring in fill material this week and will work on leveling it out next week.

*CR 7-* Commissioner Wiley relayed that he had a call about a new road access point on County Road 7. Colden reported that he has spoken to the land-owner and looked at the area. Colden reported that he believes there is a safety issue building where the owner would like access. Commissioner Wiley reported that he will speak with the land owner about asking for permission from his neighbors for a better access point.

*CR M-* Colden reported that he looked at the width issue on County Road M. Road and Bridge is working on ditch clean up and repair. Colden has been in contact with Don and Tyson Brown; they appear satisfied with the work and clean up that is being completed.

*Schramm Feedlot Entry-* Colden spoke with Thomas Holtorf at Schramm Feedlot about access to the west entry on County Road M. Colden reported that the road is in good shape and he perceives

---

<sup>1</sup> Minutes prepared by Kara Hoover are a summary of discussions, not a verbatim account.





trucks turning onto the road do not pose an issue. He does not deem another access point is necessary at this point.

CR 51-The Commissioners had a call from Steve Oestman about manure trucks causing issues County Road 51 to west of Highway 385. Colden reported that he is aware of the issue and has been hauling dirt and working on this road.

- *CDOT Highway 34 Turning Lanes –*  
Colden reported that he has been working with CDOT; taking classes to better prepare he and his staff for this project. He has received pricing for Class 6 Base of \$34.20 per ton, a price based off of 25-ton loads. He presented a tentative schedule for the project with a: final pre-meeting on May 13<sup>th</sup>, Culvert work will begin towards the end of May, and work to begin on the turning lane on County Road J mid-June, and County Road H mid-July. The Commissioners asked J.R. to revise the timeline and start with County Road H in June; instead of County Road J, due to the increased traffic during wheat harvest. Colden reported that CDOT will be covering the flagging for this project.
- *EIAF #7605 County Roads R & 34 Project –*  
Colden reported that advertisements for chip rock will go out this week; base and asphalt advertisements for bid will be sent early June. Colden presented a tentative schedule for this project to begin late July with a projected end date of mid-September. The Commissioners asked Colden to bid the chip rock with delivery freight, and without, to ensure costs fit within the budget.
- *Kirk Road*-Colden reported that this road is in rough shape. It gets a tremendous amount of traffic and is in need of immediate repairs. He put together a budget of costs for crack fill replacement on 6 miles of County Road M. He estimates it would cost approximately \$19,000, plus machine rental for Road and Bridge personnel to do the work, realizing that it will be late fall before the work could be completed. He received estimates from outside companies of \$12,728 to \$16,340 to complete the work. Colden requested to hire an outside company to complete this project, since there are so many projects going this summer. **Commissioner Wiley moved and Commissioner Wingfield seconded to approve the completion of crack fill: on County Road M, starting at County Road 1 to County Road 6; County Road 3 in the Town of Kirk, 2 miles on each side of County Road M; with McCormick Excavation & Paving from Stratton, Colorado not to exceed an estimated cost of \$16,000. The motion passed unanimously.**
- *R & B Drug Testing Policy –*  
Colden reported that he was contacted by Landfill personnel about including their staff in the random drug testing as required by the state for CDL licenses.
- *Contract with Cargill –*  
Colden reported that Cargill is willing to work with them on the dirt removal from their site for the CDOT turning lane project, but they would like to have a contract, or a letter, indicating that the dirt will be moved by the 1<sup>st</sup> of August. The Commissioners asked Administrator Hoover to send a letter to Cargill relaying the County's intention to have the dirt removed by August 1, 2015 after Colden provides the mailing information.
- *Staffing –*  
Colden reports that Road & Bridge has seven new hires, four new hires have class A CDLs, one has a Class B CDL and the others have regular driver's licenses. He reports that they have been able to

hire two with experience. They are still in conversation with one additional candidate. Colden reported; if they make one more hire, it will bring the Road & Bridge staffing to 50 employees. He would like to work at this staffing level and reevaluate in a few months. He relayed that insurance was a big plus in hiring good quality employees and thanked the Commissioners for this benefit.

Colden reported that Douglas Jimmis has resigned his position with Road & Bridge. His last day is today, April 30, 2015.

- *Tractors/Mowers Leases*-Kent presented tractor and mower lease comparisons from: 21st Century, Farmer's Implement, Wagner Equipment, Ag Power, Yost Farm Supply, Universal Tractor.

Commissioner Wingfield moved to trade the Landpride RCM5515 mower, #60M-00 for a Landpride RCM5616, #60M-15, 15' batwing mower with Yost Farm Supply for \$17,145; less trade-in allowance of \$5,500, net cost \$11,645 will be paid from 02-702-8940. Commissioner Wiley seconded. The motion passed unanimously.

Commissioner Wiley moved to accept the proposal from 21<sup>st</sup> Century for a governmental lease of three John Deere 6140 D tractors, with a 24F/12R Transmission and a 115 hp PTO, in the amount of \$8,754.05 each per year, with a possible buyout of \$33,387.88 at the end of five years, to be paid from 02-702-6355. Commissioner Wingfield seconded the motion; which passed unanimously.

- *Underground and Utility Permits*- Colden presented Underground and Utility Permits for NE Colorado Cellular, Inc. and YW Electric; an Oversized Permit for Blade Platforms, LLC; and a Road Access Permit for Mark and Shawna Sievers.

Commissioner Wingfield moved and Commissioner Wiley seconded to approve the following:

- Underground and Utility Permit for NE Colorado Cellular, Inc. to install 2, 1.25" SDR-11 HDPE lines under and along County Road E between the BNSF railroad tracks and West 10<sup>th</sup> Avenue in Yuma, CO;
- Underground and Utility Permit for YW Electric to install a 7.2-12.4 KV line under County Road 39 at the intersection of County Road E; and a
- Special Transport Permit for Brink Constructors, Inc to transport transmission poles from Syndey, NE to staked locations.
- Special Transport Permit for Blade Platforms, LLC to transport a building from near Idalia, CO to Atwood, CO.

The motion unanimously passed.

Commissioner Wingfield moved and Commissioner Wiley seconded to approve a Road Access Permit for Mark and Shawna Sievers at Stocker Road, County Road 2, with the stipulation that the needed improvements to the road and the placement of a culvert be completed. The cost of these improvements is to be split with the Sievers, with Yuma County's responsibility not to exceed \$1,500. The motion unanimously passed.

#### Wray School District

Jordan Helling, Wray School District Maintenance Director, visited with the Commissioners and Road and Bridge about the tree removal on County Road 35. Helling reported that 13 individuals have expressed interest in taking the wood from the trees once they are cut down for use as firewood, or building furniture with the bigger stumps removed. Helling reported that he is still getting bids for tree

removal as the District will require at least three. The school district's request is for assistance in removing the trees once they are cut down. The Commissioners reported that there is a need to find a central location for the trees, and to avoid the county or the school's liability by having others pick up firewood at another location. Helling reported that they are still considering July through August for a tree-removal timeline. The next step is to complete bids and get back with the Commissioners at a later date.

St. John's Lutheran Church

Marvena Nau relayed that Saint John's Lutheran Church in Yuma is undergoing remodeling, and their church fellowship hall is not usable at the moment. They are planning to have a potluck dinner on May 31<sup>st</sup> to celebrate the capital campaign and would like to use the Concessions Building at the Fairgrounds at a reduced rate, or at no charge. Nau reported that the church is doing as much business in Yuma and Wray for the remodeling as possible, and reminded the Commissioners that the church is also assisting with Fairground revenues by renting four, or five RV spots. Commissioner Wingfield moved to reduce the rental fee for \$50 plus the \$500 deposit to use the Concessions Building at the Fairgrounds on May 31<sup>st</sup>, 2015 for a potluck church dinner. Commissioner Wiley seconded the motion; which passed unanimously.

Paul Ross

Paul Ross informed the Commissioners about a new recycling program that he and his son, Bill, are considering. Their current target area is most of Northeast Colorado. Their intentions are to supplement the recycling efforts in the surrounding communities, not to compete. They plan to recycle glass and would like to know what other recycling efforts are being done, to ensure that they are not taking business away from the County. They are writing a grant to purchase equipment to begin. Ross relayed that he is working out details on a place for processing and baling. They plan to take most recycling products to Wheatridge, Denver, or into Nebraska. The Commissioners mentioned the can recycling project in Wray conducted by the WRAC. Ross relayed that they would work with service organizations about hauling recycled products to Denver for a cut in the pay. They are considering placing recycling containers around Yuma, Burlington, and possibly, Wray. Cliff Henry, Landfill Manager, reported that there is a cardboard trailer at the Main Event, and several areas in Yuma and Wray; there is no need to duplicate this service. Ross reported that he and his son have been collecting glass for approximately four weeks and already have a ton and a half. This is a great amount that is not going to the landfill. Ross asked Henry if he could look at the baler at the Landfill. Henry reported that would be just fine, but relayed that their baler is 54 X 48 and quite large. Cliff suggested that they also check with Washington County.

Phillips County Commissioners

Phillips County Commissioners phoned to discuss Senate Bill #272. This bill has to do with the Ports-to-Plains Alliance project and highlights the use of Colorado Highway 71. It does not provide a new revenue source to pay for the bonds. Phillips County and Yuma County Commissioners were in consensus to urge defeat because of the proposed method of financing. Phillips County Administrator Randy Schafer sent an email to High Plains Highway members with contact information about Jon Becker and Timothy Dore. It was additionally agreed that a message should be conveyed to Jerry Sonnenberg of their opposition of this bill.



Land Use

Rich Birnie, Land Use/GIS Coordinator, was present for Land Use Hearing and Department updates.

Public Present: Tri-State Generation and Transmission Association, Inc. Staff, Joel Ford, Curtis Miller and Jon Davis and Dick Sears from Tallgrass Energy.

Land Use Hearing

Chairman Bushner opened the hearing at 1:00 pm.

Application for Major Land Use Development Permit:

*Tri State Generation and Transmission Association, Inc. DEV*-Birnie shared a request from Tri-State Generation and Transmission Association, Inc. to build a proposed Sheridan Hill Transmission Line and Meter Station which will serve the new Holyoke Pump Station owned by Tallgrass Pony Express Pipeline, LLC. The project is located about 24 miles north of Wray in the SW ¼ of Section, 8, T5N, R44W.

Curtis Miller from Tri-Sate reported that they have spoken to CDOT and the Landowner, JJ Bowman, and all are in approval of the proposed location. Commissioners believe that with CDOT approval, there is no issue. Birnie reported no other comments or calls were received in his office relating to this request.

Application for Exemption from Subdivision Regulations:

*McCasland EFT* –The staff report was presented by Birnie for Dick and Karen McCasland's request to divide 5, plus or minus, acres from 43.31, plus or minus, acres in the SE ¼ of Section 11, T2N, R47W, for sale to a family member as a future home site. Birnie reported no written comments or calls were received in his office relating to this request.

*Rose EFS*-Birnie reviewed a request from Mary Lou Rose to divide 0.5, plus or minus, acres from 160, plus or minus, acres in the SW ¼ of Section 9, T2S, R43W, for sale to a family member as a future home site. Birnie reported no written comments or calls were received in his office relating to this request.

*Klinzmann EFS*-Birnie gave the staff report for a request from John and Marie Klinzmann, to divide 5.38, plus or minus, acres in the SE ¼ of Section 2, T4N, R46W, for resale to a family member. Birnie reported no written comments or calls were received in his office relating to this request.

*Fix EFS* - Birnie presented the staff report for a request from Cleora Fix, to divide 2 parcels, 0.66, plus or minus, acres and 2.10, plus or minus, acres from 160, plus or minus, acres in the SW ¼ of Section 12, T1N, R44W, to be resold as one tract. Birnie reported no written comments or calls were received in his office relating to this request.

The Land Use hearing closed at 1:44 p.m.

- **Commissioner Wiley moved to approve Resolution #4-30-2015 A/DEV for Application for Major Land Use Development #0315-05 for Tri-State Generation and Transmission Association, Inc. to build a proposed Sheridan Hill Transmission Line and Meter Station which will serve the new Holyoke Pump Station owned by Tallgrass Pony Express Pipeline, LLC. The project is located about 24 miles north of Wray in the SW ¼ of Section, 8, T5N, R44W. The applicant shall comply with the following recommendations:**
  - 1) All Federal, State, and Local regulations, rules, codes, conditions, and design standards.

- 2) Easements, signed by the property owners, indicating that Tri-State has the authority to construct the project over private property shall be recorded with the Yuma County Clerk & Recorder Office.
  - 3) Tri-State shall acquire all permits necessary from CDOT prior to construction.
  - 4) Any part of the easements disturbed during construction shall be re-vegetated using a seed mix approved by the landowner.
  - 5) No structure, or part of structure such as guy wires, shall encroach on the US Highway 385 right-of-way.
  - 6) The variance from setback requirements request has been approved.
- Commissioner Wingfield seconded the motion; which passed unanimously.  
*Recorded under Reception No. 00563560.*

Commissioner Wingfield moved to approve the following requests:

Resolution #4-30-2015 B/EFS for Exemption from Subdivision #0315-06 for Dick D. and Karen R. McCasland, to divide 5, plus or minus, acres from 43.31, plus or minus, acres in the SE ¼ of Section 11, T2N, R47W, for sale to a family member as a future home site. The applicant shall: 1) Comply with all Federal, State, and Local regulations, rules, codes, conditions, and design standards; 2) the Applicant shall apply for a septic system permit from the Northeast Colorado Health Department; 3) the Applicant shall apply for a water well permit from the Colorado State Department of Water Resources, and; 4) the Applicant shall contact Yuma County Road & Bridge for access approval.  
*Recorded under Reception No. 00563564*

Resolution #4-30-2015 C/EFS for Exemption from Subdivision #0315-07 for Mary Lou Rose to divide 0.5, plus or minus, acres from 160, plus or minus, acres in the SW ¼ of Section 9, T2S, R43W, for sale to a family member as a future home site. The applicant shall follow these recommendations: 1) Federal, State, and Local regulations, rules, codes, conditions, and design standards; 2) the Applicant shall apply for a septic system permit from the Northeast Colorado Health Department; 3) the Applicant shall record a water easement, between the existing water well and the proposed tract, with the Yuma County Clerk and Recorder, and; 3) the Applicant shall record, with the Yuma County Clerk and Recorder, an access easement from the end of County Road 22 to the proposed parcel.  
*Recorded under Reception No. 00563563*

Resolution #4-30-2015 D/EFS for Exemption from Subdivision #0315-08 for John P. and Marie L. Klinzmann, to divide 5.38, plus or minus, acres in the SE ¼ of Section 2, T4N, R46W, for resale to a family member. The Applicant shall be responsible for complying with all Federal, State, and Local regulations, rules, codes, conditions, and design standards.  
*Recorded under Reception No. 00563562*

Resolution #4-30-2015 E/EFS for Exemption from Subdivision #0315-09 for Cleora L. Fix, to divide 2 parcels, 0.66, plus or minus, acres and 2.10, plus or minus, acres from 160, plus or minus, acres in the SW ¼ of Section 12, T1N, R44W, to be resold as one tract. Applicant must follow: 1) Federal, State, and Local regulations, rules, codes, conditions, and design standards, and; 2) both pieces of property (0.66+/- acre and 2.10+/- acre) together, will be sold as, and considered one tract. 3) If, in the future, the owner wishes to subdivide this 2.76+/- acre tract, they must go through the Yuma County Exemption from Definition of Subdivision process, and; 4) Shall record a water well easement, with the Yuma County Clerk & Recorder, from the existing well to the 2.76 acre parcel,

**and; 5) the Applicant shall record an access easement, with the Yuma County Clerk & Recorder, across Applicant's property between the south end of S. Lincoln Street and through the 2.76 acre tract.**

*Recorded under Reception No. 00563561*

**Commissioner Wiley seconded the motion; which passed unanimously.**

#### Land Use/GIS Department Reports

- *Permit Applications* -- Birnie reported that there are Exemption from Subdivisions for The Jim Hutton Educational Foundation, Daniel and Tammy Lindt, and Bryan and Erika Beckner.
- *Pending* – Birnie mentioned that pending land use activity includes: Easement notification for Tri-State Generation and Transmission Association and Activity notices from Kathryn Wenger, Heath Roundtree, Nancy Wright, Curt Fix, Daniel Lindt, Chad Godsey and Douglas Idler.
- *GIS* – Birnie relayed the interactive map is now current, but he is still working with Harris on the in-house mapping system. He reported that he has been asked to participate with a tornado drill and will be attending the next meeting on May 4<sup>th</sup>.
- *Schramm Feedlot Drainage follow-up* - Rich reported that the deadline is fast approaching for Schramm Feedlot's Drainage plan; he relayed that he will call them reminding them of the deadline.

#### Becky Townsend

Becky Townsend presented her argument that she has been wronged by neighboring landowners: Dave Keeler, Greg Collins, Nate Box, and Marty Greek. She reported to the Commissioners that a water well permit was originally submitted, by Nate Box, to the Colorado Division of Water Resources to be drilled on her property and that the group of men falsely claimed, to the DWR, that Townsend's stock well was on Box land. She feels, had she not discovered this and revealed it to the DWR, the new well would have been drilled on her property. The new well is located on Nate Box's land, 291' southeast of her stock well and 26' south of her property line. The well was necessary because Mr. Greek purchased land that did not have ground water and asked for an easement from Mr. Box to drill a well on his land. She does not perceive this was neighborly and feels as if the men were using their power to gain access and drill the well. She also has an issue with Mr. Keeler and Mr. Collins grazing on her unfenced property and Mr. Box riding on her property with an ATV. She reported that Mr. Box has offered to pay for the fencing materials so that she may build a fence; but she has declined. The Commissioners relayed to Ms. Townsend that it appeared she was able to divert any wrong doing. The well was not placed on her property, and her letters to Mr. Keeler and Mr. Collins would indeed deter either from grazing on her property again; there doesn't seem to be anything else that the Commissioners can do at this point. Ms. Townsend reported she understood. She just wanted to inform the Commissioners of her situation, and thanked the Commissioners for their time.

#### Assessor's Office

*Notice of Value Update* - Assessor Cindy Taylor shared information on the recent review of value updates, specifically on irrigated land and feedlots in Yuma County. Taylor reported that she and Consultant Brad Hofmeister have been making site visits around the county and have uncovered nearly \$220,000 of extra tax revenue. Commissioner Bushner mentioned he received a phone call from a feedlot owner that is unhappy about the change in their notice of value. Taylor reported that there were



over 30 different parcels where adjustments were noted. Taylor relayed she anticipated objections to the values and will post a meeting with Hofmeister present for those who wish to protest. Taylor conveyed that there has been a general increase in valuation county-wide, due to the higher housing market in Yuma County.

#### Executive Session

**At 3:00 pm, Commissioner Wingfield moved to enter into Executive Session for an Exit Interview under C.R.S. Section 24-6-402(4)(f)(I)&(II). The motion was seconded by Commissioner Wiley; which passed unanimously. Present were: Commissioners Bushner, Wingfield, and Wiley, Road and Bridge Employee Doug Jimmis and Administrator Kara Hoover. Executive Session ended at 3:32 pm.**

#### County Clerk

Yuma County Clerk Bev Wenger presented the following office updates for review.

- ***Driver's License Staffing*** - Bev conveyed to the Commissioners her appreciation for employee Jessica Lippert as she has taken on additional duties in the Driver's License office since other employees left employment earlier in the year. Wenger requested a wage increase of Grade 7, Step 16, to match the increased duties for Lippert. **Commissioner Wiley moved to approve an increase for Clerk and Recording/Driver's License Clerk Jessica Lippert to Grade 7, Step 16, effective May 1, 2015. Commissioner Wingfield seconded the motion; which passed unanimously.**

Wenger reported that Nancy Wright will take her drive-test May 1, 2015; currently, she has to have a certified drive-tester with her when going on drives. Wenger reported that it will take a lot of pressure off of her when Nancy is certified to drive-test alone. Bev noted that Washington County currently does not have a drive-tester, so the Yuma County offices have encountered an increase of drive-tests. Wenger relayed that Daryl Eggers and Brandi Ritchey are still training; therefore, the Driver's License offices will remain closed on Thursdays and Fridays.

- ***Election Equipment*** – Wenger reported she sold two pieces of older ballot equipment that Yuma County no longer uses for \$800 apiece. She is currently renegotiating a maintenance plan for the remaining equipment. She apprised the Commissioners that she may have to purchase new Election equipment that will have better auditing capabilities. She relayed that the state is looking at new voting systems; understanding that each county has different needs, multiple vendors may be offered. The older AccuVote equipment will be recycled with Encore Life's E-Recycling Program.
- ***Ballot Issues*** – Wenger reported on ballot issues that may affect the Clerk's Office. SB 273 gives unaffiliated voters the ability to vote in a primary election. The Clerk's Association opposes this bill, cautioning that even if the bill dies in the legislation it could come back as a ballot issue. Another bill worth watching, according to Wenger, is the Address Verification Bill; which mandates voter's addresses to be verified with motor vehicle data. The problem noted by Wenger is the Motor Vehicle Data Base is stand-alone and doesn't currently mesh with the Elections software. The final bill that the County Clerks are noting is the 24-Hour Drop Box bill which would require the counties to install a drop-off box for ballots available 24-hours-a-day. The County Clerks have noted areas of concern with this bill: 1) how to fund the drop box, and 2) how to provide the necessary security surveillance.



Mike Brown, Lighthouse Security, LLC

Mike Brown presented the following:

- *IT Support Services* – Brown offered a rate sheet for IT services. He reported that he will provide on-site services with a day response time. He shared he lives in Wray and is able to offer shorter response times. He conveyed, if he was out of town, he had associates that would be able to provide coverage. **Commissioner Wiley moved and Commissioner Wingfield seconded to utilize the IT Support Services as presented by Mike Brown of Lighthouse Security, LLC. The motion passed unanimously.** Commissioner Bushner will notify current IT professional, Laurence Freytag of Computers Plus, Inc., of the decision, and a follow-up letter will be sent.
  
- *Court-House IT Infrastructure Recommendations* – Brown relayed that he had the opportunity to walk through the county facilities at the Courthouse, Health and Human Services, Road and Bridge and the Elections Center.  
He offered the following recommendations to update and improve the IT Infrastructure:
  - 1) Re-cabling the Courthouse with double-drop CAT 6a cables. Brown believes this would provide a longevity cabling advantage. The cost for such is approximately \$450 per drop. There is approximately 60 to 65 drops within the courthouse.
  - 2) Update the switches, jacks, patch panels and patch cables to meet the CAT 6a cables.
  - 3) Consolidate the servers within the building and reconfigure the server room providing new cabinetry, back-ups, cooling system, and locks.The total approximate cost would be \$45,000, plus or minus 20%. The Commissioners requested Brown come back with a complete proposal of costs; and will place an ad for additional bids for this project.  
**Commissioner Wiley moved to approve: a re-cable of the Courthouse, update the switches, jacks, patch panels and patch cables, consolidate servers, and reconstruct the server room, not to exceed \$50,000 from the capital acquisition fund. Commissioner Wingfield seconded the motion; which passed unanimously.**
  
- *Hardware* - Brown recommended the need to purchase like hardware throughout the county system. He emphasized the importance for services and buying power when the same equipment is utilized. He recommended Lenova for computers and mentioned he liked to use Dell servers as they come with excellent on-site support.
  
- *Broadband –Internet Service* – The Commissioners asked Mike to function as a consultant for the use of the FiberTower, Inc. lines. He reported that he would be glad to do this, noting several different internet providers within the Courthouse. He suggested that the Courthouse keep an additional provider, such as PlainsNet to run simultaneously, or as a back-up, to provide optimal service.

Administrator's Report

Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:

- *County House Rental* –Hoover presented a request from former Road & Bridge employee Kelly Juranek to rent the Wauneta House for at least one-more month as he continues to research other housing. Road and Bridge staff reported that they do not have anyone ready to move into the house; as of yet, and that allowing him to stay one more month would not be an issue.

In addition, exiting Road & Bridge employee Douglas Jimmis, has requested to be allowed to stay in

the Abarr house until the end of May; he realized that he and his wife will be relocating mid-May.

**Commissioner Wiley moved to allow the rental of the Wauneta House to Kelly Juranek for \$350 for the month of May; and allow Douglas Jimmis to remain in the Abarr House for the month of May at the employee rate of \$37. Commissioner Wingfield seconded the motion; which passed unanimously.**

- *Minutes* – Commissioner Wingfield moved to approve the April 14, 2015 Board of County Commissioners minutes. Commissioner Wiley seconded the motion; which passed unanimously.
- Certification of Accounts Payable for April 30, 2015 drawn on Yuma County Funds, with check #59439 through #59533 for \$343,259.57 and Fund 16 W-Y Combined Communication accounts payable, with check #7249 through #7265 totaling the sum of \$30,292.34 were signed by Chairman Trent Bushner.
- Certification of Payroll for April 30, 2015 drawn on Yuma County Funds, EFT system #37775 through #37902 and checks #30396 through #30427 totaling the sum of \$222,486.11 and Fund 16 W-Y Combined Communications EFT system number #5331 through #5343 totaling the sum of \$30,860.81 were signed by Chairman Trent Bushner.
- *Broadband DOLA Administrative Grant Application* – The Commissioners reviewed a letter and grant application for an Administrative Grant to assist with funding a Broadband Master Plan. **Commissioner Wiley moved to approve and sign the cover letter and DOLA Administrative Grant Application for \$29,400 to assist with producing a Countywide Broadband Master Plan. Matching funds for this grant are Yuma County at \$14,700, the City of Yuma \$8,526, and the City of Wray \$6,174. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *Fairground Use Policy* – Hoover reviewed the current Fairground Use Policy stating that the practices of deposits vary between rental types. She reported that as the policy currently reads, those using the Concession Building must make a deposit AND pay the rental fee. Those renting the arena or other buildings are allowed to use their deposit towards the rental fee. She also mentioned that the deposit amounts are different for each use. She asked the Commissioners for clarity on the intent of the deposit. Following a discussion, the Commissioners decided that a \$250 Damage Deposit be assessed instead of the \$100 Reservation Deposit for all rentals, except for the Concessions Building where the Damage Deposit will remain \$500. Rental fees, ranging from \$50 to \$250, and damage deposits of either \$250 or \$500, are to be paid when making the reservation and included with the Use Form. After an event, the Fairground Manager will report to Commissioners Office any damages to property; Administrative staff will confirm with cleaning staff time sheets and accounts payable invoices and refund the damage deposit within 60 days of the event.
- *Veterans Service Officer* – The Commissioners reviewed a resignation letter submitted by Ralph Spellman, Yuma County Veterans Service Officer effective April 30, 2015. Spellman has served in this position for nearly 14 years. The Commissioners accepted Spellman's resignation. K.T. (Tom) Gregg, as approved on April 14, 2015 BOCC, meeting will assume the Yuma County Veterans Service Officer, position effective May 1, 2015. **Commissioner Wingfield moved and Commissioner Wiley seconded to approve the Salary Authorization for K.T. Gregg, starting May 1, 2015. The motion passed unanimously.**

- ***Dinsmore Maintenance Salary Authorization***– Commissioner Wiley moved and Commissioner Wingfield seconded to approve the Salary Authorization for Travis Dinsmore, for Maintenance Sergeant, G4/S5, starting April 3, 2015, moving .5 FTE from the Sheriff's Office/Jail to Building Maintenance. The motion passed unanimously
- ***Centennial Mental Health Lease***–The Commissioners reviewed a 60-day notification letter to be sent to Centennial Mental Health terminating the current lease, effective June 30, 2015. The Commissioners then reviewed a new month-to-month lease to begin July 1, 2015. Executive Director Elizabeth Hickman had indicated to the Commissioners at the March 16, 2015 BOCC meeting that Centennial Mental Health was exploring other office space to rent in Wray. The purpose of the month-to-month lease is to provide a shorter termination clause when such office space should arise. Commissioner Wiley moved to sign and approve the 60-day notification letter of lease termination and a new month-to-month lease for Centennial Mental Health. Commissioner Wingfield seconded the motion; which passed unanimously.
- ***Custodial Positions*** – The Commissioners reviewed applications for the open custodian positions. Hoover mentioned that if a full-time custodian can be hired; she would like to have a trial period with one full-time custodian working early morning through mid-afternoon and one part-time custodian working in the evenings. The Commissioners directed Hoover to offer the full-time position and agreed that a trial period would be preferred.
- ***Agreement for Cooperative Wildfire Protection*** – The Commissioners reviewed the Agreement for Cooperative Wildfire Protection as presented by Roger Brown at the March 27, 2015 meeting. Commissioner Bushner moved to approve and sign the Agreement for Cooperative Wildfire Protection. Commissioner Wiley seconded. The motion passed unanimously.
- ***Region I Translator Easement and Right of Way Lease***- An updated lease was presented for the Region I Translator Association for property owned by Yuma County in Washington County in the NE ¼ of Section 14, T2N, R49W. Commissioner Wiley moved to sign the updated lease to Region I Translator Association for the NE ¼ of Section 14, T2N, R49W, that is located in Washington County and owned by Yuma County, for a period of twenty-years, beginning May 28, 2002. The lease is automatically renewable for additional periods of five-year increments. Commissioner Wingfield seconded the motion; which passed unanimously.
- ***West Yuma County Chamber of Commerce Invoice***- Commissioner Wiley moved to approve the West Yuma County Chamber of Commerce Invoice for membership dues in the amount of \$810 from 5-1-2015 to 5-1-2016 Commissioner Wingfield seconded. The motion passed unanimously.
- ***Kirk House***-The Commissioners reviewed the bid from Larry Murphy Construction to replace siding, windows and doors that were damaged in a hail storm in June of 2014. Commissioner Wingfield moved to accept the bid of \$10,596.64 to replace siding, vents, fascia, skirting, four windows and a door at the Kirk House, 5981 County Road M, Kirk, CO. Commissioner Wiley seconded. The motion passed unanimously. The Commissioners also reviewed samples of siding and chose the Sierra style and Mocha color. According to Mr. Murphy the siding will have to be ordered and could take a couple of months to be delivered Yuma County has received insurance funds of \$10,096.64 for these repairs.

- *FFA Kiddie Barnyard*-The Commissioners reviewed a request from Lee Vetter and the Yuma High School FFA program to hold a Kiddie Barnyard event at the Fairgrounds at no charge. **Commissioner Wingfield moved to waive the deposit, use fee and insurance requirement for use of the Beef Barn for the Yuma High School FFA program Kiddie Barnyard to be held May 12, 2015; to assess the regular use fee of \$50 if the FFA wishes to use of the restrooms at the Concessions Building. Commissioner Willey seconded the motion; which passed unanimously.**
- *Kinnison Estate Property Draft Contract*-The Commissioners reviewed a draft contract to purchase property in Eckley. Attorney Margaret Fix-Seboldt reported in an email that she has been in contact with the attorney handling the estate, and the property may be available for sale as early as mid-May. The Commissioners approved the draft contract with changes to the purchase price of \$10,000 and a closing date of June 15, 2015. The Formal motion and contract will be discussed at a later date.
- *Landscaping/Rose Planter*- Hoover mentioned that Rich Birnie, who is a former Landscape Architect, is working on a revision to the rose planter in the front lawn at the Courthouse. Courthouse employees plan to help refurbish the planter.
- *CCI Summer Conference* –The 2015 CCI Summer Conference will be held in Keystone, CO from June 1-3, 2015. CCI sent a request for a "County Basket." The Commissioners relayed that the Administrative Staff usually puts a basket together for this.


Chairman Bushner signed the Veterans Report for April 2015.

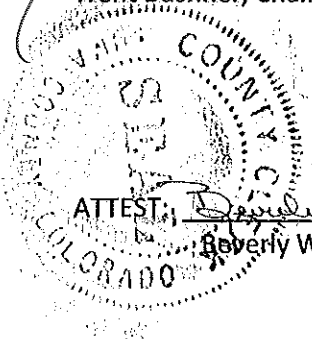

The Commissioners made their routine inspection of the jail.

There being no further business; the meeting was adjourned at 6:19 p.m. The next regular meetings of the Board of County Commissioners will be May 15 and May 28, 2015.

A listing of meetings attended by the Commissioners during the month of April 2015 is attached.

  
Trent Bushner, Chairman

  
Kara Hoover, Administrator

  
ATTEST:   
Beverly Wenger, County Clerk



**Meetings attended by the Yuma County Commissioners during April 2015.**

Date	Meetings Attended	Location	Wiley	Wingfield	Bushner
4/1	Meeting with JR	Wray	x	x	
4/3	Exit Interviews	Wray	x		
4/6	TPR (drove to Joes)	Limon	x	x	x
4/6	Meeting with JR	Joes	x	x	x
4/7	WY Communications By-law Meeting	Yuma			x
4/8	HHS Meeting (Reggie Bica)	Denver			x
4/8	Governors Reception	Denver			x
4/9	Centennial Mental Health	Akron	x		
4/10	Meeting at Comm Center	Yuma	x	x	x
4/10	Jim Schmidt Retirement	Wray	x	x	
4/13	Meeting with DOLA (Greg Etl)	Wray	x	x	
4/14	YC Commissioner Meeting	Wray	x	x	x
4/15	Broadband RFP's	Wray	x	x	x
4/15	Work Session	Wray	x	x	x
4/15	YC Landfill Meeting	Eckley	x	x	
4/15	YC Water Authority	Eckley	x	x	
4/16	Wray 20/20 Meeting	Wray	x		
4/16	911 Authority Board	Yuma		x	x
4/16	W Y Communications Board	Yuma		x	x
4/17	CCI Steering Committee	Denver			x
4/17	CCI Board Meeting	Denver			x
4/20	YC Economic Development	Joes	x		
4/20	Fairboard Meeting	Yuma		x	x
4/21	County Express Director Interviews	Sterling		x	
4/22	NECALG/NECTA Meeting	Sterling		x	x
4/22	NE Colo Health Dept	Sterling	x		
4/23	ECSDD Meeting	Sterling		x	
4/24	STAC-Conf call	Denver			x
4/30	YC Commissioner Meeting	Wray	x	x	x