

YUMA COUNTY COMMISSIONERS

June 30, 2015

Minutes¹

On June 30, 2015 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, and Administrator Kara Hoover were present throughout the day.

The Commissioners reviewed and signed accounts payable and payroll checks and discussed various meetings attended throughout the month.

Liquor License

Pam Zuege presented a liquor license for signature from Brenda Condrey, doing business as Papa's Bait Shop, located at 1844 US Hwy 385, Idalia Colorado; which was approved at the June 15, 2015 BOCC meeting.

Department of Health & Human Services

Department of Health and Human Services Director Dave Henson, Child Welfare Supervisor Hollie Hillman, and Receptionist Liz Tuttle were present to conduct business with the Commissioners.

Child Welfare Report – Hollie presented an update on Child Welfare.

The following contracts were presented for approval:

Baby Bear Hugs Contract – Commissioner Wiley moved to accept the Baby Bear Hugs Contract from June 1st, 2015 to May 31st, 2016 allowing up to \$35,000 billable expenses utilizing PA3/CORE funding. Commissioner Wingfield seconded the motion; which passed unanimously.

Wray Community Learning Center Contract – Commissioner Wingfield moved to accept the Wray Community Learning Center Contract from July 1st, 2015 to June 30th, 2016 allowing up to \$5,000 expenses utilizing TANF funding. Commissioner Wiley seconded. The motion passed unanimously.

Maria Moellenberg Contract – Commissioner Wiley moved to accept the contract for Maria Moellenberg for therapy services from June 1st, 2015 to May 31st, 2016 using CORE funding. Commissioner Wingfield seconded the motion; which passed unanimously.

Sam Towers Contract – Commissioner Wingfield moved to accept the contract for Behavior Specialists Sam Towers from June 1st, 2015 to May 31st, 2016 for \$100 per hour rate utilizing CORE funding. Commissioner Wiley seconded. The motion passed unanimously.

The Cub's Den Contract – Commissioner Wiley moved to accept the Cub's Den Contract from July 1st, 2015 to June 30th, 2016 allowing up to \$5,000 expenses using TANF funding. Commissioner Wingfield seconded the motion; which passed unanimously.

Hiring Update Income Maintenance Position – Henson relayed that they are in the process of interviewing for the Income Maintenance position that was recently vacated.

Director's Resignation – Henson presented his letter of resignation, effective August 4, 2015. He relayed his appreciation for the opportunity to serve the citizens of Yuma County. The Commissioners voiced their gratitude for the leadership that Henson has provided.

¹ Minutes prepared by Kara Hoover are a summary of discussions, not a verbatim account.



Road and Bridge

Supervisor J.R. Colden was in attendance to give Road and Bridge department updates. The following items were discussed:

- *June 5, 2015 Storm Damage* – Colden reported that FEMA, accompanied by Emergency Manager Roger Brown, toured the area in the Southern part of Yuma County, areas Y3 and Y4, that were damaged in the June 5, 2015 storm. He also relayed that the contractors have made great progress to repair the damaged areas.
- *CDOT Highway 34 Turning Lanes* – Colden relayed that the CDOT turning lane project at County Roads H and J are going very well. Road and Bridge staff have been working many Friday's and Saturday's to get this project completed. Colden believes the project should be completed in about 6 weeks.
- *Staffing – Suspension* - Colden apprised the Commissioners that a truck driver was placed on a one-week suspension as part of a disciplinary action. The driver was involved in an accident at the county shop, injuring another employee.
- *Updated Job Descriptions* - Colden presented updated job descriptions for a Maintenance Foreman, Fleet Foreman, and Grader Foreman. **Commissioner Wiley moved to accept the updated job descriptions with the change in lifting requirements from 70 to 75 pounds on each job description. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *Exempt positions* - Colden discussed exempt and non-exempt pay for Ritchey. He relayed that Kevin is putting a significant amount of additional time in on the CDOT turning lane projects and the Energy Impact Landfill Road project and he would like to make sure Ritchey is compensated for this additional work. The Commissioners relayed that they are very appreciative of Ritchey's leadership skills on these projects. The consensus of the BOCC is to provide Kevin Ritchey a project bonus of .5 compensation time for project management in June, July, and August.
- *New Hires* - Colden reported that Road and Bridge has two new hires; Eric Colcleasure who took Garret Twiss's place and Kyle Reeves was hired as a part-time mower.
- *4th of July Holiday* – Colden relayed that Road and Bridge will work their 4th of July holiday on July 2nd and will take another day off in July between the CDOT turning lane and the landfill road projects.
- *Gravel Pit Possibility* – Colden will be visiting with Greg Wudtke about the possibility of a new gravel pit on his property in the Idalia area.
- *21st Century Tractor Leases* –The leases for three John Deere 6140 D tractors were presented as approved on April 30, 2015 BOCC meeting. **Commissioner Wiley moved to sign the governmental lease with 21st Century for three John Deere 6140 D tractors, in the amount of \$8,418.92 for each tractor, totalling \$25,256.75. Commissioner Wingfield seconded the motion; which passed unanimously.**

Sheriff's Office

Sheriff Chad Day and Undersheriff Adam Wills presented the following:

- *Unit #081 2009 Dodge Charger*-Wills reported that Unit #081, a 2009 Dodge Charger, was wrecked in Nebraska. A claim was submitted to CAPP for coverage. CAPP insurance accepted the estimate for repairs

as submitted from Deveny Motors, Inc. of McCook, Nebraska in lieu of an adjuster submittal. CAPP informed the County that they will pay at full-loss and allow Yuma County to sell or trade the vehicle. A written offer from Deveny Motors, Inc. of \$1500 for the car was presented. **Commissioner Wiley moved and Commissioner Wingfield seconded to accept the offer of \$1,500 for the 2009 Dodge Charger, Unit #081, from Deveny's Motors, Inc. in McCook, Nebraska. The motion passed unanimously.**

- *Unit #131 2013 Dodge Ram Pickup* – Wills relayed that the 2013 Dodge Ram Pickup, Unit #131, was damaged by hail in the June 5, 2015 storm in the Idalia area. A claim has been submitted. An estimate for repairs was received from South Forty Auto in the amount of \$2,261.17
- *Unit #143 2014 Dodge Ram Pickup*-Wills shared that the 2014 Dodge Ram Pickup, Unit #143, also sustained hail damage in the June 5, 2015 storm in the Idalia area and then in Yuma. A claim for coverage has been submitted. South Forty Auto submitted an estimate for repair for this pickup at \$7,952.50
- *Unit # 142 2014 Dodge Charger* – Additionally, another Sheriff's vehicle sustained damage when a coyote hit the side of it. An estimate was received from South Forty for the 2014 Dodge Charger, Unit #142, in the amount of \$1717.53. Wills explained that they are still waiting on an additional bid for decals.
- *New Vehicle* – Wills reported that the 2015 Dodge Ram is still not ordered. He mentioned that Korf Continental is reporting additional issues now with the transmission. Korfs say the pickup will not be built until this fall. Chad mentioned that they will research what it would take to cancel this order and locate another vehicle that would be ready for use.
- *Elevator Security/Camera Install and Wiring* – Wills presented information he has compiled in regards to elevator security. He relayed that the elevator lockout for the main floor is not working. This is imperative when transporting inmates to and from the courts. Travis has been in contact with HES Elevator to get this repaired. Additionally, the Sheriff's Office has concerns about the elevator entrances on the lower level and the upper level where civilians could be standing when transporting inmates. They would like to update cameras at both entrances and install a lock-out and microphones to ensure the safety of all. He also mentioned it would be nice to have a camera on the elevator. The Commissioners requested that the Sheriff's Office research more and provide bids.
- *Staffing* – Day informed the Commissioners that interviews were held for the open jailer positions. One candidate has been offered a position and the other position may be covered by a current staff member.
- *Meth House* – The Commissioners continued the discussion about the cost of clean-up for the recent bust on a Meth House. Day relayed that they do not have formal quotes, but initial estimates are \$8,000 to \$12,000. Wills interjected that they are learning from the lab that additional drugs may have been produced, namely DMT, Dimethyltryptamine. Wills has researched various avenues for reimbursement for costs, but has been unsuccessful. They will continue to work with Wray Police Department and seek assistance from the City of Wray.
- *High Speed* – Commissioner Wingfield questioned a patrol car's high speed when passing a resident South of Wray. Undersheriff Wills researched the call and learned that the officer was responding to a suicide attempt in Eckley.

Extension Office

Joy Akey provided an update about the hiring decision for the Extension Office. She reported that they interviewed three candidates and decided to hire Autumn Conde as the new Extension Office Manager; replacing retiring staff, Judy Wilson. Autumn will begin full-time on August 1 to work with Judy through fair. Judy's tentative retirement date is October 1, 2015. Joy proposed a pay increase to Grade 5/Step 5 for Conde. **Commissioner Wingfield moved to increase Autumn Conde to Grade 5/Step 5, effective August 1, 2015. Commissioner Wiley seconded the motion; which passed unanimously.**

Land Use

Rich Birnie, Land Use/GIS Coordinator, was present for Land Use Hearing and Department updates.

Public Present: Steve Gray and Curtis Miller, Tri-State Generation, Inc.

Land Use Hearing

Chairman Bushner opened the hearing at 1:01 pm.

Permit Amendment Application for a Major Land Use:

Tri-State Generation and Transmission Association, Inc. – Birnie presented the staff report, DEV 0515-13, for Tri-State Generation and Transmission Association's request to amend Resolution #06-28-13A to include a telecom fiber generation site on County Road 1 between Road LL.5 and Road QQ in the SW1/4 of Section 30, T5S R42W. Birnie reported no written comments or calls were received in his office relating to this request.

The Land Use hearing closed at 1:09 p.m.

Commissioner Wingfield moved to approve Resolution #6-30-2015 A to amend Resolution #06-28-13A for a Major Land Use Development DEV #0573-03 from Tri-State Generation and Transmission Association, Inc. to include a telecom fiber generation site on County Road 1 between Road LL.5 and Road QQ in the SW1/4 of Section 30, T5S R42W. Commissioner Wiley seconded. The motion passed unanimously. Recorded under Reception No. 00564155

Land Use/GIS Department Reports

- *Permit Applications*

Ortner - Birnie reported that Tim and Mariane Ortner have submitted an EFS permit application, EFS 0615-14 to divide 27 acres, more or less, from 320 acres, more or less, in the W/2 of Section 24, T5N R43W, for the purpose of resale to Supreme Investments, LLC, Stromberger Farm.

Castillo – Rich informed the Commissioners after several conversations, Saul and Katherine have submitted an EFT permit application to divide 4.07, plus or minus, acres from 9.83, plus or minus acres, in the NE1/4 of Section 27, T2N R48W, for compliance purposes.

- *Pending*

Anthony Kelly – Birnie received another phone call from Anthony Kelly's neighbor, Mark Dickinson. Birnie spoke with the Yuma County Sheriff's Office and relayed Undersheriff Wills' contact information to Mark Dickinson. Additionally, Birnie sent a letter to Kelly urging him to complete an Activity Notice for the building and encouraging him to transfer the well permit to his name.



Thomas Bencomo – Birnie received word that Thomas Bencomo may be interested in starting a composting business in the county, approximately 1.5 miles Southeast of Five Rivers Feedlot. He was given an Activity Notice, but it should have been a Major Land Use Application. Birnie hasn't been able to make contact with Mr. Bencomo, yet.

Fix/Blazer Property Line – Birnie reported that an issue has emerged between property owned by Curt Fix and Bonnie Blazer in Sections 1 and 12 of 1-S-43. Birnie, along with Assessor Taylor, have advised Mrs. Blazer that having the property surveyed may be a possible solution. The Commissioners agreed that this dispute cannot be decided by the BOCC and a survey would be the best resolution.

Assessor's Office

Assessor Taylor presented the following:

Estimation of Assessed Valuation - Taylor presented the assessed valuation estimation. The assessed valuation was \$250,930,420.00 in 2014 and the estimation for 2015 is \$275,890,150.00; showing a possible increase of \$24,959,730.00. Taylor shared that the elevated real estate sales were a major cause for the increase.

Homestead Property Exemption – Taylor presented a spreadsheet showing a software error that didn't give the Senior Homestead Property Exemption for 2013 and 2014 to a few isolated parcels. She reported that the Treasurer is not allowed to submit a refund to the state for the 2013 reimbursement. Taylor would like permission from the Commissioners to refund the 2013 taxes that were inadvertently charged. Commissioner Wingfield moved to refund the 50% Homestead Property Exemption on taxes that were inadvertently collected on R118079, R214011, R216038, R218108, R318096, R427052, and R527071 for 2013, in the estimated amount of \$2,093.97. Commissioner Wiley seconded the motion; which passed unanimously.

Valuation Protests – Taylor reported that there have been a few property owners that have protested the new valuations. She believes that two feedlot owners will be pursuing the County Board of Equalization process.

Building Air Issues – Taylor mentioned that she had forwarded an email that outlined the issues she and other staff members were having with stuffy noses and burning throats. Since that email, the custodians have ceased using spray disinfectant in her office and the issue has been resolved.

Courthouse Data Infrastructure/Cabling Bids

The Commissioners reviewed an updated bid from Linx through Mike Brown of Lighthouse Security, LLC for the network cabling and server room upgrades at the courthouse, totaling \$66,840.46. The increase in the bid includes Plenum cabling, and the removal of existing cable. Additionally, the Commissioners reviewed a bid from Global Technology Resources, Inc., GTRI, for an updated firewall and for a 24-port switch and three 48-port switches. Mike reported that, after further investigation, there is a need for a data server and a simple Windows 7 computer for the financial system. The Commissioners discussed the server and the consensus was to use the cloud and accept the GTRI bid.

Commissioner Wingfield moved to approve the Linx bid for re-cabling in the Courthouse of \$66,840.46 to include moving furniture and demolition of existing cable and to accept the GTRI Quote for Mereki security and cloud management of \$26,438.75 and network implementation of \$13,355.90; with a total amount of \$106,635.11 to come from the Capital Acquisition Fund 20. Commissioner Wiley seconded the motion; which passed unanimously.

Administrator's Report

Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:

- **Minutes – Commissioner Wingfield moved to approve the June 15, 2015 Board of County Commissioners minutes. Commissioner Wiley seconded the motion; which passed unanimously.**
- Certification of Accounts Payable for June 30, 2015 drawn on Yuma County Funds, with check #59879 through #59994 for \$397,481.91 and Fund 16 W-Y Combined Communication accounts payable, with check #7303 through #7318 totaling the sum of \$30,061.31 were signed by Chairman Trent Bushner.
- Certification of Payroll for June 30, 2015 drawn on Yuma County Funds, EFT system #38036 through #38176 and checks #30458 through #30502 totaling the sum of \$238,294.69 and Fund 16 W-Y Combined Communications EFT system number #5356 through #5367 totaling the sum of \$28,877.84 were signed by Chairman Trent Bushner.
- **Insurance in lieu of bonds – Hoover presented Resolution 06-30-15 B that outlines the county's decision to purchase insurance in lieu of bonds. Commissioner Wiley moved to approve Resolution #06-30-15 B outlining Yuma County's decision to purchase insurance in lieu of bonds, through Colorado Counties Casualty and Property Pool, CAPP, pursuant to Colorado Revised Statutes, Section 24-13-105. Commissioner Wingfield seconded the motion; which passed unanimously.**
- **CDOT/BNSF Railway Crossing Contracts –Hoover presented contracts between the Colorado Department of Transportation, Yuma County, and the BNSF Railway Company for County Roads, H, PP, and L. The Commissioners noted that the schematics provided by BNSF Railway had different County Road numbers than what the roads are known as in Yuma County. After further investigation with CDOT Railroad Project Manager, Ronnie Dickey, the Commissioners learned that BNSF has a different system. The contracts are correct as: Yuma County Road H is also known as County Road 13; Yuma County Road L is also known as County Road 19; and Yuma County Road PP is also known as County Road 17. Hoover is to make an additional note to attach with Addendum B of each contract stating as such. It was also noted that the contract for CR L does not include a BNSF schematic. Hoover is to contact CDOT and BNSF personnel to obtain this, prior to sending executed contracts. Commissioner Wiley moved to accept and approve the contracts with the attachment to Addendum B and the schematic for County Road L, between the Colorado Department of Transportation, Yuma County, and the BNSF Railway for County Road H, SRP C190-007, 18592, County Road PP, SRP R400-318,20132 and County Road L, SRP R400-317, 20131. Commissioner Wingfield seconded. The motion passed unanimously.**
- **NECALG Letter of Support – Per request from NECALG, Hoover presented a letter of support for the Northeast Colorado Association of Local Governments bld for Enterprise Zone re-designation. Commissioner Wingfield moved and Commissioner Wiley seconded to approve and sign the letter of support for the Northeast Colorado Association of Local Governments Enterprise Zone re-designation. The motion passed unanimously.**
- **El Pomar Grant – Hoover reported that she and the Economic Development Director, Darlene Carpio, have begun some preliminary work on submitting a grant application to the El Pomar Foundation for assistance with the CDL training and testing site. They will be meeting prior to the next regular BOCC meeting to discuss this further.**
- **Audit Filing Extension – A request for an extension to file the 2014 audit with the State of Colorado was presented for approval. Commissioner Wiley moved to sign the request for extension of time to file the**



2014 audit with the State of Colorado. Commissioner Wingfield seconded the motion; which passed unanimously.

- *Commissioner's Attorney* – Ken Fellman, from Kissinger & Fellman, P.C, was contacted about being named as the Yuma County Commissioners Attorney. Kissinger & Fellman, P.C. has been retained to handle other issues for the County; the Commissioners have been pleased with their work. Fellman relayed he will amend the scope-of-work to include a broader definition.

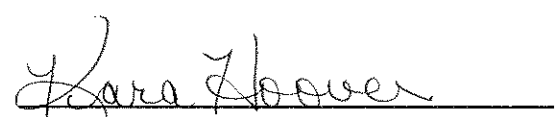
Chairman Bushner signed the Veterans Report for June 2015.

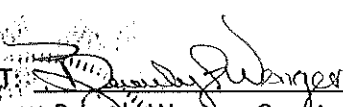
The Commissioners made their routine inspection of the jail.

There being no further business; the meeting was adjourned at 4:46 p.m. The next regular meetings of the Board of County Commissioners will be July 14 and July 30, 2015.

A listing of meetings attended by the Commissioners during the month of June 2015 is attached.


Trent Bushner, Chairman


Kara Hoover, Administrator

ATTEST: 
Beverly Wenger, County Clerk

